



Creating an FSA ID is the important first step in the financial aid process. An FSA ID is comprised of a username and password and can be used to login to certain Federal Student Aid websites, such as the *Free Application for Federal Student Aid* (FAFSA.) To get started, go to this website: <https://studentaid.gov/fsa-id/create-account/launch>

If assistance is needed you can go to: <https://studentaid.gov/help-center/> contact or call the numbers below:

- Department of Education **FSAID** help hotline: **1.800.557.7394**
- Department of Education **FAFSA** help hotline: **1.800.433.3243**

The student needs to create their own FSA ID and Password.

The parent needs to create their own separate FSA ID and Password.

To start, go to the website and click on "Get Started."

Create an Account

Whether you're a student, parent, or borrower, you'll need to create your own account to manage the student loan journey.



Already have an account? [Log In](#)

What You Can Use Your Account For

- Filling out the *Free Application for Federal Student Aid* (FAFSA®) form
- Signing your *Master Promissory Note* (MPN)
- Applying for repayment plans
- Completing loan counseling
- Using the *Public Service Loan Forgiveness Help Tool*

What You'll Need

- Social Security number
- Your own mobile phone number and/or email address

Enter your First Name, Middle Initial (if applicable), and Last Name. Enter your Date of Birth, type numbers only. (Example: January 11, 2006 enter 01 11 2006) Enter your Social Security Number. Please double-check everything to make sure spellings are accurate and numbers are in the correct order. Click "Continue" to move to the next step.

Step 1 of 7

Personal Information

I understand that I'll be required to certify that the information I provide to create an account (FSA ID) is true and correct and that I'm the individual I claim to be.

If I'm not the person I claim to be, I understand that I'm not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I might be subject to a fine, prison time, or both.

First Name

Middle Initial

Last Name

Date of Birth

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>  

Social Security Number

i Note: A user can only have one account associated with his or her Social Security number.

Cancel

Continue

Enter a Username. Enter your email address. (Make sure to use a permanent email that you check frequently. Students should **not** use their school email addresses.) Enter your email address a second time to confirm.

Enter a password. (Must be at least 8 characters, have at least one number, and include upper case and lower case letters.) Confirm the password.

Make sure to write down your username and password. Then place them in a folder in a secure area with the rest of the FAFSA information. You will need them in future years. Click on "Continue" to go to the next step.

Step 2 of 7

Account Information

Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.

Username ?

Email Address ?

Confirm Email Address ?

Password Show Password ?

- ✓ Uppercase
- ✓ Lowercase
- ✓ Number
- ✓ 8+ characters

Confirm Password Show Password ?

Enter in your Permanent Address information

Step 3 of 7

Contact Information

Permanent Address

Address ⓘ

City ⓘ

State ⓘ

ZIP Code ⓘ

Mobile Phone Account Access

We strongly recommend setting up your mobile phone for account access. This option helps you gain access to your account if you are locked out, as well as allows your mobile phone to be used for two-step verification.

Mobile Phone

Confirm Mobile Phone

Yes, I agree to use my mobile phone for account access.

i By selecting this option, I agree to receive text messages on my mobile phone for two-step verification and account recovery. I have reviewed and agree to Federal Student Aid's [Terms and Conditions](#) and [privacy policy](#). Additional information is available in Federal Student Aid's privacy policy.

Message and data rates may apply. Message frequency varies. Reply HELP for help or STOP to opt out.

Alternate Phone Number (Optional)

[+ Add Alternate Phone Number](#)

Enter your mobile phone number, and then confirm the number. It is recommended you check the agree box to receive text messages for account verification. Then click on "Continue" to move to the next step.

Select if you want to receive required communications through email or postal mail.

Step 4 of 7

Communication Preferences

Required Communications

The U.S. Department of Education (ED) and its federal student loan servicers will need to send you required communications and documents related to your federal student aid, such as student loan disclosures and interest statements.

I want to receive these communications:

By email
 By postal mail

Optional Communications

Optional Communications

ED and its federal student loan servicers want you to feel confident about the financial aid and student loan process. To help with this, we will sometimes send out information about programs you may be eligible for, such as grant programs, student loan forgiveness programs, income-based repayment plans, and more.

I want to receive these communications:

By email



By selecting this option, you agree to receive informational emails and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

By text message

Language Preference

Your choice lets us know how you would like to view website content once logged in, and what to use for your communications.

Language

English
 Spanish



Select if you want to receive optional communications by email or text message.

Choose a language preference. Next click "Continue" to move on.

Complete the four of challenge questions with answers, then click continue. **We recommend writing down the answers and storing them in your FAFSA folder with your FSA ID.**

Step 5 of 7

Challenge Questions

Challenge questions and answers are used to retrieve your username or password if you forget them or if you need to unlock your account.

Note: Answers are not case-sensitive.

Challenge Question 1

Question

Answer

 [Show Answer](#)

Challenge Question 2

Question

Answer

 [Show Answer](#)

Step 6 of 7

Confirm and Verify

Verify the information you provided for your account below. If there is an error, click "Edit" on the section where the error exists to correct the information.

Personal Information [Edit](#)

NAME

DATE OF BIRTH

SOCIAL SECURITY NUMBER

Account Information [Edit](#)

USERNAME

Challenge Questions

[Edit](#)

CHALLENGE QUESTION 1
What was the name of your first pet?

CHALLENGE QUESTION 2
What city were you born in?

CHALLENGE QUESTION 3
What is your mother's maiden name?

CHALLENGE QUESTION 4
What color was your first car?

I agree to Federal Student Aid's Terms and Conditions.

[Previous](#)

[Continue](#)

Review the information to make sure it is correct. You can edit sections if necessary. Read the Terms and Conditions section and check the box. Then click "Continue."

Enable Two-Step Verification for your phone and email. Click on "Verify" next to the method you are using. You will receive an email or text message containing a secure code. A box will pop up for you to enter the code, then click "Continue."

Step 7 of 7
Enable Two-Step Verification

Protect Your Account with Two-Step Verification

Whenever you sign in, we'll send a secure code to make sure it's really you. To keep your account protected, make sure your phone number and email are verified. We also suggest setting up verification using a secure authenticator app.

SMS Verification
[Phone icon] [Redacted] Not Verified [Verify]

Email Verification
[Envelope icon] [Redacted] Not Verified [Verify]



Secure Code Sent

Enter the secure code we sent to your phone number: [Redacted]

Enter the secure code below [Redacted]

Resend code Not Verified

[Cancel] [Continue]



SMS Verification
[Phone icon] 7035550000 Verified

Email Verification
[Envelope icon] William712@email.com Verified

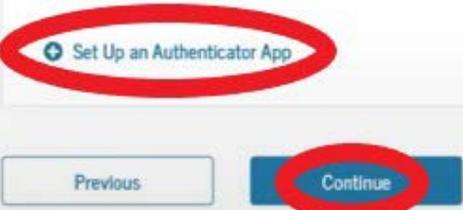
Use an Authenticator App (Most Secure Option)

Use an authenticator app that you've downloaded from a mobile app store to view in-app secure codes—visible only to you—that can confirm your identity when you log in.

[Learn More](#)

[Set Up an Authenticator App]

[Previous] [Continue]



You can choose to Set Up an Authenticator App or click "Continue."

If you choose to use an Authenticator, you will need to download an app from the mobile store on your phone. Next, scan the QR code or enter the key displayed on your screen. When you have the app set up click "Continue." Enter the secure code and then click "Finish." Once the Authenticator is verified click on "Continue."

Set Up Authenticator App

Step 1

Download an authenticator app from your [mobile app store](#).



Step 2

Enter the following key into your authenticator app or scan the QR code with your authenticator app, then click "Continue."



OR

NUUB7GNFM3JDBHTB2P36ZDNTWKAU26AE

Copy



Enter the Code from Your App

Step 3

Complete setup by entering the secure code provided by your authenticator app.

Enter the secure code below



[Help me set up this app](#)



A Backup Code is generated automatically when you enable two-step verification. Make sure to write down the code and store it in the folder with the rest of your FAFSA information. Check the box and then click on "Continue."

Step 7 of 7

Enable Two-Step Verification: Backup Code

i We recommend storing your backup code in a safe place.

Your backup code is a special code that lets you access your account in the event that you cannot use any other two-step verification method.

Your Backup Code Is:

NPE6.III73EEE

I have stored this backup code somewhere safe.

[Previous](#) [Continue](#)

The final screen indicates that you have successfully completed your FSA ID. You should also receive a confirmation email. You may now continue to complete the FAFSA.