



Converse
Graduate Catalog
2019-2020
(revised 9-2-2019)

CONVERSE COLLEGE

GRADUATE CATALOG

2019-2020

Master of Arts in Teaching

Art Education
Early Childhood Education
Elementary Education
Intellectual Disabilities
Learning Disabilities

Middle Level Language Arts
Middle Level Mathematics
Middle Level Science
Middle Level Social Studies

Secondary Biology
Secondary Chemistry
Secondary English
Secondary Mathematics
Secondary Social Studies

Master of Education

Art Education
Advanced Study (**online**)
Special Education

Elementary Education
Gifted Education (**online**)

Art Education (**Online/Low Residency**)
Administration and Supervision

Master of Liberal Arts

English
History
Political Science

Master in Management

Healthcare Management

Master of Marriage and Family Therapy

Master of Fine Arts in Creative Writing

Master of Music

Music Education
Performance

Educational Specialist

Administration and Supervision
Literacy (**online**)

Doctoral Program

Professional Leadership

580 E. Main Street
Spartanburg, SC 29302

Converse College does not discriminate in admissions or employment on the basis of race, color, sex, national or ethnic origin, age, sexual orientation, religion or disability. Converse admits only women to undergraduate programs and services in accordance with its historical mission. Women and men are admitted to the graduate programs.

CONVERSE COLLEGE
Graduate Catalog
2019-2020
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POLICY ON STUDENT RECORDS

In the handling of student records Converse complies with the provisions of the Family Education Rights and Privacy Act of 1974. Detailed information about the records maintained and procedures for the exercise of rights will be provided to students each year. *“I certify that this catalog is true and correct in content and policy and states progress requirements for graduation.”*

Dr. Lienne Medford

Dean of the School of Education and Graduate Studies

CONVERSE COLLEGE CALENDAR

2019-2020

FALL TERM, 2019

Tuition due for Fall 2019	Thur., August 15
All classes begin	Mon., August 26
Day classes begin at 9:00 am	Mon., August 26
Evening classes begin at 5:45 pm	Mon., August 26
Registration for students who did not register early	Mon., August 26
Late registration - \$50 will be charged	Tues., August 27
Drop/Add, no fee	Tues., August 27
Last day to receive 100% refund	Fri., August 30
Drop/Add fee begins-\$20 per change	Sat., August 31
Last day to receive 80% refund	Fri., September 6
Last day to receive 30% refund	Thur, September 12
Formal Opening Convocation	Fri., September 20
Mid-term grading ends	Mon., October 7
Fall Break holidays begin at the end of classes on Friday	Mon. – Tues., October 14-15
Fall Break holidays end at first class period, 9:00 am	Wed., October 16
Advisement for January and Spring '20 Terms	October 21– November 18
Last day to withdraw from a class with a grade of W	Thur., November 21
Thanksgiving Holidays begin at end of classes on Tuesday	Wed. – Sun., November 27-December 1
Thanksgiving Holidays end at first period class, 9:00 am	Mon., December 2
Last day for Graduates to apply for May 2020 graduation	Thurs., December 5
Fall Term classes end	Thurs., December 5
Reading Days	Fri. – Sun., December 6-8
Fall Term examinations	Mon. – Thurs., December 9-12

JANUARY TERM, 2020

Tuition and Fees for Jan Term due	Fri., December 14
All classes begin	Wed., January 3
Day classes begin at 9:00 am	Wed., January 3
Evening classes begin at 5:45 pm	Wed., January 3
Registration for students who did not register early	Wed., January 3
Last day to receive 100% refund	Wed., January 3
Drop/Add, no fee	Thurs., January 4
Late registration - \$50 will be charged	Thurs., January 4
Last day to receive 80% refund	Fri., January 7
Drop/Add, fee, \$20 per change begins	Fri., January 7
Last day to add classes	Mon., January 8
Last day to receive 30% refund	Mon., January 9
Martin Luther King Day - No Classes - Day of Service	Mon., January 21
Last day to withdraw from a class	Tues., January 25
January Term classes end	Tues., January 30
Academic Break	January 31 - February 3

SPRING TERM, 2020

Tuition and Fees for Spring due	Mon., January 14
All classes begin	Mon., February 4
Day classes begin at 9:00 am	Mon., February 4
Evening classes begin at 5:45 pm	Mon., February 4
Registration for students who did not register early	Mon., February 4
Late registration - \$50 will be charged	Tues., February 5
Drop/Add, no fee	Tues., February 5
Drop/Add fee, \$20 per change begins	Fri., February 8
Last day to add classes	Fri., February 8
Last day to receive 100% refund	Fri., February 8
Last Day to receive 80% refund	Fri., February 15
Last day to receive 30% refund	Fri., February 22
Mid-term grading period ends	Mon., March 18
Spring Break	March 25-29
Spring Break Holidays end at first period class, 9:00 am	Mon., April 1
Advisement for Summer and Fall Terms '20	April 8-26
Last day to withdraw from a class with a W grade	Thurs., April 25
Founder's Day	Fri., April 19
May Day/Awards & Scholarship Day	Sat., May
Spring Term classes end	Thurs., May 9
Reading Days	Fri. – Sun., May 10-12
Spring Term examinations	Mon. – Thurs., May 13-16
Final Grades for graduating Graduates	Thurs., May 16
Commencement Weekend	
Baccalaureate 5:00 pm, Twichell Auditorium	Fri., May 17
Hat's Off Party, 6:00 pm	Fri., May 17
Commencement Exercises, 3:00 pm, Twichell Auditorium	Sat., May 18

For the MFA Academic Calendar, please see the webpage at www.converse.edu/MFA.

THE COLLEGE

THE MISSION OF CONVERSE COLLEGE

The primary mission of Converse College, founded in 1889, is the liberal education of undergraduate women in a residential setting. Converse reaffirms the founders' original conviction that a small undergraduate residential college of the liberal arts is a uniquely powerful environment for developing the talents of women. As a community of scholars, where students and faculty pursue excellence and collaborate in the search for truth, Converse develops in students' scholarly excellence, personal honor, confidence, and skills to be life-long learners. The college draws much of its character from its Christian heritage and welcomes students of all faiths. Converse expands its mission by offering graduate degrees and other programs for women and men. Ultimately, graduates embody the qualities of a Converse education as they assume roles of leadership, service, and citizenship.

Beginning in 1964, Converse College expanded offerings from its primary mission to include the offering of graduate degree programs for both men and women. Admission to all Converse graduate programs requires successful completion of the appropriate baccalaureate degree.

ACCREDITATIONS AND AFFILIATIONS

Since its founding, Converse has become one of the leading colleges for women in the South. At the time of its admission in 1912, Converse was the only college in South Carolina that held membership in the Southern Association of Colleges and Schools. Admitted to the Association of American Colleges and Universities in 1915, Converse is a founding member of that organization. Converse was also the first South Carolina College with graduates admitted to membership in the American Association of University Women, as well as the first to have a chapter of Mortar Board, the National Honor Society for seniors.

Converse College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award degrees at Level V (Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Science, Bachelor of Music, Bachelor of Musical Arts, Master of Music, Master of Liberal Arts, Master of Arts in Teaching, Master of Education, Master in Marriage and Family Therapy, Master of Fine Arts, Masters in Management, Educational Specialist, and Doctor of Education). Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Converse College.

It is a member of the Southern University Conference and the Women's College Coalition. The Converse College Petrie School of Music is a charter member of the National Association of Schools of Music (NASM). The Music Therapy Program is accredited by the American Music Therapy Association. The College has attained (NCATE) accreditation for all professional education programs. In addition, the Converse program for teachers of the deaf and hard of hearing is accredited by the Council for Exceptional Children (CEC). The Marriage and Family Therapy program is accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE). The Art and Design programs are accredited by the National Association of Schools of Art and Design (NASAD) while the interior design program is accredited by the Council for Interior Design Accreditation (CIDA). The documents relating to Converse College accreditation are on permanent reserve in the Mickel Library. Anyone desiring to review these documents may do so during the College's normal operating hours.

THE MISSION OF TEACHER EDUCATION GRADUATE PROGRAMS

The MAT, MEd and EdS degrees at Converse provide educators with well-designed graduate curricula organized to meet the Mission of the College and standards established by the National Council for Accreditation of Teachers Education (NCATE). The Converse Teacher Education Unit has the mission "to identify, prepare, evaluate, and recommend highly-qualified educators who are well grounded in liberal learning, pedagogy, and clinical experiences so that they can contribute to the educational mission of K-12 public schools in their communities." Individual graduate programs have a more specific set of goals and objectives outlined in this graduate catalog.

THE VISION FOR TEACHER EDUCATION PROGRAMS

In addition to the College and Unit Missions, Converse has a "Vision" for the Teacher Education Unit: The preparation of the Ideal Educator.

THE PHILOSOPHY FOR TEACHER EDUCATION

The Unit Philosophy follows closely from the College and Unit missions, and it incorporates the Unit Vision. In *The Founder's Ideal*, Dexter Edgar Converse set forth this vision for the college he helped to found: "I have done what I could to found a college that would provide for women thorough and liberal education so that for them the highest motives may become clear purposes and fixed habits of life; and I desired that the instruction and influence of Converse College be always such that the students may be enabled to see clearly, decide wisely, and to act justly." This Ideal forms

the cornerstone of the College mission and is the source of the unit mission to provide the liberal and professional education necessary to produce The Ideal Educator. The ultimate fulfillment of the Unit Vision, Mission, and Philosophy is an educator who will manifest those essential qualities of *The Founder's Ideal*: "to see clearly, decide wisely, and to act justly." For the Unit, the primary goal is to educate teachers, administrators, and other professional educators who will "embody the qualities of a Converse education as they assume roles of leadership, service, and citizenship" in public and private K-12 schools.

INSTITUTIONAL STANDARDS FOR TEACHER EDUCATION

The Unit has developed, through a broadly inclusive involvement of many constituencies and stakeholders, a set of Unit Standards that embody the imperatives of the Conceptual Framework—to see clearly, decide wisely, and act justly—and to establish as well demonstrable expectations for The Ideal Educator. The Unit Standards are designed to develop a graduate who:

1. Demonstrates knowledge of and respect for diversity and individual differences by differentiating instruction for the needs of all learners, including
 - a. culturally diverse students,
 - b. students with exceptionalities, and
 - c. students with different learning styles.
2. Demonstrates knowledge of and competence in innovative instructional strategies for
 - a. planning,
 - b. motivating, and
 - c. adaptation.
3. Demonstrates knowledge of the following by integrating them into planning and instruction:
 - a. content subject matter,
 - b. PK-12 standards,
 - c. philosophical and historical perspectives,
 - d. theory, and
 - e. research.
4. Demonstrates knowledge of technology and the value of its use by integrating it into a variety of areas, including
 - a. assessment,
 - b. instruction,
 - c. professional development, and
 - d. management.
5. Demonstrates knowledge of and competence in assessment and evaluation of students, instruction, and self through the utilization of informal and formal methods, including
 - a. standardized and non-standardized tests
 - b. questioning techniques,
 - c. problem solving,
 - d. decision making, and
 - e. reflection.
6. Demonstrates knowledge of and skills in management of
 - a. resources,
 - b. space,
 - c. time,
 - d. student records, and
 - e. student behavior.
7. Demonstrates knowledge of and a positive attitude toward professionalism through;
 - a. fulfillment of legal and ethical responsibilities,
 - b. commitment to both learning and teaching,
 - c. participation in professional development,
 - d. evidence of a positive attitude toward self, students, peers, parents, subject matter, and
 - e. development of human relation skills including cooperation, collaboration, communication, and humor.

INTRODUCTION TO GRADUATE PROGRAMS

MASTER OF ARTS IN TEACHING

The MAT program is available for those holding a baccalaureate degree in a field other than education. The purpose of the initial certification program is to prepare graduate students to become well-qualified teachers by their completion of one of our state-approved education programs. Students may elect one of the following initial certification programs: Early Childhood, Elementary, Art Education, Middle Level (Social Studies, Science, Mathematics, Language Arts), Intellectual Disabilities, Learning Disabilities, or Secondary Education (English, Mathematics, Social Studies). The Chair of the Education Department will consult with students regarding state-approved programs necessary for South Carolina certification.

MASTER OF EDUCATION

Converse offers a MEd degree for teachers who are already certified. That program offers broad areas or tracks; art education (online/low residency), art education (on campus), elementary education, gifted education (online), special education, advanced studies (online) and administration and supervision.

MASTER OF LIBERAL ARTS

The Master of Liberal Arts Program provides an opportunity for baccalaureate degree holders to pursue studies in the liberal arts for both personal and professional growth. The program requires a total of 36 graduate hours with 18–27 hours of concentration in English, history, or political science. In addition to a liberal arts concentration, a student must also take 6-15 hours of electives. Once a concentration choice has been made, the elective choices may come from the other areas of concentration or art history, music history, psychology, sociology, religion, and philosophy. While providing for individual development, the program extends the professional qualifications of those high school teachers who want more content courses in their particular discipline.

MASTER OF MARRIAGE AND FAMILY THERAPY

The Master of Marriage and Family Therapy program is designed to meet the academic and clinical practicum requirements for Clinical Member with the American Association for Marriage and Family Therapy and Licensed Marriage and Family Therapist in South Carolina. This degree involves 60 graduate semester hours of a core curriculum and 3 graduate semester hours of electives. It is fully accredited with the Commission on Accreditation for Marriage and Family Therapy Education.

The master's program involves a partnership between Converse College and EMERGE Therapy Clinic. Converse College provides the academic portion and EMERGE provides the clinical practicum.

MASTER OF FINE ARTS IN CREATIVE WRITING

The MFA in Creative Writing is a two-year low residency program designed for serious, independent writers seeking advanced instruction in fiction, young adult fiction, creative nonfiction, poetry, and environmental writing in fiction, nonfiction, or poetry through a non-traditional course of graduate study. The program's emphasis on the mastery and understanding of writing skills and contemporary literature and craft through the master-writer and apprentice mentoring relationship, offers students a stimulating and individually tailored curriculum of courses and projects.

The degree requires 48 hours of graduate credit completed during four 9-day residencies at Converse College, offered twice annually (summer and in January), four mentoring semesters, a fifth graduating residency, the completion of a substantive analytical project on literature or craft, and a book-length creative thesis and oral defense.

EDUCATIONAL SPECIALIST DEGREE ADMINISTRATION & SUPERVISION

The Converse Educational Specialist Degree in Administration & Supervision is a program of 36 semester hours in education. The program focuses on the preparation of administrators/supervisors at the elementary or secondary level. This degree is for those individuals who have already earned their MEd.

EDUCATIONAL SPECIALIST DEGREE LITERACY

The Education Specialist degree in Literacy is for literacy coaches and classroom teachers who recognize a need to expand their knowledge of the theories, methods, and materials of reading, reading instruction, language, language instruction, reading assessment and diagnosis and remediation of reading difficulties. By emphasizing scholarship, practice, and school based collaborations, the Education Specialist in Literacy degree prepares exemplary professionals to provide leadership in reading at local and state levels.

MASTER IN MANAGEMENT-HEALTHCARE MANAGEMENT

The mission of the Masters in Management degree at Converse College is to provide the student with theoretical and technological training that will enable him or her to approach creatively, and at an advanced level, issues found in the healthcare industry.

DOCTORAL IN PROFESSIONAL LEADERSHIP

The EdD in Professional Leadership is a 60-hour program housed in the Education Department designed to allow individuals from a variety of professional backgrounds to enhance their preparation for leadership roles in a wide range of contexts. The focus is a background in theory and an application to the professional context of the candidate's choosing. Unique characteristics of the program include the embedding of the traditional 5-chapter dissertation within the course work. Candidates who begin the program and continue through without interruption can complete the degree in three school years and the two summers in between taking 6 graduate hours per semester/summer session. Cohorts begin in the fall semester only and proceed through the program as a group. This program is offered on the main Spartanburg campus and the University Center of Greenville.

MASTER OF MUSIC DEGREE

The Petrie School of Music offers a broad curriculum of graduate studies for the serious student of music.

The graduate program in Music Education offers both a traditional Master of Music degree for the certified teacher and a Masters' plus certification option for those who hold undergraduate degrees in other areas of music.

The Master of Music in Performance is designed for accomplished performers who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in performance.

GRADUATE PERFORMANCE DIPLOMA

This post-baccalaureate non-degree program prepares advanced students for careers as performers in a highly specialized program of study. The Graduate Performance Diploma does not in itself qualify its holders for entrance into doctoral programs.

For current information about current degree course requirements, course offerings, frequently asked questions, program changes, and other news about graduate programs, visit our web site at www.converse.edu. Graduate applications should be submitted online.

POLICIES AND REGULATIONS

FINANCIAL PLANNING

Converse College participates in both federal and state loan programs which are available to graduate students who are enrolled at least half-time. To apply, a student must complete the *Free Application for Federal Student Aid*

(FAFSA) every year. An application covers the fall semester, Jan term, spring semester and subsequent summer semester. For MFA's, the application covers summer/fall and Jan/spring semesters. The address for FAFSA on the Web is www.fafsa.gov. The student should apply for an FSA ID (previously referred to as a PIN) prior to starting FAFSA on the Web so that the application can be signed electronically and tax information can be transferred from the IRS. Converse's Title IV school code is 003431.

Communication with Students

The majority of communications from the Financial Planning Office will be sent to the email address listed on the FAFSA and/or the Converse email account. To ensure you receive all communication from the Financial Planning Office, please remember to let us know of any mailing address or email address change. The Financial Planning Office staff is here to assist you with any questions you may have. You may call us at (864) 596-9019 or email Financial.Planning@converse.edu. Please allow 1 business day for a response.

Student Eligibility Requirements

A student must meet the following eligibility requirements to receive federal assistance:

- Be enrolled or accepted for enrollment in an eligible program, and
- Be a regular student, and
- Have a high school diploma or GED, and
- Be a U.S. citizen or an eligible non-citizen, and
- Not be a member of a religious community that directs the program of student or provides maintenance (except for unsubsidized Direct Loans), and
- Be registered with the Selective Service (males only), and
- Not be in default on a federal student loan borrowed for attendance at any institution, and
- Not have borrowed in excess of federal loan limits, and
- Not owe a repayment on a federal grant or scholarship received for attendance at any institution, and
- Maintain satisfactory academic progress, and
- Not be enrolled concurrently in an elementary or secondary school, and
- Provide a valid social security number.

Eligible Courses, Enrollment Status and Repeated Courses

Enrollment status can only consist of those courses required for graduation or as a prerequisite for courses required in the program. Audited classes will not be considered in determining a student's enrollment status. For federal aid programs only, once a student has completed a course two times, that course cannot count in the enrollment status.

The amount in the original award notification is based on half-time enrollment (minimum of 6 credit hours per semester). Effective for the 2019-2020 academic year, if

you enroll during the Jan 2020 semester, the credit hours you take will be added to any spring 2020 credit hours to determine your enrollment status for the spring 2020 semester. Any anticipated aid you have for spring 2020 can be used to cover your costs for the Jan 2020 semester, and any resulting credit balance will be disbursed for the spring 2020 semester. All the terms in a summer semester are combined to determine the enrollment status for the summer semester.

Summer Aid

Students do not have to complete another FAFSA just for summer if they have already applied for the previous award year. If a student begins classes during a summer semester, he or she must complete the FAFSA for the current award year and complete the FAFSA for the next award year which begins with the fall semester. To be considered for aid during a summer semester, the student must complete a *Summer Application for Financial Aid*.

If during the previous fall and spring semesters the student borrowed the annual loan limit, he or she will not have any Direct Loan eligibility.

Satisfactory Academic Progress (SAP)

Students receiving financial assistance through a federal program must be making satisfactory academic progress toward a degree. The Financial Planning Office must monitor the progress of all students to ensure that they are making satisfactory progress toward completion of their program in a reasonable period of time. This policy is in addition to the academic standards required by the College. The cumulative review determines the student's eligibility for financial assistance based on his or her academic history. Whether the student has received financial assistance previously is not a factor in determining eligibility. A student's SAP status will be evaluated each year when the initial *Free Application for Federal Student Aid* (FAFSA) is received and then at the end of an academic year (after spring semester grades are posted) in which the student attended.

Qualitative Standard (Completion Rate and Grade Point Average)

- For graduate students, the minimum completion rate requires a student to earn at least 80% of the cumulative credit hours attempted.
- Courses with grades of F, W and I are not considered completed courses.
- Graduate students are required to maintain a minimum cumulative grade point average (GPA) of 3.0.
- Students are placed on financial aid suspension if the completion rate and/or the cumulative GPA fall below the minimum requirements. To reestablish eligibility, a student must have an approved appeal and be placed on financial aid probation. (See Appeals below.)

Quantitative Standard (Length of Eligibility)

- Students may receive financial aid for 150% of the published length of the program of study.
- Graduate students who have attempted 150% of the published required hours of their program of study will be placed on financial aid suspension.
- Transfer hours are added to the total hours attempted at Converse to assess the length of eligibility.
- A student may repeat a course, but repetitions will count toward the length of eligibility.
- A student who completes the academic requirements for a program but does not yet have the degree is not eligible for additional financial aid funds for that program.
- Once the maximum number of hours is attempted, a student is placed on financial aid suspension.
- To reestablish eligibility, a student must have an approved appeal and be placed on financial aid probation. (See Appeals below.)

Appeals

- Appeals for suspension of financial aid are reviewed by the Financial Aid Appeals Committee.
- The number of appeals will be limited to two (2) per student and forms may be obtained from the Financial Planning Office.
- Appeals must include an academic plan signed by the Dean of Graduate Studies detailing the requirements the student must meet to ensure SAP standards are met by a specific time or to ensure the student graduates. Appeals for length of eligibility should include the remaining classes needed to graduate and an anticipated graduation date.
- Appeals also must include an explanation from the student of why satisfactory progress was not made and what has changed that will make it possible to meet standards. Examples of acceptable extenuating circumstances include prolonged hospitalization during the academic year, death in the family during the academic year, change in work hours that conflicted with the class schedule during the academic year or other extenuating circumstances directly affecting academic performance.
- If the Committee determines that justifiable evidence of extenuating circumstances exists, a student may receive an extension of financial aid eligibility and be placed on financial aid probation.

Financial Aid Probation

- During the probationary period, a student must take at least 6 credit hours, complete 100% of the attempted hours, have at least a 3.0 term GPA

and follow the academic plan. If a student does not meet these stipulations, he or she will be placed on financial aid suspension. ([See Suspension for Failing to Meet Probationary Stipulations below.](#))

- If a student meets the probationary stipulations but has a minimum cumulative GPA or a completion rate that does not meet minimum requirements, he or she will remain on financial aid probation and must continue to meet probationary stipulations and follow the academic plan.
- If a student meets the probationary stipulations, has a minimum cumulative GPA and a completion rate that meets minimum requirements and has not attempted 150% of the hours required to graduate, he or she will be removed from financial aid probation and must continue to meet the SAP policy.

Suspension for Failing to Meet Probationary Stipulations

- To reestablish eligibility a student must submit and have an approved appeal after completing a semester at Converse College without financial assistance. During the semester attended without financial assistance, a student must take at least 6 credit hours, complete 100% of the attempted hours and have at least a 3.0 term GPA.
- Exceptions to this policy will only be allowed if the student encountered some type of extenuating circumstance during the probationary period that hindered him or her from meeting the stipulations.
- Examples of acceptable extenuating circumstances include: prolonged hospitalization during the probationary period, death in the family during the probationary period, change in work hours that conflicted with the class schedule during the probationary period or other extenuating circumstances directly affecting academic performance. Because a student is aware prior to the probationary period that he or she must meet the stipulations, extenuating circumstances do not include being a single parent or working full-time while attending school.
- Students are advised to solve difficulties prior to registering for a probationary period.

Sources of Financial Aid

(Funding for programs is contingent on federal and state approval. These guidelines may not be inclusive of all eligibility criteria and are subject to change. To apply you must complete the Free Application for Federal Student Aid.)

Federal Direct Unsubsidized Loan

An Unsubsidized Direct Loan is not awarded on the basis of financial need. The student will be charged interest from the time the loan is disbursed until it is paid in full. If interest is allowed to accumulate, it will be capitalized which means the interest will be added to the principal amount. Then interest will be charged based on this higher amount. Capitalization will increase the amount that must be repaid. If the student chooses to pay the interest as it accumulates, loan payments will cost less.

A student must be enrolled at least half-time during each semester of the loan period. Repayment begins six months after graduating or dropping below half-time enrollment. This six month period is referred to as a grace period.

The Financial Planning Office will counsel students as to the types of loans for which they are eligible and as to the amount they may borrow. Before a loan is available, the student must complete an online entrance loan counseling session and sign a Master Promissory Note (MPN).

Federal Direct Grad PLUS

To receive a Direct Grad PLUS, you must be enrolled at least half-time and meet the general eligibility requirements for federal student aid.

A credit check will be performed during the application process. If you have an adverse credit history, you may still receive a Direct PLUS Loan by obtaining an endorser who does not have an adverse credit history or documenting to the U.S. Department of Education's satisfaction extenuating circumstances relating to your adverse credit history. If you are interested in a Grad PLUS, you must apply at www.studentloans.gov.

Teacher Education Assistance for College and Higher Education Grant Program (TEACH)

The TEACH Grant Program provides grants to students who intend to teach full-time in high-need subject areas at a public elementary or secondary school that serves students from low-income families. In exchange for receiving a TEACH Grant, the student must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. The student must also teach at least four academic years within eight calendar years of completing the program of study for which you received a TEACH Grant. If the student fails to fulfill this obligation, all amounts of the TEACH Grant received will be converted to a Federal Direct Unsubsidized Loan. Interest will be charged from the date the original grant was disbursed, and the student must repay this loan to the U.S. Department of Education.

S.C. Teachers Loan Program (SCTL)

This loan is available to South Carolina students who plan to teach in the public sector in South Carolina upon graduation from college. Students must meet the academic criteria of the program, and financial need is not a factor. For additional information visit www.scstudentloan.org.

COST

Tuition costs and fees are available from the Graduate Office, Student Billing Office, or on the Converse web site. Directed Independent Study and Masters of Fine Arts in Creative Writing (MFA) courses carry a higher tuition charge. There is a term access fee for each term and a fee is charged for dropping or adding a course. Graduate students must have a Converse identification card and a parking permit available at Campus Safety in the Townhouse.

Tuition and fees must be paid or students registered in a payment plan by August 15th for Fall, December 15th for January, and January 15th for Spring, Summer dates will be posted on the academic calendar. Refer to the academic calendars for tuition due dates and refund policy dates.

TUITION AND FEES

Graduate Tuition (per credit hour).....	\$416
Online Tuition (per credit hour).....	\$416
Direct Independent Study DIS (per credit hour).....	\$450
Masters of Fine Arts in Creative Writing (per credit hour).....	\$530
Marriage and Family Therapy (per credit hour).....	\$456
Marriage and Family Therapy Clinical Fee (each EDU 648A, B, C, D, and E)	\$1400
*Graduate Term Access Fee.....	\$80
(Fall & Spring each term)	
*Graduate Term Access Fee.....	\$50
(January & Summer each term)	
Graduate Application Fee	\$40
Graduate Deposit Fee.....	\$100
Drop/Add Fee	\$20
Transcript Fee	\$10
Audit Fee	\$75
Late Registration Fee	\$50
Teacher Education Fee	\$45
Graduation Fee.....	\$150
Promissory Note Fee.....	\$25
Art Fee.....	varies per course

***NOTE: Term Access Fee includes (registration fee, technology fee and parking fee).**

MUSIC LESSON FEES

Fee for students taking one hour lesson per week

Fall Term	\$530
January Term	\$175
Spring Term	\$530

Fee for students taking one half-hour per week lesson

Fall Term	\$265
January Term	\$87.50
Spring Term	\$265

TEACHER EDUCATION FEE

Fee is applied to student teaching for degree completion. Students may use their Financial Aid credit to purchase textbooks, in the campus bookstore. Students with a credit will be notified by email when your book voucher is ready

to use. Students may not purchase apparel, and personal toiletries using your financial aid book voucher. The bookstore is located in the Montgomery Building.

RETURNED CHECKS

A service fee of \$20.00 is assessed each time a check is presented to the College which is subsequently returned for insufficient funds or closed accounts.

REFUND OF FEES

1. All students withdrawing through the 1st Friday following the first day of class Fall and Spring, will receive 100% of tuition. The student must file the appropriate paperwork for withdrawal with the appropriate officials prior to a refund being granted.
2. All students withdrawing through the 2nd Friday following the first day of Fall and Spring classes will be refunded 80% of tuition. The student must file the appropriate paperwork for withdrawal with the appropriate officials prior to a refund.
3. All students withdrawing through the 3rd Friday following the first day of Fall and Spring classes will be refunded 30% of tuition. The student must file the appropriate paperwork for withdrawal with the appropriate officials prior to a refund. No students withdrawing after the third week of class will be entitled to a refund of tuition fees.
4. Student should see the appropriate calendars for January and Summer refund dates.

Delinquent Accounts

Until all tuition, fees and other charges are paid in full, Converse College:

1. Will not provide a diploma or transcript
2. Reserves the right not to allow a student to enroll in a new term, participate in room selection for future terms, participate in graduation exercises, or register the student's course grade on the transcript.
3. After all reasonable attempts at collecting a past due balance have failed, accounts will be referred to a collection agency. In the event of the collection, with or without suit the student is responsible for all fees of such collection, which may be up to 29%. The student is also responsible for any attorney fees and court costs. In addition, interest at a rate of 18% annum will be charge on outstanding balances. Students should understand that their financial obligation to Converse College constitutes an educational loan to assist in financing your education and is not dischargeable under the United States Bankruptcy Court.
4. Will place your account on hold until balance is paid in full.
5. It is the student's responsibility to drop a course from your schedule and if you fail to do so you will be responsible for all tuition and fees related to the course. Please refer to the academic calendar for drop dates.

CAMPUS SAFETY SERVICES

The Converse College Department of Campus Safety is responsible for law enforcement, security, safety, traffic, and parking services. The Campus Safety Department is located at the top of Margaret Law Way behind Pell Hall. The 24-hour telephone number is **864-596-9026**. The email address is campussafety@converse.edu

Motor Vehicle Registration

Graduate students must register their vehicle online at my.converse.edu. Log in with your user name and password; then look under the Campus Safety section for the link to vehicle registration. Once you have filled out the online form, you may stop by the Campus Safety office to pick up your decal, Monday – Friday, 9am – 5pm.

Identification Cards

All graduate students must have a Converse College identification card. The Campus Safety Department makes ID cards Monday—Friday, 9:00am–5:00pm. The cost of the ID card is included in the application fee; replacement cards are \$25 each.

Motorist Assistance

For assistance with dead batteries, call the Campus Safety Office at **864-596-9026**.

Crime Prevention

Crime is not a major problem at Converse, but incidents of theft and other crimes occasionally occur, as in any community of similar size. Reasonable precautions are a part of today's life. Use common sense to protect yourself and your property. Always lock your vehicle and keep valuables out of sight. Help eliminate crime by reporting suspicious persons or activities to Campus Safety

Emergency Alerts

Graduate students may sign up to receive emergency alerts by going to my.converse.edu and logging in; then look under the Home section for Campus Alerts.

STUDENT STORE

The Converse College Student Store is the on-campus resource for a wide selection of general college and personal supplies. Personal checks, VISA, MasterCard, Discover, American Express, financial aid, and cash are accepted toward purchases; refunds and exchanges require register receipts. There is a \$25.00 charge for all returned checks. Text books and general merchandise are available in the store or online at www.conversecollegeshop.com. The store is located in the Montgomery Student Center.

THE WRITING CENTER

Director: Emily Harbin

Fall and Spring Semester Drop In Hours: Mon. - Thurs. 1:00 pm - 5:00 pm and 6:00 pm – 8:00 pm; Sunday 3:00 pm – 5:00 pm

Located on the second floor of Mickel Library, Suite 204, the Writing Center provides writing assistance to all students enrolled at Converse. Undergraduate Peer Consultants and a Graduate Assistant offer guidance at every stage of the writing process – from generating a thesis to examining overall coherence. The Writing Center does not simply proofread papers; we actively nurture our clients' learning process, serve as a thoughtful trial audience, and help students learn to identify and correct their own errors. Appointments are suggested since a wide range of times are available and appointments will be given priority over drop-ins. Students enrolled in online courses or needing advanced help (such as help with discipline-specific formatting) should contact the director, Dr. Emily Harbin, to be paired with an appropriate experienced reader. Appointments can be made at <https://ccwritingcenter.youcanbook.me>.

THE DIVISION FOR STUDENT DEVELOPMENT AND SUCCESS

The Division for Student Development and Success is located in the Montgomery Student Center and can be reached at 864-596-9016. This Division will enhance community life and student outcomes through increased collaborations with Academic Affairs. Services include Residential Life, Academic Support, Accommodations and Tutoring, Community Inclusion and Diversity, Religious Life, Service Opportunities and Community celebrations.

THE CENTER FOR CAREER DEVELOPMENT

The Center for Career Development is located in the Montgomery Student Center and can be reached at 864-596-9614. The Center serves to advance Converse students toward success in academic, personal and professional areas. The staff strives to offer services, programs and opportunities for students to create networks for professional learning and growth. The staff of the Center works to meet the needs of all Converse students wherever they are in their academic and personal development journey.

ACADEMIC POLICIES ON DISABILITIES

Converse College complies with Section 504 of the Rehabilitation Act of 1973 (as amended), the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the non-discrimination requirements of Section 35.107 of the Department of Justice regulations. Converse does not discriminate with regard to race, color, sex, national or ethnic origin, age, sexual orientation, religion or disability in admission or access to, or treatment or employment in, its programs and activities. Admission to Education and Graduate Studies is available to both men and women. As a recipient of federal funds Converse recognizes its responsibility to provide equal access to academically qualified students with

documented disabilities while maintaining standards that are essential to the academic program. A student with a disability is someone with either a physical or mental impairment that substantially limits one or more major life activities. Temporary impairments of short duration without permanent impact usually do not qualify as disabilities under the ADA. Students are responsible for notifying the college of their need for accommodations, obtaining and submitting a Request for Accommodations Form to the Assistant Dean of Academic Support, providing supporting documentation in a timely manner, and actively participating in developing and implementing an accommodation plan for each term. As legal adults, students must self-advocate, and parents can be included in the process only with the student's permission.

Converse will make reasonable accommodations within its academic programs for "otherwise qualified" graduate students with documented disabilities. However, students should understand that accommodations provided in elementary and secondary schools under P.L. 94.142 (IDEA) are not necessarily required by law under the ADA or Section 504 or provided by Converse. Many of the practices and procedures of special education (goal-setting, progress reports, team meetings, program and exam modifications, related services, and annual reviews) have no parallels in higher education. Behavior standards are the same for all students. Converse does not provide transportation for students. Personal care attendants, orientation/mobility training and tutors are considered personal services in higher education and are the student's responsibility. Although Converse offers no specialized services for students with disabilities, equal access to services is offered to all students. Requests for course substitutions are evaluated individually, on the basis of documentation provided, but the college is not required to fundamentally alter essential course/program requirements. Testing to determine the need for accommodations is the student's responsibility and is not provided by Converse. IEPs or 504 plans do not automatically meet the documentation requirements for receiving accommodations in higher education. Documentation from an appropriate, licensed professional or agency is required in order to determine reasonable accommodations necessary to serve a student with a disability. Diagnostic evaluations or reports should be current, in most cases within three years, and should be sent directly from the qualified professional to the Assistant Dean of Academic Support. The documentation should indicate diagnosis, describe the manifestations of and the extent of the disability, and make recommendations for reasonable accommodations the professional deems necessary to assist the student with a disability in the college setting. A current comprehensive psycho-educational evaluation is required for learning disabilities and is strongly recommended for attention deficit hyperactivity disorder (ADHD).

Students should submit a completed Request for Accommodations Form with supporting documentation to the Assistant Dean of Academic Support at least thirty days working days prior to the first day of class in order to allow time for review and consultation, as needed, with the student, professors, counselors, psychological consultants, and the Director of Health Services, to prepare an appropriate accommodation plan, and to secure available support services and/or equipment. This deadline is for administrative purposes only and does not preclude admission to programs or services. In addition, the student is responsible for providing the Assistant Dean of Academic Support with a class schedule each term, so a new accommodation plan can be generated. All information and records regarding students with disabilities, including accommodations for them, are strictly confidential, and the Student Support Service complies with the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA). Records are stored in a secure location and reviewed only by authorized personnel.

Although the student's adviser and professors will receive a copy of the accommodation plan, it is the student's responsibility to discuss accommodations with each professor at the beginning of each term. If a student has concerns about or encounters problems with accommodations during the term, the student should contact the Assistant Dean of Academic Support, so accommodations may be appropriately adjusted. A student who is not satisfied with accommodations may contact either the ADA or Section 504 Compliance Officer indicated above and initiate the student grievance procedure as outlined in the [Graduate Student Handbook](#).

Any faculty member who receives a request for academic accommodations on the basis of disability must refer the request to the Assistant Dean of Academic Support immediately. No modification of the present program or promises of modification should be made until the Assistant Dean has made a recommendation. Questions or concerns regarding ADA compliance should be addressed to the Vice President for Finance & Administration at (864) 596-9031. Information on EEOC or Section 504 compliance issues can be obtained from the Director of Human Resources at (864) 596-9029.

ACADEMIC REGULATIONS

HONOR CODE

All Converse graduate students are governed by the Converse Honor Code. For graduate students the primary area of interest is the principle that "a student does not cheat." Instructors do need to require "pledged" work, which means that the work (e.g., quiz, test, paper, project, etc.) is the student's own work. Students need to put the

word “pledged” on assigned work handed in. Stealing, of course, is a violation of the Honor Code.

If a student commits an honor violation, the student has 24 hours to report it to the appropriate dean or Chair, after which time the professor or staff person must report the incident.

The appropriate dean or Chair will report the violation to the Graduate Standards Committee for a decision and penalty assessment if there is a violation. The Graduate Standards Committee consists of the Dean of Graduate Studies and Distance Education, chair; three members of Graduate Council (one liberal arts, one education, and one music faculty member), a graduate student appointed by the Provost, and a student member of the music advisory board. If the Graduate Standards Committee assesses a penalty, the student may appeal the decision to the Provost, whose decision is final. (See HIPPA - Notice of Privacy Practices)

REMOVAL POLICY

The Dean of the School of Education and Graduate Studies may remove a graduate student from class or a program for “appropriate reasons.” These may include but are not limited to poor academic performance (cumulate GPA below a 3.0); a grade of F in a single course; a serious academic integrity offense; behavior that is considered dangerous to others or self.

Students removed from a class or program will be notified in writing. Within three days of receipt of this notice, the student may request an appeal before the Graduate Standards Committee comprised of the Dean (Chair of the committee) three members of the Graduate Council, and a graduate student from a program other than the student’s, who is appointed by the Dean.

If the Graduate Standards Committee rules in favor of the student, the student may continue the class or program. If the committee supports the decision to remove the student, the student may appeal in writing to the Provost within three days of the receipt of the Graduate Standards Committee’s decision. The Provost’s decision is final and a finding against the student will result in *an Involuntary Separation* from Converse College and its graduate programs.

EARLY COMMENCEMENT REQUIREMENTS

Under certain conditions, students who have not completed the degree requirements are allowed to participate in graduation exercises. The following regulations govern this privilege:

1. A student must be present and participate in the graduation ceremony.
2. Only students who will complete all their course work before the end of Summer Session 3 and can show that these classes will be offered, providing a signed statement from their adviser, are eligible to be early commencement candidates for May graduation. If a student participates in early commencement in good faith but does not complete degree requirements by the end of Summer Session 3, he or she must reapply for graduation.
3. To qualify for early commencement, a student must have achieved a cumulative grade point ratio of 3.0 by the end of the Spring Term in which he or she has applied to early commence and must have no incomplete grades that have not been made up or completed.
4. In case of illness or emergency, students may appeal the requirements stated above to a committee comprised of the Dean of the School of Education Graduate Studies, the student’s academic adviser, and the Associate Provost.
5. In the official commencement program, the early commencement candidates are identified with an asterisk. The following statement appears at the end of the roster of graduates: “Early commencement participants who will complete their requirements within the following academic year.”
6. The early commencement participants receive blank diplomas at the May exercises. They receive their official diplomas at the end of the summer, contingent upon the completion of all requirements, with the appropriate finish date appearing on the diploma.
7. An early commencement student who fails to achieve the required grade point ratio, or fails to meet the required number of hours for graduation by the end of the summer is automatically disqualified from receiving the official diploma until the academic deficiencies are removed. Ordinarily this means that such students are not eligible to receive their official diplomas until the following May. Diplomas are only ordered in May and August.
8. Participation in the graduation exercises is regarded by the College as ceremonial and symbolic. Students may not consider themselves graduates of the college in any legal or official sense until the Registrar of the College has certified that the students have met all the requirements for graduation and conferral of degree.

Information is available at my.Converse.edu for the following categories of graduates: May graduates who plan to attend the graduation ceremony; May graduates who do not plan to attend the graduation ceremony; Summer graduates who plan to attend the May graduation ceremony (early commencers); Summer graduates who do not plan to attend the May graduation ceremony. Log onto my.Converse.edu; go to Student section; go to

Student Life; click on sidebar Commencement; choose Graduate; click on the appropriate category.

RESOLUTION PROCEDURES FOR STUDENT COMPLAINTS

Converse provides all members of its academic community the opportunity to present grievances for resolution. The College has established procedures for students, as well as faculty and staff, to register and resolve complaints. The [Graduate Student Handbook](#) outlines for students the procedures for filing grievances against faculty and staff; for reporting sexual harassment and sexual misconduct; and for pursuing Honor Board and alcohol and drug abuse cases. The [Graduate Student Handbook](#) can be found on the web at my.converse.edu.

REGISTRATION FOR CLASSES

Graduate students may register for classes for future terms on the date that advisement for the future term begins. Graduate students should meet with their adviser prior to registering for classes.

Registration may be accomplished in one of the following manners:

On-line registration: Graduate students may register on line via my.converse.edu. Students must have a user name and password that is provided by Campus Technology in order to participate in online registration.

Once the student signs into my.converse.edu, they should follow these steps to register:

1. Click on Student in the purple area at top of the screen
2. Click on Course Registration on the left of the screen;
3. Choose the term you wish to register for classes and select classes;
4. Click submit.

The course schedule will be available on the student portal for viewing.

On-site Registration: Registration sheets are available on-line and in the Office of the Registrar (Carmichael 210). After completing the registration form, have the form signed by the Student Billing personnel located in Carnegie on the lower level. The form may be left with Student Billing Office who will send it to the Office of the Registrar or the student may bring the form to the Office of Registrar once it is signed.

Mail-in registration: Mail-in registration constitutes the use of the postal service, or email (scan). Registration sheets are available in the Office of the Registrar or may be printed from the website. The forms should be completed with all information and written legibly.

Regardless of the method of registration, all financial obligations must be resolved by the date set by the college.

(For Fall term – August 15th; for Jan Term – December 15th; and for Spring Term- January 15th) Accounts that are outstanding after these dates will result in the classes being cancelled.

Students who have any holds on their record may not register until the holds have been cleared.

Initial Certification students need to take a majority of their courses at Converse in classes restricted to graduate students and make sure they take the majority of their courses with full-time Converse faculty. Advisers are available to help students meet these two requirements.

Advisers will approve course selections and will attempt to meet the professional, academic, and certification needs of each student. **It is the responsibility of the student, and not the adviser, to see that requirements are met.** Secondary and middle level students must maintain a **B (3.0)** average in Content Area courses as well as a **B (3.0)** average in overall program coursework. For all other programs, students must maintain an overall **B (3.0)** average.

Retaking a Course

A student may retake any course in which he/she has earned a grade of **F** at Converse, subject to the following conditions:

1. The student may retake a course no more than one time;
2. The student must take the course at Converse to receive any benefits provided by these regulations in grade average;
3. The student must retake the course before completing more than two courses for which it is a prerequisite;
4. The student may not take an overload during any term in which he/she takes such a course;
5. No grade will be removed from the student's record, and the grade and quality points (if any) earned in the retaking of a course will be regularly entered upon the student's record;
6. A course which is failed will count against a student only once; on the other hand, the student will not receive hours credit for passing a course more than once, and if retaking a course in which an **F** was previously earned, a student will not receive a total of quality points for that course larger than that allowed for the highest grade he/she earns in the course.

GRADUATE GRADING SCALE

A	4.00	C+	2.25
A-	3.75	C	2.00
B+	3.25	C-	1.75
B	3.00	F	0
B-	2.75		

Other Symbols

I	Incomplete
W	Withdrawn
P or F	Pass/Fail (<i>used only in specified courses</i>)

A grade of I automatically becomes an F unless the student completes the course requirements by the end of the next long term. To receive an Incomplete, the student must have the permission of the instructor who is teaching the course. The Instructor, in consultation with the student, determines the requirements that the student must complete to receive a grade. These requirements are listed on an "Incomplete Contract" form that may be obtained from the Office of the Registrar. The grade of "I" will continue to show on the student's record, along with the grade the student receives after the course requirements are met.

A grade of **W** is available in special circumstances and only with the approval of the Registrar and the appropriate academic Dean, or Dean of Graduate Studies and Distance Education.

Courses with **pass/fail** grades grant no quality points for passing.

Graduate students must use the College web site to review grade reports, as paper copies are not mailed to students. This requires a user ID number, available from CT in the Kuhn Building. Your user ID number will also permit graduate students to use campus computer labs.

AUDIT

Students must obtain permission to audit from the instructor of the graduate course concerned and from their academic advisers or their major professors. Audited hours do not count in the student's course load.

Certain types of courses require an active participation by the student that would be incompatible with the nature of auditing; for example, courses in music or a laboratory science. Ordinarily a student may not audit courses of this type, and under no circumstances will the student be exempted from tuition charges and fees for such courses. **A student who wishes to change from credit to audit in a course may do so only during the drop/add period at the beginning of the term.**

CALENDAR

Converse College operates within the framework of a three-term calendar, which is arranged in the following pattern: fourteen weeks (fall term), four weeks (January term), and fourteen weeks (spring term). The fall term extends from late August through mid-December; the January term is one calendar month, and the spring term from early-February through May. Students may earn up to 15 semester hours of credit in the summer sessions. Academic work and

credits are measured by the standards of the semester system.

PROGRAM REQUIREMENTS AND ADVISING

Converse College graduate degree requires a minimum of 30 graduate hours with several programs requiring additional hours. Specific course requirements for each graduate curriculum are available on the Converse website (www.converse.edu.) Degree requirements are subject to change, partly in response to changes in teacher certification mandated by accrediting agencies and state law or policy. **Students are responsible for new requirements that are put into effect during their course of study.** Advisers will make every effort to keep up with changing requirements and will assist students in meeting their course obligations. Adviser worksheets are helpful in this process, especially in detailing specific test requirements (such as Miller Analogy Test and Praxis II), exit requirements (such as assessment portfolios), and related certification requirements for those pursuing teacher certification.

ADMISSIONS

Students are admitted to Converse College Graduate Studies on the basis of meeting of the admission requirements of the specific degree program to which a student applies. These requirements always include a review of academic credentials and additional information submitted to the Graduate Admissions Office. Applicants are not required to disclose any disability on their applications for Graduate Admissions. However, once admitted, a graduate student seeking reasonable academic or physical accommodations for a disability should immediately contact the Assistant Dean of Academic Support to obtain an accommodation form.

REQUIREMENTS FOR DEGREE

The graduate student must:

1. Complete all requirements of the degree program, including any requirements specific to the program such as PRAXIS tests, by the end of the spring term;
2. Have all transfer work sent to the Registrar, and approved by their appropriate dean, and program advisor, by the deadline to submit the *Application for Degree* form;
3. Complete all coursework, including any incomplete courses, with grades submitted to the Registrar by the required date for graduates at the end of the spring term;
4. Request and complete the *Application for Degree* form by the deadline for May Commencement;
5. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and
6. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises.

TRANSFER CREDIT

Students may receive degree credit for previously completed graduate work with the approval of the Converse graduate adviser under the following guidelines:

1. For most programs, the maximum transfer credit amount is 9 credits (6 for the Master of Music degree).
2. For the EdD in Professional Leadership Converse allows up to 24 transfer credits depending on the status of the transfer student. Contact the program Director for details.
3. The prior graduate credits have been completed within five years of beginning the Converse degree program and from an accredited institution;
4. All approved transfer courses have received grades of "B" or better; and,
5. The student has sent official transcripts of the graduate credits to the appropriate program adviser.
6. Credit did not apply toward degree requirements in another program.

PROBATIONARY PERIOD

Graduate students are expected to maintain satisfactory academic progress throughout their program of studies. Students admitted "provisionally" are required to demonstrate a "B" average in their first 12 hours of graduate study and must maintain a 3.0 average throughout the remainder of the degree program. Failure to maintain this academic level of performance will result in a reinstatement of the probationary status. Any graduate student who fails a graduate course or demonstrates unacceptable academic progress will be disqualified from the degree program. Such students may petition for readmission after a minimum of two semesters. Readmission is approved on a case-by-case basis.

ADMISSION REQUIREMENTS AND REGULATIONS FOR INTERNATIONAL STUDENTS

Converse College encourages the enrollment of students from other countries. Application processes, timeline, requirements, and materials, including the Declaration and Certification of Finances, are available on the College website.

Admission of international students is based on academic credentials and English proficiency of the candidate as well as completion of any US Federal or State requirements. Students must submit proof of financial means to study in the United States by completing the Declaration and Certification of Finances Form. Financial verification for international students is required to issue the immigration document (I-20). The I-20 is an immigration document used for the purpose of visa issuance outside the United States or for the immigration process "notification transfer" for students already in the United States.

Eligibility for admission is based on the applicant's total academic record, including grades, test results, academic courses, and overall academic performance. Applicants who have completed university-level work overseas must have earned satisfactory grades on all such university-level

work attempted and be in good standing. Converse College requires that all international

Academic documents (secondary or postsecondary transcripts, mark sheets, certificates, leaving examination results, etc.) be formally evaluated by the World Education Service (WES) or Educational Credential Evaluators (ECE). WES can be contacted at www.wes.org and ECE at www.ece.org. Students are required to pay a fee to either WES or ECE for such services. More information on evaluation services can be found on the college website and by contacting the Graduate Admissions Office.

International applicants whose first language is not English are required to take the TOEFL (Test of English as a Foreign Language). Converse College requires a minimum score of 550 (paper), 213 (computer), or 79-80 (Internet) for admission into all Master's programs. Applicants to the Graduate Performance Diploma program in music must show a score of at least 473 on the paper version of the test, 183 on the electronic test, or 68 on the Internet test. SAT I and ACT results must also be submitted for admission and scholarship consideration. The TOEFL requirement may be waived under certain circumstances. In addition to meeting the regular admission requirements, international applicants needing a student visa (F-1) must show ability to meet financial obligations of tuition, fees, and living expenses before an I-20 can be issued. Current (less than one year old) letters of financial support must accompany the Declaration and Certification of Finances Form. Having sufficient funds for the cost of living and educational expenses is required by US Immigration regulations. The Declaration and Certification of Finances form is required before an I-20 can be issued. Graduate international students are required to carry a full course load each Term. For graduate students who are non-music majors shall maintain fulltime enrollment by enrolling in 9 hours for both Fall and Spring terms and 3 hours for Jan Term while an international graduate students majoring in music must enroll in 7 hours for both Fall and Spring terms and 1 hour in Jan Term. International students on nonimmigrant visas are not eligible for state or federally-funded loans or scholarships in the United States. Limited scholarships may be available from the college based on athletic ability, talent, and academic qualifications.

Health and accident insurance is mandatory for all international students on nonimmigrant visas enrolled at Converse College. Proof of insurance is required before the student can be admitted.

DIRECTED INDEPENDENT STUDY COURSES

The College offers Directed Independent Study according to these general principles:

1. When a graduate student needs a DIS course, it may be provided if the need for the DIS course meets College guidelines and is approved by the student's adviser, the DIS course instructor and the Dean. Such

- courses require higher than normal fees from students and offer faculty additional remuneration.
2. DIS courses are not considered a part of a faculty member's normal teaching load unless scheduled and advertised, e.g. some "special topics" courses.
 3. While the College cannot guarantee that students can be offered a DIS in an existing course, under unusually compelling circumstances a student may request approval for a DIS. Such a request should be made from a student only:
 - a. If a course is required for program completion, but is not scheduled so that one or more students can enroll.
 - b. If a student has an unalterable schedule conflict.
 - c. If a student needs a course to correct an out-of-sequence program
 - d. If a student has special circumstances that require a "special topics" that is not offered as a regularly scheduled course and can only be taken as DIS.
 - e. If a student has compelling personal circumstance, such as a health problem.
1. **Conditions and Qualifications for Faculty:**
 - a. If a regular course does not lend itself to DIS, a faculty member should decline to offer the course in this format, i.e., courses that depend on classroom discussion or class interaction or other skill courses.
 - b. A faculty member should normally limit DIS courses to not more than two (2) per regular semester and to no more than one (1) during the short (January) term or summer term in addition to the regular teaching load. Normally, a faculty member should not carry more than a total of four (4) DIS students in any term. Exceptions to this load must be based on extenuating student circumstances and must be approved, in advance, by the Dean of the School of Education and Graduate Studies.
 2. **Procedures:**
 - a. Directed Independent Study Approval Forms can be secured by graduate students from the office of Graduate Studies or from the Registrar's Office. **The form must be completed and approved prior to registration.** A student is not enrolled in the DIS until the form is on file with the Registrar. One copy of the form should be on file with the instructor and in the office of Graduate Studies.
 - b. An initial conference must be held with the instructor during which all aspects of the DIS course must be discussed and recorded on the DIS approval form. If the DIS course is a regularly scheduled course, a copy of the course syllabus must be attached to the DIS approval form.
 - c. A minimum of six (6) contact hours with the instructor is required.
 - d. Graduate students, who otherwise qualify for the DIS and cannot secure the support of a faculty member, may discuss individual problems with their advisor first and the Dean second.
3. **Fees:**

These policies concerning fees are currently in place:

 - a. Graduate Students and Converse II students pay current per credit hour costs for a DIS course.
 - b. Faculty are remunerated for Graduate and Converse II courses at a specified rate per credit hour.

PROFESSIONAL DEVELOPMENT COURSES

Converse provides graduate credit for approved professional development (PD) courses sponsored by school districts for their faculty and staff. For students admitted to a graduate degree program after January 1, 2005, there is a limit of 6 semester hours of PD course work that can apply toward meeting Converse MEd degree requirements.

NOTE: PD courses may not be counted towards EdS programs or Special Education Programs.

UNDERGRADUATE COURSES

Graduate students may on occasion need to complete one or more undergraduate courses for teacher certification. We restrict all 100- and 200-level courses to our undergraduate population but can allow graduate students to take 300- and 400-level undergraduate courses on a space-available basis. Only courses listed at 500- and 600-level can count toward a graduate degree.

MASTER OF ARTS IN TEACHING

INITIAL CERTIFICATION AT THE GRADUATE LEVEL IN SOUTH CAROLINA

Early Childhood Education

Elementary Education

Art Education

Middle Level Education

Language Arts

Mathematics

Science

Social Studies

Secondary Education

Biology

Chemistry

English

Mathematics

Social Studies

Special Education

Intellectual Disabilities

Learning Disabilities

MASTER OF ARTS IN TEACHING INITIAL CERTIFICATION

REQUIREMENTS FOR ADMISSION

1. Graduation from an accredited college;
2. Overall GPA of at least 2.75 on a 4.0 scale for full admission;
3. A major undergraduate program appropriate for requested teaching area;
4. A completed online application
5. \$40.00 application fee;
6. \$100 Graduate Deposit Fee;
7. Two letters of recommendation, one of which must be from an academic source. (Ideally, this will be from a professor who taught the applicant in one or more courses);
8. Official transcripts from all colleges attended; and
9. Admissions will require a competitive score on the Miller Analogies Test.
10. A personal statement. This statement should be a reflection on how your personal goals as an educator tie with the Converse concept of The "Ideal" Educator. This ideal is derived from the Converse College Founder's Ideal in which Dexter Edgar Converse said his desire was that Converse students "may be enabled to see clearly, decide wisely, and to act justly." How do you see your Converse graduate program helping you "to see clearly, decide wisely, and to act justly"? Your personal statement should be approximately one page (250 – 300 words). In keeping with the Honor Tradition at Converse, your essay must be entirely your own work. Organize your essay clearly, proofread, and spell-check your essay carefully. Be as specific as you can as you reflect on how Converse can help you become The "Ideal" Educator.
11. MAT Art Education applicants must submit a digital portfolio of 10-15 works along with a listing of works/media, an artist statement, and schedule an interview with the Program Coordinator for Art Education prior to admission.

All applications will come before the Graduate Admissions Committee. The Committee will accept applicants fully or provisionally, defer applicants, or reject applicants based on its determination of likelihood for success in graduate studies. Having the minimal credentials does not guarantee a student's admission.

Prospective students may wish to schedule an appointment with the program director in their area of study.

THE CONVERSE ELECTRONIC SYSTEM POWERED BY LIVETEXT

All MAT candidates are required to purchase LiveText. Candidates submit a minimum of six to eight lesson plans, portfolios, projects, or other work samples via the Converse

electronic system powered by LiveText. Professors assess candidate work through this online system as well. The Education Department uses LiveText to track candidate performance and to measure program effectiveness.

LiveText accounts are active for the duration of a candidate's degree program plus a year or a total of five years, whichever is greater.

REQUIREMENTS FOR ADMISSION TO TEACHER EDUCATION

Teacher candidates should be familiar with the department website that contains descriptions of majors/minors The Teacher Education Handbook, the Clinical Experience Handbook, the Student Teaching Handbook, important details, policies and announcements.

Apply for admission to the Teacher Education Admission Program after the completion of EDU560, Introduction to Education, and passing of Clinical I, and after you have met all of the following criteria:

1. Accepting score on the Millers Analogy Test
2. Statement of Disclosure-prior felony misdemeanor convictions

REQUIREMENTS FOR DEGREE

1. To meet requirements for the MAT degree, the graduate candidate must:
 1. Complete an approved program in one of the designated areas within a five-year period from the first graduate course counted toward the MAT degree program. (Program completion depends upon the number of courses taken each semester. Normally, a minimum of two years is necessary to complete an initial certification program);
 2. Submit Praxis II scores (Specialty Area) from designated area of degree;
 3. Maintain an overall B (3.0) average. (Secondary and Middle Level teachers must maintain a B average in Content Area courses as well as overall program coursework.);
 4. Have all transfer work sent to the Registrar, and approved by their appropriate dean, and program advisor, by the deadline to submit the *Application for Degree* form;
 5. Complete all coursework, including any incomplete courses, with grades submitted to the Registrar by the required date for graduates at the end of the spring term;
 6. Request and complete the *Application for Degree* form by the deadline for May Commencement;
 7. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and
 8. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises.

It is the responsibility of the student, not the adviser, to ensure the completion of all requirements.

REGISTRATION FOR CLASSES

Students may register online, by mail or on-site prior to the beginning of classes. See Academic Calendar for specific dates.

STANDARDIZED TESTS

Prerequisite for admission to the teacher Education program is an accepting score on the Miller Analogy Test (MAT). Program completers at the Graduate level are defined as those students who receive a Master of Arts in Teaching Degree, complete a graduate Teacher Education Program that includes student teaching, and demonstrate mastery of content by obtaining a passing score on the Praxis II and Principles of Learning and Teaching (PLT).

CLINICAL EXPERIENCES

The teacher education curriculum at Converse College includes sequential clinical experiences in public school settings. A candidate must complete at least two of these clinical experiences prior to student teaching. The state of South Carolina requires a SLED background check and a clear TB test report for anyone entering a public school classroom for a clinical experience. Visit: <http://tinyurl.com/Clinicals>

STUDENT TEACHING

Student teaching is the capstone experience for the candidate who completes a program in any one of the initial certification areas. Prior to student teaching, candidates complete course work, examinations, clinical experiences, and other requirements. During student teaching the candidates have opportunities to apply the theories and principles they have studied during their course work in teacher education. The student teaching experience includes sixty full days in the classroom during the spring or fall term and carries nine credit hours. Candidates are required by the State of South Carolina to complete an application for student teaching one year in advance of the student teaching term. Complete instructions are available in the Graduate Studies office. Placement requests are due by September 15 for the following Spring term and March 1 for the following Fall term. Placements must be in a public school located in the upstate of South Carolina. Generally, this would include Greenville, Spartanburg, Cherokee and Union counties.

MASTER OF ARTS IN TEACHING INITIAL CERTIFICATION PROGRAMS

classroom management and computer-assisted instruction.

EARLY CHILDHOOD EDUCATION

PROGRAM DESCRIPTION

The early childhood major is a program designed for students interested in working with children in pre-kindergarten through third grade. This program leads to Pre-K–3 certification in South Carolina. The early childhood major combines observations of young children, instructional methodology, program planning for Pre-K–3 children, and information about the child’s social, emotional, physical and intellectual development.

In addition to the Teacher Education Program Goals and Objectives, the early childhood education major is designed to help the prospective teacher reach the following specific goals and objectives:

PROGRAM GOALS

The goals of the early childhood education program at Converse are to:

1. Provide a thorough course of study of human growth and development;
2. Develop skills in appropriate pedagogy and classroom management; and
3. Promote a broad knowledge of the history, theory, and professional practices that are related to early childhood education.

STUDENT LEARNING OUTCOMES

1. Candidates will analyze child development and learning
2. Candidates will examine family and community relationships.
3. Candidates will observe, document, and assess to support young children and families.
4. Candidates will employ developmentally effective approaches.
5. Candidates will use content knowledge to build meaningful curriculum.

Converse students who complete a major in early childhood education will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively a preK–3 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark 1 before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Benchmark I

- EDU560 Intro to Education (Must be first course) (3 hours)
- PSY580 Human Growth & Dev. (Must be one of 1st courses) (3 hours)
- EDU507 Reading L/A in ECE Classroom (3hours) (co-requisite to EDU500a)
- EDU500A Clinical I Reading (50 field hrs.) (1 hour) (co-requisite to EDU507)
- EDU519 Elementary Curriculum (3 hours)
- EDU523 Behavior of Young Child (3hours)
- EDU533 Literature for the Child (3 hours)
- EDU537 Methods & Materials (3 hours) (prerequisite to EDU535 maybe co-requisite to EDU500b)
- EDU621 Ed. Research & Evaluation (3 hours)
- *SED500 Intro to Exceptional Learner (3 hours) (prerequisite to all SED courses)

Choose One

- *ART511 Art for the Child (3 hours)
- *HPE393 Health/PE Elem. Teacher (3 hours)
- *MUE570 Music for the Child (3 hours)
- *Approved elective for graduate student only!
- *May be taken in Benchmark II

Benchmark II

- EDU500b Clinical II: Early Childhood (50 field hours) (3 hours) (co-requisite to EDU535 or 537)
- EDU503 Math for the Child (3 hours)
- EDU535 Curriculum for Early Childhood (3 hours) (prerequisite: EDU523; maybe co-requisite to EDU500b)

Benchmark III

- EDU512B Directed Student Teaching Early Childhood (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING EARLY CHILDHOOD MAJOR.....49 hours

ELEMENTARY EDUCATION

PROGRAM DESCRIPTION

The program in elementary education not only produces a well-qualified elementary teacher for grades 2–6 but also meets the majority of certification requirements in the states in which most Converse graduates prefer to teach. Students wishing to pursue this program should meet with an appropriate advisor as soon as possible.

In addition to the Teacher Education Program Goals and Objectives, the elementary education major is designed to help the prospective teacher reach the following specific goals and objectives:

PROGRAM GOALS

The goals of the elementary education program at Converse are to:

1. provide a thorough course of study of human growth and development;
2. develop skills in appropriate pedagogy and classroom management;
3. promote a broad knowledge of the history, theory, and professional practices that relate to elementary education;
4. provide the study and experiences in the disciplines which develop the content knowledge needed to teach the elementary subject areas; and
5. prepare prospective teachers to guide their classes in school-to-work transition and character education.

STUDENT LEARNING OUTCOMES:

1. Candidates will use teaching strategies that encourage students' development of critical thinking and problem solving
2. Candidates apply concepts from reading, language and child development, to teach reading, writing, speaking, viewing, listening, and thinking skills.
3. Candidates use formal and informal assessment strategies to plan, evaluate and strengthen instruction.

Converse students who complete a major in elementary education will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement, and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively a 2–6 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark 1 before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Benchmark I

EDU560 Intro to Education (Must be first course) (3 hours)
(Prerequisite to EDU101a; EDU301)

EDU561 Curriculum Design & Assessment (10 field hours) (3 hours)

PSY580 Human Growth & Development (Must be one of the first courses) (3 hours)

EDU533 Literature for the Child (3 hours)

EDU501 Reading/LA in Elementary Classroom (3 hours) (prerequisite EDU533, EDU560; Co-Requisite EDU500a)

EDU500A Clinical I Reading (40 field hours) (1 hour)
(co-requisite to EDU501)

NOTE: All background/medical requirements completed BEFORE admission to EDU501, EDU500a

*EDU572 Diagnostic & Methods in the Elementary Classroom (15 field hours) (prerequisites EDU501, EDU500a) (3 hours) (EDU501, EDU500a)

*EDU519 Elementary Curriculum (3 hours)

*SED500 Intro to Exceptional Learner (3 hours)
(prerequisite to all SED courses)

*EDU621 Education Research & Evaluation (3 hours)

OR*EDU567 Educational Psychology (3 hours)

CHOOSE ONE

*ART511 Art for the Child (3 hours)

*HPE393 Health/PE Elementary Teacher (3 hours)

*MUE570 Music for the Child (3 hours)

*May be taken in Benchmark II

Benchmark II

EDU503 Math for the Child (3 hours)

EDU524 Science for the Child (3 hours)

EDU541 Social Studies for the Child (3 hours)(*co-requisite EDU500c)

EDU500c Clinical II Elementary (50 field hours) (3 hours) (prerequisite EDU500a)

EDU536 Language Arts: Integrating Intermediate Reading/Writing (3 hours)(15 field hours)(prerequisites EDU500a, EDU501, EDU572)

EDU506 Classroom Management, Discipline, and Law (3 hours)(JAN/Summer 1A: prerequisite admission to TED, EDU372)

Benchmark III

EDU512A Directed Student Teaching Elementary Education (9 hours)(Praxis II & PLT exams are prerequisite to licensure-must take before or during this term.)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING ELEMENTARY MAJOR.....36-60 hours

ART EDUCATION

PROGRAM DESCRIPTION

The MAT in Art Education at Converse College is a minimum of 45 graduate credit hours in art education, studio art, art history, general education, and psychology and includes intensive practical clinical and classroom experiences. The program is designed to prepare the graduate student who is seeking initial teacher certification through coursework and experiences pertaining to teaching Pre-K-12 art students. The program employs the artist/researcher/teacher model to ensure best practices in art education are demonstrated.

MISSION STATEMENT

The mission of the MAT in Art Education at Converse College is to prepare the graduate student for Initial certification in art at the elementary through secondary school levels and to advance the graduate student's competencies as an artist. The focus is on developing curricula and providing appropriate instructional methods for teaching art in grades Pre-K-12, as well as identifying and serving appropriately students in special populations (gifted, underachievers, minorities, special needs, etc.). Adding to past studio art experiences, as well as the study of art history is a facet of the art education program. Intensive practical classroom experience completes the educational program for pre-professionals in art education.

STUDENT LEARNING OUTCOMES:

1. Students will demonstrate competencies in art production and art history.
2. Students will demonstrate competencies in art education by advancing through the education component benchmarks.
3. Students will articulate verbal and written mastery of an understanding artistic styles and principles.
4. Students will model the professional components of the field of art education.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark 1 before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

*EDU560 Intro to Education (must be one of the first courses) (3 hours)

*PSY580 Human Growth & Development (must be one of the first courses) (3 hours)

ART500 or ART516 Art for Elementary or Art for Secondary (3 hours)

ART500L or ART516L Clinical I: Elementary or Secondary (50 field hours) (1 or 2 hours) (must take with ART500 or 516 as co-requisite)

**EDU525A Teaching of Reading in Content Area (3)

****Note: Must be taken concurrently with ART516 & ART516L, whether taken in Benchmark 1 or 2.**

***These courses can be taken in Benchmark I.**

Benchmark I

ART501 School Art: Curriculum & Methods for Art (3 hours)

ART502 Contemporary Problems in Art Education (3 hours)

ART510 The Creative Process for Educators (3 hours)

ART560 Research in Art Education (3 hours)

ART588 Multicultural Art Education (3 hours)

ART512 Graduate Book Arts (3 hours)

ART513 Graduate Drawing (3 hours)

ART520 Graduate Printmaking (3 hours)

ART524 Digital Media and Graphic Design (3 hours)

EDU525a Teaching of Reading in the Content Area (3 hours)

must be taken concurrently with 516L

ART530 Graduate Ceramics (3 hours)

ART540 Graduate Photography (3 hours)

ART571 Graduate Painting (3 hours)

ART572 Graduate Sculpture (3 hours)

ART505 Nineteenth Century Art (3 hours)

ART507 American Art (3 hours)

ART506 Early Twentieth Century Art (3 hours)

ART509 Twentieth Century Art Since 1945 (3 hours)

ART 515 Women in Art (3 hours)

ART 599 Special Topics in Art (3 hours)

Benchmark II

ART 516 or Art 500 Art for Secondary or Art for Elementary (3 hours)

ART 516L or ART500L Clinical II: Secondary or Elementary (1 or 2 hours) (Must be taken with ART516 (25 hours/middle school; 25 hours high school) or with ART500 (50 hrs. elementary) as co-requisite)

ART 501 School Art: Curriculum and Methods for Art Education (3 hours)

ART 502 Contemporary Problems in Art Education (3 hours)

ART 565 Graduate Exhibition (0 hours)

Benchmark III

EDU512H Directed Student Teaching Art Education (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING ART MAJOR.....45 hours

SPECIAL EDUCATION: INTELLECTUAL DISABILITIES

PROGRAM DESCRIPTION

This program provides preparation leading to certification in the area of Intellectual Disabilities and Elementary Education. Instruction in special education, elementary education, and psychology is designed to give the prospective teacher a strong background for working with students with intellectual disabilities. Directed student teaching is arranged in area public schools. Adding multiple certifications is possible by completing additional courses and obtaining passing scores on the Praxis II examinations.

In addition to the Teacher Education Program Goals and Objectives, the Intellectual Disabilities major is designed to help the prospective teacher reach the following specific goals and objectives.

PROGRAM GOALS

The goals of the Intellectual Disabilities program at Converse are to:

1. Provide a thorough course of study in human growth and development;
2. Develop skills in appropriate pedagogy and classroom management; and
3. Promote a broad knowledge of the history, theory, and professional practices that are related to students with intellectual disabilities.

STUDENT LEARNING OUTCOMES:

1. Beginning teacher candidates will provide meaningful and challenging learning experiences.
2. Beginning teacher candidates will use multiple methods of assessment and data sources in making educational decisions.
3. Beginning teacher candidates will use knowledge of general and specialized curricula to individualize learning and to select, adapt, and use a repertoire of evidence-based instructional strategies.
4. Beginning teacher candidates will practice collaboration with families, other educators, related service providers, individuals with exceptionalities, and personnel from community agencies.

Converse students who complete a major in Intellectual Disabilities will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement, and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively both resource and self-contained models of classrooms for students with intellectual disabilities; and

4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark 1 before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Benchmark I

EDU560 Intro to Education (must be first course) (3 hours)
PSY580 Human Growth and Development (must be one of the 1st courses) (3 hours)
EDU501 Reading/LA in Elementary Classroom (3 hours)
EDU500a Clinical 1: Reading (40 field hours) (1 hour)
EDU533 Literature for the Child (3 hours)
SED500 Intro to Exceptional Learners (3 hours)
SED561 Language Development and Disabilities (3)
SED580 Intro to Intellectual Disabilities (3 hours)
SED595 Intro to Learning Disabilities (3 hours)
SED597 Intro to Educational Disabilities (3 hours)

Benchmark II

EDU503 Math for the Child (3 hours)
EDU524 Science for the Child (3 hours)
EDU541 Social Studies for the Child (3 hours)
EDU578 Reading & Learning Strategies (15 field hours) (3 hours)
SED505 Behavior & Classroom Management (5.5 field hours) (3 hours)
SED576 Assessment of Exceptional Learners (5.5 field hours) (3 hours)
SED582a Clinical II: Intellectual Disabilities (40 field hours) (3 hours)
SED586 Education Procedures for Intellectual Disabilities (15 field hours) (3 hours)
SED598 Educational Procedures for Emotional Disabilities (15 field hours) (3 hours)

Benchmark III

SED512G Directed Student Teaching Special Education Intellectual Disabilities (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN SPECIAL EDUCATION INTELLECTUAL DISABILITIES.....36 - 61 hours

SPECIAL EDUCATION: LEARNING DISABILITIES

PROGRAM DESCRIPTION

This program provides preparation leading to certification in the areas of Learning Disabilities and Elementary Education. Instruction in special education, elementary education, and psychology is designed to give the prospective teacher a strong background for working with students with learning disabilities in grades K–12. Directed student teaching is arranged in area public schools. Adding multiple certifications is possible by completing additional courses and obtaining passing scores on the PRAXIS II examinations.

In addition to the Teacher Education Program Goals and Objectives, the Learning Disabilities major is designed to help the prospective teacher reach the following specific goals and objectives.

PROGRAM GOALS

The goals of the learning disabilities program at Converse are to:

1. Provide a thorough course of study in human growth and development;
2. Develop skills in appropriate pedagogy and classroom management; and
3. Promote a broad knowledge of the history, theory, and professional practices that are related to learning disabilities.

STUDENT LEARNING OUTCOMES:

1. Beginning teacher candidates will provide meaningful and challenging learning experiences.
2. Beginning teacher candidates will use multiple methods of assessment and data-sources in making educational decisions.
3. Beginning teacher candidates will use knowledge of general and specialized curricula to individualize learning and to select, adapt, and use a repertoire of evidence-based instructional strategies.
4. Beginning teacher candidates will practice collaborations with families other educators, related service providers, individuals with exceptionalities, and personnel from community agencies.

Converse students who complete a major in learning disabilities will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement, and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively both resource and self-contained models of K–12 classrooms in learning disabilities; and

4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark 1 before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Benchmark I

EDU560 Intro to Education (must be first course) (3 hours)
PSY580 Human Growth and Development (must be one of the 1st courses) (3 hours)
EDU501 Reading/LA in Elementary Classroom (3 hours)
EDU500a Clinical 1: Reading (1 hour) (40 field hours)
EDU533 Literature for the Child (3 hours)
SED500 Intro to Exceptional Learners (3 hours)
SED561 Language Development and Disabilities (3 hours)
SED595 Intro to Learning Disabilities (3 hours)
SED597 Intro to Educational Disabilities (3 hours)

Benchmark II

EDU503 Math for the Child (3 hours)
EDU524 Science for the Child (3 hours)
EDU541 Social Studies for the Child (3 hours)
EDU578 Reading & Learning Strategies (15 field hours) (3 hours)
SED505 Behavior and Classroom Management (5.5 field hours) (3 hours)
SED576 Assessment of Exceptional Learners (5.5 field hours) (3 hours)
SED582b Clinical II Learning Disabilities (3 hours)
SED596 Education Procedures for Learning Disabilities (15 field hours) (3 hours)
SED598 Educational Procedures for Emotional Disabilities (15 field hours) (3 hours)

Benchmark III

SED512f Directed Student Teaching Special Education Learning Disabilities (9 hours)

**TOTAL HOURS FOR MASTER OF ARTS IN TEACHING
SPECIAL EDUCATION LD MAJOR.....36 - 61 hours**

MASTER OF ARTS IN TEACHING INITIAL CERTIFICATION IN MIDDLE LEVEL PROGRAM

PROGRAM DESCRIPTION

This program is for students who have already earned a baccalaureate degree in a field other than education. The purpose of the Converse College Middle Level MAT is to prepare highly qualified teachers who embody the fourteen characteristics identified by the NMSA's *This We Believe In Action: Implementing Successful Middle Level Schools* (2005) to work in successful middle schools. After completing certification requirements students will be certified to teach in Grades 5-8 in the subjects in which they qualify.

Students in the Middle Level Program must take the Praxis II Subject Assessment for their area, and the Praxis Principles of Learning and Teaching. Students applying to the program must have a 2.75 on a 4.0 scale and must have 21 hours in content area course work at the 200 level or above.

PROGRAM GOALS

Our long term goal is to develop cultural characteristics and school practices that reflect the needs of the middle school students and the middle school philosophy. These 14 characteristics and school practices that are reflected in our goals are:

1. high expectations;
2. courageous, collaborative leadership;
3. active learning;
4. adult advocates;
5. shared vision;
6. safe environment;
7. knowledgeable educators; and
8. school-initiated partnerships:
9. relevant, challenging, integrative exploratory curriculum;
10. assessment and evaluation;
11. organizational structures;
12. multiple learning and teaching approaches;
13. health, wellness and safety; and
14. guidance and support.

Preparing candidates in a thorough understanding of these characteristics and what they look like in a real school setting will make our candidates uniquely prepared to teach in a middle level school.

STUDENT LEARNING OUTCOMES

1. Candidates will analyze adolescent development and learning

2. Candidates will observe, document, assess, and support a struggling reader
3. Candidates will employ developmentally appropriate approaches
4. Candidates will use content knowledge to build meaningful curriculum.

PROGRAM AREAS

The MAT in Middle Level Education has a minimum of 45 graduate semester hours. The program will consist of 36 hours in Professional Education and 9 to 18 hours in content area courses. The number of content hours required may vary depending on student post-secondary academic background. Those coming from backgrounds other than these four content areas would naturally have to take more content area courses to develop expertise in that content area. Students must maintain a GPA of 3.0 in content area courses as well as a 3.0 GPA in overall program coursework.

- Middle Level Language Arts
- Middle Level Mathematics
- Middle Level Science
- Middle Level Social Studies

All of the courses in the MAT in Middle Level Education Program are designed to develop, improve, and continually upgrade the process in which our candidates seek to improve on ways they can develop knowledge of their students and their fields. Further, these courses are designed to keep their students engaged in learning, to provide a caring and challenging environment, to use a variety of texts to promote opportunities to learn acceptance and appreciation of others, to continue to develop instructional resources, to set attainable and worthwhile learning goals for students, and to develop meaningful learning opportunities for their students. A component for self- reflection and growth is included in each of the core courses as well as the content area courses.

Master of Arts in Teaching Middle Level Language Arts, Mathematics, Science, & Social Studies

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Content Courses (9 hours minimum)

15 hours in the content area can come from undergraduate courses

Content course (may be taken in Benchmark II) (3 hours)

Content course (may be taken in Benchmark II) (3 hours)

Content course (may be taken in Benchmark II) (3 hours)

Benchmark I

EDU560 Intro to Education (Must be 1st course) (3 hours)
SED500 Introduction to Exceptional Learners (5 field hours) (3 hours)
PSY580 Human Growth & Development (3 hours)
EDU575 Middle Level Philosophy & School Organization (3 hours)
EDU574 Middle Level Adolescent Development (3 hours)
EDU576 Middle Level Pedagogy and Assessment (3 hours)
EDU55X Methods

- EDU559 Methods of Teaching ML Language Arts (3 hours)
- EDU556 Methods of Teaching ML Mathematics (3 hours)
- EDU557 Methods of Teaching ML Science (3 hours)
- *EDU599 Laboratory Management (3 hours) **required**
- EDU558 Methods of Teaching ML Social Studies (3 hours)
- **Each of these courses pertains to a particular area of study.**

*EDU555 Diversity in the Classroom (3 hours)
EDU500H Clinical I (50 observation hours) (3 hours) co-requisite to Methods Course

*EDU612 R2S Reading Foundations (3 hours)

*** May be taken in Benchmark II**

Benchmark II

EDU562 Teaching Reading and Writing in ML Content Area (3 hours) co-requisite to EDU500I
EDU500I Clinical II Content Reading (25-50 field hours) (0 hours) co-requisite to EDU562
Complete at least 100 Clinical hours

Benchmark III

EDU512d Directed Student Teaching Middle Level (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING MIDDLE LEVEL EDUCATION MAJOR.....36-51 hours

MASTER OF ARTS IN TEACHING INITIAL CERTIFICATION IN SECONDARY PROGRAM

MISSION STATEMENT

The purpose of this program is to prepare students to become effective teachers. The goal is to provide them with an in-depth knowledge base of their field and appropriate teaching strategies for the developmental level of their students.

OBJECTIVES

In addition to the unit standards established for all teacher education programs, there are certain objectives for the secondary school teacher. Objectives for the secondary school teachers in all subject fields are designed so that the teacher will:

1. Analyze adolescent development and learning
2. Observe, document, assess, and support a struggling reader
3. Employ developmentally appropriate approaches
4. Use content knowledge to build meaningful curriculum.
5. Show an appreciation of his/her chosen area of specialization and convey that appreciation to his/her students;
6. Describe the relationship of his/her subject to the secondary school and to the contemporary world; and
7. Demonstrate those skills and teaching methods that will enable him/her to present and communicate his/her subject matter effectively to his/her students at their level of understanding.

STUDENT LEARNING OUTCOMES:

1. Candidates will analyze adolescent development and learning.
2. Candidates will observe, document, and assess and support a struggling reader.
3. Candidates will employ developmentally appropriate approaches.
4. Candidates will use content knowledge to build meaningful curriculum.

DESCRIPTION

Secondary education at Converse is designed to prepare students to become well-qualified teachers and certified professionals. The graduate student who wishes to teach in grades 9-12 must meet the admission requirements specified in this *Catalog*. All secondary areas require a minimum of 18 semester hours at the graduate level in the content subject (English, Social Studies, or Math) Different states have different requirements; it is imperative that students are careful in planning their program, particularly if they plan to teach in a state other than South Carolina.

Attaining these objectives will necessitate the development of certain competencies which will be demonstrated by the student in his/her courses, practicums, and student teaching.

These competencies include:

1. Diagnosing entry level skills of students;
2. Observing and evaluating pupil progress and performance;
3. Using media and technology appropriate for the subject;
4. Varying instructional activities;

5. Employing a wide number of methods and techniques;
6. Demonstrating a thorough knowledge of the content area;
7. Preparing daily and unit lesson plans;
8. Involving students in the learning process by use of such techniques as inquiry and discovery;
9. Communicating and presenting his/her understanding and appreciation of his/her subject; and
10. Relating the academic knowledge to the methodological skills and to his/her understanding of the nature of secondary students

3. Organize and manage effectively a 9-12 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

MASTER OF ARTS IN TEACHING INITIAL CERTIFICATION PROGRAMS

ENGLISH

(Leading to Certification in English)

PROGRAM DESCRIPTION

Candidates in English at the secondary level (grades 9-12) must complete a major in English which includes a minimum of 33 semester hours of English above the 100 level. They must also complete certain courses within or in addition to the major. These courses ensure study of the language, composition, and literature for future English teachers. In addition, prospective teachers of English must complete hours in professional education and psychology.

The candidate must maintain a GPA of 3.0 in content area courses as well as a 3.0 GPA in overall program coursework. The candidate takes the PRAXIS II examination before the completion of student teaching.

In addition to the Teacher Education Program Goals and Objectives, the secondary education program in English is designed to help the candidate reach the following specific goals and objectives.

PROGRAM GOALS

1. Candidates will analyze adolescent development and learning
2. Candidates will observe, document, assess, and support a struggling reader
3. Candidates will employ developmentally appropriate approaches
4. Candidates will use content knowledge to build meaningful curriculum.

Converse candidates who complete a secondary education program in English will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement and assess instruction in simulated settings and in real classroom settings;

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Required Content Course Taken as Undergraduate or Graduate (9-18 hours required at the Graduate Level)

Content courses may be taken in Benchmark II and must include the following:

- Composition and Rhetoric (3 hours)
- Composition and Rhetoric (3 hours)
- Adv. Composition and Rhetoric (3 hours)
- ENG595 History of English Language (3 hours)
- ENG596 Modern English Grammar (3 hours)
- ENG540/560 British Literature (required at graduate level)
- ENG520 (Must be Shakespeare if not taken as UG) (3 hours)
- ENG550, 561 American Literature (required at graduate level) (3 hours)
- ENG594 Literary Criticism (3 hours)
- ENG515 Adolescent Literature (3 hours)
- ENG505 World Literature or approved elective (3 hours)

Benchmark I Core Courses: 36 hours

- EDU560 Intro to Education (must be 1st course) (3 hours)
- PSY580 Human Growth & Development (3 hours)
- EDU547 Methods of Teaching Secondary English (3 hours) co-requisite to EDU500D
- EDU500d Clinical I Secondary (50-75 field hours) (3 hours) co-requisite to EDU547
- *EDU567 Educational Psychology (3 hours)
- *SED500 Intro to Exceptional Learners (3 hours)
- *EDU555 Diversity in the Classroom (3 hours)
- *EDU612 R2S Reading Foundations (3 hours)
- * These courses may be taken in Benchmark II as well as Benchmark I

Benchmark II Core Courses

- EDU525 Teaching of Reading in the Content Area (3 hours) co-requisite to EDU500e
- EDU500e Clinical II Content Reading (25-50 field hours) (0 hours) co-requisite to EDU525
- Complete at least 100 clinical hours

Benchmark III Core Courses

- EDU532 Directed Student Teaching Secondary (9 hours)

**TOTAL HOURS FOR MASTER OF ARTS IN TEACHING
SECONDARY ENGLISH.....36-57 hours**

MATHEMATICS

(Leading to Certification in Mathematics)

PROGRAM DESCRIPTION

The candidate in mathematics at the secondary level (grades 9-12) must complete a major in mathematics. In addition, candidates in mathematics must complete hours in professional education and psychology.

The candidate must maintain a GPA of 3.0 in content area courses as well as a 3.0 GPA in overall program coursework. The candidate takes the PRAXIS II examination before the completion of student teaching.

In addition to the Teacher Education Program Goals and Objectives, the secondary education program in mathematics is designed to help the prospective teacher reach the following specific goals and objectives:

PROGRAM GOALS

The goals of the secondary education program in mathematics at Converse are to:

1. Candidates will analyze adolescent development and learning
2. Candidates will observe, document, assess, and support a struggling reader
3. Candidates will employ developmentally appropriate approaches
4. Candidates will use content knowledge to build meaningful curriculum.

Converse candidates who complete a secondary education program in mathematics will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively a 9-12 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Required Content Courses: Taken at the Graduate or Undergraduate level:

Undergraduate Calculus and Analytic Geometry (8 hours)

Undergraduate upper division proof oriented course (3 hours)

MTH510 Linear Algebra (3 hours)

MTH511 Abstract Algebra (3 hours)

MTH521 Foundations of Geometry (3 hours)

MTH523 Probability and Statistics (3 hours)

Electives: choose 6 hours:

MTH501 Fundamentals I

MTH502 Fundamentals II

MTH522 Real Analysis

CSC503 Computer Applications for Mathematic Teachers
Fundamentals in Computer Science, Discrete Mathematics, Number Theory, Differential Equations, Complex Variables, or Special Topics.

Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the department web page at converse.edu for the list of Benchmark course and other important information.

Benchmark I Core Courses: 36 hours

EDU560 Intro to Education (must be 1st course) (3 hours)

PSY580 Human Growth & Development (3 hours)

EDU531 Methods of Teaching Secondary Mathematics (3 hours) co-requisite to EDU500d

EDU500d Clinical I Secondary (50-75 field hours) (3 hours) co-requisite to EDU547

*EDU567 Educational Psychology (3 hours)

*SED500 Intro to Exceptional Learners (3 hours)

*EDU555 Diversity in the Classroom (3 hours)

*EDU612 R2S Reading Foundations (3 hours)

*These courses may be taken in Benchmark II as well as Benchmark I.

Benchmark II Core Courses

EDU525 Teaching of Reading in the Content Area (3 hours) co-requisite to EDU500e

EDU500e Clinical II Content Reading (25-50 hours)

(0 hours) co-requisite to EDU525

Complete at least 100 clinical hours

Benchmark III Core Course

EDU532 Directed Student Teaching Secondary (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING SECONDARY MATHEMATICS.....36-57 hours

SOCIAL STUDIES

(Leading to Certification in Social Studies)

PROGRAM DESCRIPTION

The candidate of social studies at the secondary level (grades 9-12) must complete a major that includes economics, history, politics, psychology and sociology. Each of these majors is described in detail in the *Catalog*. In addition, candidates in social studies must complete courses in professional education.

The candidate must maintain a GPA of 3.0 in content area courses as well as a 3.0 GPA in overall program coursework. The candidate takes the PRAXIS II examinations before the completion of student teaching.

In addition to the Teacher Education Program Goals and Objectives, the secondary education program in social studies is designed to help the prospective teacher reach the following specific goals and objectives:

PROGRAM GOALS

The goals of the secondary education program in social studies at Converse are to:

1. Candidates will analyze adolescent development and learning
2. Candidates will observe, document, assess, and support a struggling reader
3. Candidates will employ developmentally appropriate approaches
4. Candidates will use content knowledge to build meaningful curriculum.

Converse candidates who complete a secondary education program in social studies will be able to:

Demonstrate their knowledge of the content in this field;

1. Plan, implement and assess instruction in simulated settings and in real classroom settings;
2. Organize and manage effectively a 9-12 grade placement in the public schools; and
3. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: *Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.*

Benchmark I

United States History (3 hours)

United States History (3 hours)

European History (3 hours)

European History (3 hours)

World Studies and/or Non Western World Geography (3 hours)

Non-Western History elective (3 hours)

Courses from economics, government, geography, history, psychology, and sociology must be covered in your undergrad or graduate program. At the graduate level, you must have at least two areas in addition to history.

Secondary Minor: 36 hours

EDU560 Intro to Education (must be 1st course) (3 hours)

PSY580 Human Growth & Development (3 hours)

EDU546 Methods of Teaching Secondary Social Studies (3 hours) co-requisite to EDU500d

EDU500d Clinical I Secondary (50-75 field hours) (3 hours) co-requisite to EDU546

*EDU567 Educational Psychology (3 hours)

*SED500 Intro to Exceptional Learners (3 hours)

*EDU555 Diversity in the Classroom (3 hours)

*EDU612 R2S Reading Foundations (3 hours)

*** These courses may be taken in Benchmark II as well as Benchmark I**

Benchmark II

EDU525 Teaching of Reading in the Content Area (3 hours) co-requisite to EDU500e

EDU500e Clinical II Content Reading (0 hours) co-requisite to EDU525

Complete at least 100 Clinical Hours

Benchmark III

EDU532 Directed Student Teaching Secondary (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING SECONDARY SOCIAL STUDIES...36-57 hours

BIOLOGY

(Leading to Certification in Biology)

PROGRAM DESCRIPTION

The candidate in biology at the secondary level (grades 9-12) must complete a major in biology. In addition to meeting major requirements, prospective candidates in biology must complete hours in professional education and psychology.

The candidate takes the PRAXIS II examination before the completion of student teaching, which is arranged in area public schools.

In addition to the Teacher Education Program Goals and Objectives, the secondary education program in biology is designed to help the candidate reach the following specific goals and objectives.

PROGRAM GOALS

The goals of the secondary education program in biology at Converse are to:

1. Provide a thorough course of study of human growth and development;
 2. Develop skills in appropriate pedagogy and classroom management; and
 3. Promote a broad knowledge of the history, theory, and professional practices that are related to secondary education.
2. Converse candidates who complete a secondary education program in biology will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement and assess instruction in simulated settings and in real classroom settings;
3. Organize and manage effectively a 9-12 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.

Benchmark I

NSC511 Biology for Teacher (3 hours) required
Taken as an Undergraduate
NSC512 Environmental Biology or Ecology (3 hours)
NSC518 Advanced Human Genetics (3 hours)
NSC516 Evolutionary Biology (3 hours)
NSC513 Botany (3 hours)
Microbiology (3 hours)
Zoology (3 hours)
NSC517 Human Physiology (3 hours)
Comparative Vertebrate Anatomy
NSC521 Modern Chemistry or NSC522 Consumer Chemistry or NSC533 Environmental Chemistry (6 hours)
NSC532 Physics
MTH523 Statistics or CSC503 Computer Science Course
Secondary Minor: 36 hours
EDU560 Intro to Education (3) must be 1st Education course
PSY580 Human Growth and Development (3 hours)
EDU552 Curriculum Principles & Methods of Secondary Science Education (3 hours) co-requisite to EDU500D
EDU500D Clinical I Secondary (3 hours) co-requisite to EDU552 (50-75 field hours)
*EDU567 Educational Psychology (3 hours)
*SED500 Intro to Exceptional Learners (3 hours)
*EDU555 Diversity in the Classroom (3 hours)
*EDU612 R2S reading Foundations
*** These courses may be taken in Benchmark II as well as Benchmark I**

Benchmark II

EDU525 Teaching of Reading in the Content Area (3 hours) co-requisite to EDU500E

EDU500E Clinical II Content Reading (0) co-requisite to EDU525 (25-50 field hours)

Complete at least 100 clinical hours

Benchmark III

EDU532 Student Teaching Secondary (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING SECONDARY BIOLOGY STUDIES.....36-60 hours

CHEMISTRY

(Leading to Certification in Chemistry)

PROGRAM DESCRIPTION

The candidate in chemistry at the secondary level (grades 9-12) must complete a major in chemistry. In addition, candidates in chemistry must complete hours in professional education and psychology.

The candidate takes the PRAXIS II examination before the completion of student teaching, which is arranged in area public schools.

In addition to the Teacher Education Program Goals and Objectives, the secondary education program in chemistry is designed to help the prospective teacher reach the following specific goals and objectives:

PROGRAM GOALS

The goals of the secondary education program in chemistry at Converse are to:

1. Provide a thorough course of study of human growth and development;
2. Develop skills in appropriate pedagogy and classroom management; and
3. Promote a broad knowledge of the history, theory, and professional practices that are related to secondary education.

Converse candidates who complete a secondary education program in chemistry will be able to:

1. Demonstrate their knowledge of the content in this field;
2. Plan, implement and assess instruction in simulated settings and in real classroom settings;
3. organize and manage effectively a 9-12 grade placement in the public schools; and
4. Demonstrate computer proficiency in instructional technology including the knowledge of skills, strategies, software and hardware to be used in classroom management and computer-assisted instruction.

PROGRAM COURSEWORK

Required courses: Teacher candidates may only take courses in Benchmark I before being admitted to the Teacher Education Program. See the departmental webpage at converse.edu for a list of Benchmark courses and other important information.

Benchmark I

NSC511 Biology for Teachers (3 hours) required
NSC521 Modern Chemistry (3 hours) required
NSC523 Environmental Chemistry (3 hours) required
NSC525 Chemical Instrumentation for Teachers (3 hours) required

Taken as UG

Analytical Chemistry (3-4)

Biochemistry (3-4)

General Chemistry (3-4)

Organic Chemistry (3-4)

Physical Chemistry (3-4)

Inorganic Chemistry (3-4)

Environmental Biology (3-4)

Physics and Astronomy (6-8)

Electives: NSC courses and/or a computer science course

Secondary Minor: 36 hours

Benchmark I

EDU560 Intro to Education (3hours) must be 1st course
PSY580 Human Growth and Development (3 hours)
EDU546 Methods of teaching Secondary Chemistry (3 hours) co-requisite to EDU500D
EDU500D clinical I Secondary (3 hours) co-requisite to EDU547 (50-75 field hours)
*EDU567 Educational Psychology (3 hours)
*SED500 Intro to Exceptional Learner (3 hours)
*EDU555 Diversity in the Classroom (3 hours)
*EDU612 R2S Reading Foundations (3 hours)

***These courses may be taken in Benchmark II as well as Benchmark I**

Benchmark II

EDU525 Teaching of Reading in the Content Area (3 hours) co-requisite to EDU500E
EDU500E Clinical II Content Reading (0 hours) co-requisite to EDU525 (25-50 field hours)
Complete at least 100 clinical hours

Benchmark III

EDU532 Student Teaching Secondary (9 hours)

TOTAL HOURS FOR MASTER OF ARTS IN TEACHING SECONDARY CHEMISTRY STUDIES.....36-60 hours

**MASTER OF EDUCATION
FOR
CERTIFIED TEACHERS**

Art Education (Online/Low Residency)

Art Education

Elementary Education

Gifted Education (Online)

Special Education

Advanced Studies (Online)

Administration and Supervision

THE MASTER OF EDUCATION PROGRAM

The MEd program is a 36-hour program of graduate study in appropriate professional and academic areas approved by advisers. Its purpose is to expand and refine the teaching competencies of the graduate student. The Southern Association of Colleges and Schools fully accredits the Converse Graduate Program. The College may accept up to nine semester hours of approved graduate study toward the degree if the course meets the following criteria:

1. Credit is by a recognized college or university;
2. The work was completed within five years prior to program admission and prior to the last six hours of degree work at Converse;
3. The course grade was an A or B (Quality points for transfer credits do not count in cumulative grade point ratio.);
4. Courses are applicable for the program of study in the MEd program; and
5. Credit did not apply toward degree requirements in another program.

Students must request colleges and universities send official transcripts of work to:

Graduate Admissions, Converse College
580 East Main Street, Spartanburg, SC 29302

Converse offers graduate credit for selected off-campus “professional development” courses sponsored by public school districts. A maximum of 6 semester hours of such graduate course work may be applied toward the MEd degree if appropriate for the given program.

PROGRAMS OF STUDY

The MEd programs for teachers who are already certified are in six broad areas or tracks. There are advisers in each area to help with the selection of courses. **It is the responsibility of the student, not the adviser, to see that requirements are met.**

REQUIREMENTS FOR ADMISSION

For consideration of admission to the MEd program, the applicant should have the following credentials:

1. Graduation from an accredited college;
2. Grades indicating likelihood for success in graduate studies. For full, non-provisional admission, the applicant must have an overall cumulative 2.75 GPA on a 4.0 scale of college work. Students must have a 3.0 GPA on a 4.0 scale of college work for MEd in Administration and Supervision.
3. A major undergraduate program appropriate for given teaching areas;
4. Certification in some area of teaching (may be waived in certain cases);
5. Praxis II normally taken in the Specialty Area for certification in South Carolina;

6. A completed application form online and a \$40 non-refundable application fee,
7. \$100 Graduate Deposit Fee;
8. Two letters of recommendation (with at least one from an academic source), official transcripts from all colleges attended;
9. A copy of teaching certificate;
10. A personal statement. This statement should be a reflection on how your personal goals as an educator tie with the Converse concept of The “Ideal” Educator. This ideal is derived from the Converse College Founder’s Ideal in which Dexter Edgar Converse said his desire was that Converse students “may be enabled to see clearly, decide wisely, and to act justly.” How do you see your Converse graduate program helping you “to see clearly, decide wisely, and to act justly”? Your personal statement should be approximately one page (250–300 words). In keeping with the Honor Tradition at Converse, your essay must be entirely your own work. Organize your essay clearly, proofread, and spell-check your essay carefully. Be as specific as you can as you reflect on how Converse can help you become The “Ideal” Educator.

All applications will come before the Graduate Admissions Committee. The Committee will accept applicants fully or provisionally, defer applicants, or reject applicants based on its determination of likelihood for success in graduate studies. Having the minimal credentials does not guarantee a student’s admission.

Prospective students may wish to schedule an appointment with the program director in their area of study.

THE CONVERSE ELECTRONIC SYSTEM POWERED BY LIVETEXT

All MEd candidates are required to purchase LiveText. Candidates submit a minimum of six to eight lesson plans, portfolios, projects, or other work samples via the Converse electronic system powered by LiveText. Professors assess candidate work through this online system as well. The Department of Education uses LiveText to track candidate performance and to measure program effectiveness.

LiveText accounts are active for the duration of a candidate’s degree program plus a year or a total of five years, whichever is greater.

REQUIREMENTS FOR DEGREE

To complete requirements for the MEd degree, the graduate student must:

1. Complete an approved program in one of the designated areas of the program within a five-year period from the first Converse graduate course in the MEd degree program;

2. Maintain an overall **B** (3.0) average. If after the first 12 hours a student's average is below 3.0, the Graduate Admissions Committee will assess his/her ability to complete the degree and render a decision about continuation in the program;
3. Complete a Teacher Work Sample (TWS) midway through the program, typically by the time 18 hours have been completed;
4. Complete culminating assessment. This is a portfolio based on the five core principles of the National Board for Professional Teaching Standards (NBPTS). The degree requires neither a thesis nor a foreign language; the MEd student **must take** the Praxis II Examination Specialty Area in the appropriate degree track, if the student has not previously done so;
5. Complete all coursework, including any incomplete courses, with grades submitted to the Registrar by the required date for graduates at the end of spring term;
6. Request and complete the *Application for Degree* form by the deadline for May Commencement;
7. complete the graduate questionnaire, for which students will receive a link through their Converse email; and
8. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises.

ADVANCED STUDIES (ONLINE)

The Master of Education program in Advanced Studies at Converse College prepares exemplary teachers to advance their professional careers. Earning a master's degree in Education opens up a higher salary range and will prepare you for doctoral studies in Education.

Converse's M.Ed. in Advanced Studies is offered 100% online. It is designed to help you achieve your academic and career goals on your schedule. The online courses mimic the on-campus atmosphere by providing students with a learning environment in which they can collaborate and interact with the professor and their peers.

The M.Ed. in Advanced Studies consist of 36 hours and is designed to expand and refine the teaching competencies of certified teachers. Students will choose a concentration in English, Social Studies, Literacy, Gifted Education, or Project Based Learning

STUDENT LEARNING OUTCOMES:

1. Demonstrate an understanding and are able to apply knowledge and skills specific to their discipline.
2. Use research and evidence to develop school environments that support and assess P-12 students' learning and their own professional practice specific to their discipline.

3. Apply content and discipline-specific knowledge as reflected in state and/or national discipline-specific standards where they exist including Specialized Professional Associations.

M.Ed. in Advanced Studies Courses

RESEARCH (6 hours required)

EDU619A Theories & Design in Action Research (3 hours)

EDU619B Action Research Implementation (3 hours)

CORE (21 hours required)

EDU514 Contemporary Education Issues (3 hours)

EDU555 Diversity in the Classroom (3 hours)

EDU517 Advanced Seminar in Literacy Instruction (3 hours)

EDU610 School Law (3 hours)

EDU567 Educational Psychology (3 hours)

Choose One:

EDU525 R2S Teaching of Reading: Content Areas HS/MS (3 hours)

OR

EDU618 R2S Content Reading and Writing ECE/Elementary (3 hours)

Choose One:

EDU504 Technology for Teachers (3 hours)

OR

EDU569 Gender and Education (3 hours)

Choose a concentration:

General Electives -- Nine (9) hours concentration in content area approved by advisor

English - Any 500 level or higher ENG course not in the Creative Writing MFA

Social Sciences - ECN523, 522, 521 Any 500 level or higher HST and/or PSY course

Literacy - EDU612, 613, 614

Gifted - EDU591, 592, and 594 or 593

Project Based Learning – EDU564, 573, and 588

PROGRAM BENEFITS

- **Convenience:** Flexibility is essential for students who manage busy work schedules and personal commitments. Therefore, the online program at Converse College is proud to offer students a chance to pursue advanced degrees.
- **Degree Prestige and Value:** Since 1890, Converse College has provided students with education rooted in the liberal arts. Converse College graduates are principled and productive citizens capable of creative thinking and problem solving.
- **Quality Education:** Converse College believes in utilizing highly skilled and experienced faculty, so students can be confident that their educational programs are built upon the highest standards

SPECIAL EDUCATION

MISSION STATEMENT

The mission of the MEd in special education is to broaden the student's knowledge base in special education in order to more effectively meet the needs of special students.

STUDENT LEARNING OUTCOMES;

1. Beginning teacher candidates will provide meaningful and challenging learning experiences.
2. Beginning teacher candidates will use multiple methods of assessment and data-sources in making educational decisions.
3. Beginning teacher candidates will use knowledge of general and specialized curricula to individualize learning and to select, adapt, and use a repertoire of evidence-based instructional strategies.
4. Beginning teacher candidates will practice collaboration with families, other educators, related service providers, individuals with exceptionalities, and personnel from community agencies.

ASSESSMENTS

1. Teacher Work Sample (midway through program, developed in a required course of the same name).
2. Portfolio based on the five core principles of the National Board for Professional Teaching Standards (as a culminating assessment).
3. Student must take the appropriate Praxis II if not previously taken.

PROGRAM COURSEWORK

GPA of 3.0 must be maintained in content courses as well as education courses.

Research (6 hours required)

EDU621 Educational Research & Evaluation (3 hours)

EDU500f Teacher Work Sample (3 hours)

EDU500g National Board Portfolio (0 hours)

Core (12 hours required)

Choose 1: EDU517, EDU578, EDU525, EDU536 (3 hours)

SED534 Trends and Issues in Special Education (3 hours)

EDU 555 Diversity (3 hours)

EDU504 Technology for Teachers (3 hours)

Concentration (18 hours required)

Must complete the add-on requirements for 1

SED area:

LD	ID	ED	D/HH
SED 595	SED580	SED597	SED550
SED596	SED586	SED598	SED555
SED582B	SED582A	SED582C	SED556

SED505 or PSY511 (3 hours)

SED576 (3 hours)

Choose 1: EDU545, EDU527, EDU510, EDU518, EDU568

ELEMENTARY EDUCATION

MISSION STATEMENT

The MEd in elementary education for certified teachers provides in-service teachers with the opportunity to acquire new knowledge and skills and to build upon their current teaching skills.

STUDENT LEARNING OUTCOMES:

Converse students who complete the MEd in elementary education (certified teachers) will be able to:

1. Candidates will demonstrate an understanding of and are able to apply knowledge and skills specific to their discipline.
2. Candidates will use research and evidence to develop school environments that support and assess students' learning and their own professional practice specific to their discipline.
3. Candidates will apply content and discipline-specific knowledge as reflected in state and/or national discipline-specific standards where they exist including Specialized Professional Associations.
4. Candidates will model and apply technology standards as they design, implement and assess learning experiences/environments to engage students and improve learning; and enrich professional practice.

The MEd in elementary education is a 36-hour degree program designed for teachers already certified in early childhood, elementary, special education, secondary education, and/or certain other teaching areas. The program offers course selection across three categories of study:

- I. Research
- II. Psychological and Sociological Foundations
- III. Methodology and Content

Students should build upon their strengths, choose among add-on certification possibilities, and broaden their area of expertise.

ASSESSMENTS

1. Teacher Work Sample (midway through program, developed in a required course of the same name).
2. Portfolio based on the five core principles of the National Board for Professional Teaching Standards (as a culminating assessment).
3. Student must take the Praxis II in Elementary if not previously taken.

PROGRAM COURSEWORK

GPA of 3.0 must be maintained in content courses as well as education courses.

Research (6 hours required)

EDU621 Educational Research & Evaluation (required) (3 hours)

EDU500f Teacher Work Sample (required) (3 hours)

EDU500g National Board Portfolio (required) (3 hours)

Core (12 hours required)

EDU514 Contemporary Education Issues (required) (3 hours)

EDU555 Diversity (required) (3 hours)

EDU504 Technology for Teachers (required) (3 hours)

EDU502 Classroom Management (required) (3 hours)

Concentration (18 hours required)

EDU517 ADV Methods of Literacy Instruction (required) (3 hours)

15 Content hours to be approved by Adviser (15 hours)

GIFTED EDUCATION (ONLINE)

MISSION STATEMENT

The MEd in gifted education at Converse College prepares the graduate student/experienced teacher through rigorous courses dealing with all areas involved in teaching gifted students. The program of study emphasizes curriculum development and appropriate instructional design for gifted students, as well as identifying and appropriately serving gifted students including special populations (e.g., underachievers, underserved, twice-exceptional). Understanding and conducting research completes the educational program for professionals in gifted education.

STUDENT LEARNING OUTCOMES:

The candidate will be able to:

1. Beginning teacher candidates will demonstrate how exceptionalities may interact with development and learning by providing meaningful and challenging learning experiences and safe, inclusive, and culturally responsive learning environments for gifted and talented individuals.
2. Beginning teacher candidates will use multiple methods of assessment and data-sources in making educational decisions for gifted and talented individuals.
3. Beginning teacher candidates will use knowledge of general and specialized curricula to individualize learning and to select, adapt, and use a repertoire of evidence-based instructional strategies, including specialized curricula, to advance learning of gifted and talented individuals.
4. Beginning teacher candidates will collaborate with families, other educators, related service providers, individuals with exceptionalities, and personnel from community agencies in professional and culturally responsive ways to address the needs of gifted and talented individuals.

The MEd in gifted education is a program for experienced, certified teachers preparing to teach gifted children. The curriculum is a 36-hour program of graduate study in appropriate professional and academic areas approved by the adviser. The purpose is to expand and refine the teaching competencies of the candidate. With the proliferation of gifted programs and the increase in the number of children being served in these programs in our state, the quality and consistency of professional preparation must be a priority. Courses in this program are among those needed for gifted certification in the state of South Carolina.

ASSESSMENTS

1. Teacher Work Sample (midway through program, developed in a required course of the same name).
2. Portfolio based on the five core principles of the National Board for Professional Teaching Standards (as a culminating assessment).

PROGRAM COURSEWORK

GPA of 3.0 must be maintained in content courses as well as education courses.

AREA 1 - Gifted Education (27 hours required)

EDU526 Identification & Other Issues in Gifted Education (3 hours)

EDU582f Practicum in Curriculum for the Gifted (3 hours)

EDU582h Practicum in Instruction for the Gifted (3 hours)

EDU591 Nature and Needs of the Gifted (3 hours)

EDU592 Curriculum and Instruction for the Gifted (3 hours)

EDU593 Advanced Curriculum Practices for the Gifted (3 hours)

EDU594 Special Topics for the Gifted Education (3 hours)

EDU619a Theories and Designs in Action Research (3 hours)

EDU619b Action Research Implementation (3 hours)

AREA II – Educational/Liberal Arts (9 hours required)

EDU500f - M.Ed. Clinical: Teacher Work Sample (required) (3 hours)

EDU500g – M.Ed. Clinical: National Board for Professional Teaching Standards Portfolio (required) (3 hours)

To complete Area II you may take any combination of education, special education, liberal arts, or music courses at the 500+ level.

ART EDUCATION (Online/Low Residency)

ART EDUCATION (On Campus)

The MEd in Art Education at Converse College is a 36 hour program that prepares the experienced teacher through coursework, research, and practice pertaining to all areas included in the teaching of elementary and secondary art. The degree is offered in a **traditional on-campus format**, and also an **online, low-residency format**.

The focus is on curriculum development and providing appropriate instructional methods for teaching art, as well as identifying and appropriately serving students in special populations (gifted, underachievers, minorities, special needs, etc.). Comprehending and conducting research along with advanced practice in art-making are facets of the artist/researcher/teacher program and enhance the advanced educational program for professionals in art education.

MISSION STATEMENT

The mission of the MEd in Art Education at Converse College is to provide advanced knowledge and experiences to the graduate student who holds certification in art at the elementary through secondary school levels for the purpose of advancing the graduate student's competencies as an artist, researcher, and leader in the field.

STUDENT LEARNING OUTCOMES:

1. Students will demonstrate competencies in art production and art history.
2. Students will demonstrate an advanced understanding of art education and general education theory.
3. Students will demonstrate competencies and mastery of teaching
4. Students will articulate verbal and written mastery of advanced understanding of artistic styles, and principles including their own personal artistic style and how their art impacts their classroom.

MEd ONLINE AND LOW-RESIDENCY PROGRAM

Converse's Online and Low-Residency MEd in Art Education is the only art education program of its kind in South Carolina. This two-year program will equip students as exemplary professional artists, researchers, and teachers - and is accessible to busy, practicing teachers anywhere in the state. With this program it is possible to achieve academic and career goals around a student's personal schedule.

The unique low-residency format combines four semesters of online coursework with two, two-week, summer residencies on our Spartanburg, South Carolina campus. Each two-week residency session provides studio skill support and face-to-face collaboration in seminars. The online courses mimic the on-campus atmosphere by providing students with a learning environment in which they can collaborate and interact with the professor and their peers.

PROGRAM COURSEWORK

- MEd in Art Education
- MEd in Art Education, Online and Low-Residency Program

A GPA of 3.0 must be maintained in content courses as well as education courses.

Content of Art and Art Education (27 hours)

- *ART500 Art for the Elementary School (3 hours)
- *ART501 School Art Curriculum and Methods (3 hours)
- **ART502 Contemporary Issues in Art Education (3 hours)
- ART503 History and Philosophy of Art Education (3 hours)
- *ART516 Art for the Secondary School (3 hours)
- ART517 Fine Arts Administration and Supervision (3 hours)
- ART588 Multicultural Art Education (max. of 6 hours) (3 hours)
- ART560 Research in Art Education (3 hours)
- ART561 Artist as Researcher, Teacher, Transformer (3 hours)
- **ART565 Graduate Exhibition (0 hours)
- *Required if equivalent not taken at the undergraduate level.
- **Required for all Graduate MEd Art Education Programs

Studio Art (minimum of 6 hours)

- ART510 The Creative Process for Educators (3 hours)
- ART512 Graduate Book Arts (3 hours)
- ART513 Graduate Drawing (3 hours)
- ART520 Graduate Printmaking (non-toxic) (3 hours)
- ART524 Digital Media and Graphic Design (3 hours)
- ART530 Graduate Ceramics (3 hours)
- ART571 Graduate Painting (3 hours)
- ART572 Graduate Sculpture (3 hours)
- ART586 Travel – Study Program (3 hours)
- ART599 Special Topics (3 hours)

Art/Design History (minimum of 3 hours)

- ART505 Nineteenth Century Art (3 hours)
- ART506 Early Twentieth Century Art (3 hours)
- ART507 American Art (3 hours)
- ART509 Twentieth Century Art Since 1945 (3 hours)
- ART515 Women in Art (3 hours)
- ART599 Special Topics (3 hours)

Professional Education (9 hours)

- SED500 Introduction to Exceptional Learners (3 hours)
- EDU526 Identification & Other Issues in Gifted Education (3 hours)
- EDU502 Classroom Management (3 hours)
- EDU591 Nature and Needs of the Gifted (3 hours)
- EDU592 Introduction to Curriculum for the Gifted (3 hours)
- EDU593 Teaching Strategies for the Gifted Children (3 hours)
- EDU594 Special Topics in Gifted Education (3 hours)
- *EDU500f M.Ed. Clinical: Teacher Work Sample (3 hours)
- *EDU500g M.Ed. Clinical: National Board for Professional Teaching Standards Portfolio (0 hours)
- Electives as approved by Advisor

*Required

ADMINISTRATION AND SUPERVISION

DESCRIPTION

The MEd degree for initial certification in administration and supervision is a 36 semester hour program designed to extend the instructional competence of the candidate into school leadership. The special focus of this program is in the preparation of administrative instructional leaders. Prospective administrators must make certain that they meet the requirements of admission and hold a valid South Carolina teacher's certificate. The elementary candidate must have had at least one year of the three years required teaching experience in grades K-6. For secondary certification, candidate must have had at least one year of the three years required teaching experience in grades 7–12. Prior to completion of the program, the student must take the Praxis II in Administration and Supervision. This program is approved by the South Carolina Department of Education for those seeking certification as principals or supervisors.

MISSION STATEMENT

The purpose of this advanced degree program is to provide an in-depth knowledge base in administration and supervision. It will allow classroom teachers to become certified as elementary or secondary principals/supervisors

REQUIREMENTS FOR ADMISSION

In establishing criteria for admission to the program, the College is guided by the conviction that positions of instructional leadership should be occupied by women and men of high academic achievement, demonstrated competence as teachers, and visible attributes of leadership. Applicants will therefore be evaluated by reference to the following standards:

1. *Academic Record:*
Applicants must have earned a bachelor's degree from an accredited institution and normally have maintained at least a 3.0 average in that course of study. High Praxis II scores are also required to demonstrate ability.
2. *Teaching Ability.*
The record of the applicant must show at least three years of successful full-time teaching and high recommendations as an instructor.
3. *Personal Qualities.*
In evaluating the potential for leadership, the College will pay particular attention to the required letters of recommendation, seeking evidence of strength of character, skill in decision-making, and a talent for articulate speaking and writing.

APPLICATION PROCEDURE

To be considered for admission to the MEd program an applicant should submit the following credentials:

1. A completed application online
2. \$40 application fee;
3. \$100 Graduate Deposit Fee;
4. Official transcripts from all colleges attended;
5. NTE/Praxis II scores;
6. Three letters of recommendation;
7. Copy of teaching certificate; and
8. A personal statement. This statement should be a reflection on how your personal goals as an educator tie with the Converse concept of The "Ideal" Educator. This ideal is derived from the Converse College Founder's Ideal in which Dexter Edgar Converse said his desire was that Converse students "may be enabled to see clearly, decide wisely, and to act justly." How do you see your Converse graduate program helping you "to see clearly, decide wisely, and to act justly"? Your personal statement should be approximately one page (250–300 words). In keeping with the Honor Tradition at Converse, your essay must be entirely your own work. Organize your essay clearly, proofread, and spell-check your essay carefully. Be as specific as you can as you reflect on how Converse can help you become The "Ideal" Educator.

THE CONVERSE ELECTRONIC SYSTEM POWERED BY LIVETEXT

All MEd candidates are required to purchase LiveText. Candidates submit portfolios, projects, or other work samples via the Converse electronic system powered by LiveText. Professors assess candidate work through this online system as well. The Department of Education uses LiveText to track candidate performance and to measure program effectiveness.

LiveText accounts are active for the duration of a candidate's degree program plus a year or a total of five years, whichever is greater.

REQUIREMENTS FOR DEGREE

In order to earn the MEd degree the candidate must:

1. Complete an approved 36-hour program as outlined within a five-year period from initial matriculation (up to nine hours of graduate transfer work may be accepted toward the degree, but all such work must be completed within five years of beginning the program. Work completed as part of a bachelor's degree cannot be applied to the MEd);
2. Maintain an overall B (3.0) average in the program of study;
3. Submit score on Praxis II (Educational Administration and Supervision); maintain a portfolio of specified work;
4. Request and complete the *Application for Degree* form by the deadline for May Commencement;
5. Complete certification form in the Graduate Studies Office; and

6. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and.
7. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises.

OBJECTIVES

Prospective administrators are required to:

1. Demonstrate knowledge of learning theories and its application to the improvement of instruction;
2. Develop administrative and supervising knowledge and skills necessary for effective selection and evaluation of school personnel;
3. Understand the principles and practices of curriculum development and its implementations and improvement; and
4. Acquire the theoretical understandings of the particular rights, responsibilities, and ethics inherent in professional administrative service;
5. Demonstrate knowledge and skills related to school community relations;
6. Demonstrate knowledge of school law;
7. Demonstrate competence in research used to its usage to improve school programs and administration;
8. Develop human relations skills and insight necessary for effective selection and continuing development of personnel;
9. Develop knowledge of school finance and its implication for fiscal responsibilities;
10. Develop insight into school organization and demonstrate competence in promoting a healthy school climate;
11. demonstrate competence in understanding the role of the school in society, including emphasis on the need to re-focus the resources of the school and school system on recognized and emerging social concerns;
12. Demonstrate competence in group dynamics and interpersonal relationship skills, conflict management, and change strategies;
13. Demonstrate competence in developing programs for students with special needs;
14. Demonstrate competence in the management and use of information systems;
15. Demonstrate competence in supervision, classroom observation, evaluation, and conference skills; and
16. Demonstrate competence in conceptualizing the interrelatedness of the various disciplines in order to make curricular improvements.

STUDENT LEARNING OUTCOMES:

1. Prospective administrators will demonstrate knowledge and skills related to school community relations.
2. The prospective administrators will exhibit effective observation and evaluation skills when observing classroom teachers.

3. The teacher will use research to improve student learning and school programs.

Clinical experiences for administrators are designed to help practicing and prospective educational administrators apply their knowledge of administration to the practical world of the public or private school. Typically, students will select, with assistance from the instructor, a major project or a series of smaller projects to develop, research, and complete. While library research may be called for, the emphasis is on solving actual administrative problems in the school or establishing procedures and programs related to leadership responsibilities of various administrators. Students receive guidance and assistance from school administrators as well as Converse instructors. Independent research and study are augmented by seminars.

The internship in administration attempts to articulate principles of educational leadership. Prerequisite graduate courses will provide the theoretical base for such aspects of administration as legal mandates and restraints, financial processes, curriculum development, personnel management, and supervision of instruction. The practicum begins with a quick review of principles of administration, moves to a consideration of problems administrators face (via case studies), and concludes with field-base experience and/or research in an appropriate educational setting and with supervision from both the school (via an assigned school-based mentor) and the College instructor during the academic year.

The practicum student who is **not** currently in an administrative position will design a contract to ensure a broad range of experiences in six categories of educational leadership positions. Practicing administrators will design special projects related to—but beyond—their normal administrative responsibilities.

The internship is also designed to provide knowledge of available computer software and the skills necessary to use computer information systems in a public school setting. Practicum interns will turn in their written work before the end of the semester in which the practicum is completed.

ASSESSMENTS

1. Praxis II in Educational Leadership Administration/Supervision
2. Portfolio over two semesters of the Internship

PROGRAM COURSE-WORK

GPA of 3.0 must be maintained in content courses as well as education courses. **36 hours required**

EDU600 General School Administration (3 hours)
EDU602 Principles & Practices of School Supervision (3 hours)
EDU604 School Community Relations (3 hours)
EDU605 School Personnel Administration (3 hours)
EDU603A Elementary Internship or EDU607A Secondary Internship (3 hours)
(Prerequisites: EDU600, 602, 610, 611, and 621: permission of instructor)

EDU603B Elementary Internship or EDU607B Secondary Internship (3 hours)
EDU610 Seminar in School Law (3 hours)
EDU611 School Finance (3 hours)
EDU620 Curriculum Development (3 hours)
EDU621 Research and Evaluation of Instruction (3 hours)
EDU567 Educational Psychology (3 hours)
PSY580 Human Growth & Development (3 hours)

Graduate Programs

Master of Liberal Arts (MLA)

Marriage and Family Therapy (MMFT)

Educational Specialist (EDS)

in

Administration & Supervision

&

Literacy

Masters in Management-Healthcare Management (MIM-HCM)

Doctoral Programs

Professional Leadership (EdD)

MASTER OF LIBERAL ARTS

with concentration in

English

History

Political Science

MASTER OF LIBERAL ARTS DEGREE

DESCRIPTION

The MLA is a 36-hour program which requires 18–27 hours in an area of concentration chosen from English, history, or political science. Students may choose 6-15 hours of electives from the areas of concentration not used as major concentration and/or art history, music history, psychology, sociology, economics, religion, or philosophy.

The mission of the Master of Liberal Arts degree is to broaden the student's knowledge base in English, history, or political science and other liberal arts disciplines.

Upon completing the Master of Liberal Arts degree, the student will be able to:

1. Demonstrate an understanding of the chosen area of concentration; and
2. Describe the interrelatedness of elective liberal arts courses.

REQUIREMENTS FOR ADMISSION

To be admitted to the MLA degree program, the applicant should have the following credentials:

1. Graduation from a recognized college;
2. Overall GPA of 3.0 on a 4.0 scale for full admission;
3. A completed application form online, \$40.00 application fee, two letters of recommendation (with at least one from an academic source), official transcripts from all colleges attended; and
4. \$100 Graduate Deposit Fee;
5. A personal statement of approximately one page (250-300 words). Describe either an experience that prompted you to seek entrance into the degree program to which you are applying OR your reasons for wanting to enter the degree program. In keeping with the Honor Tradition at Converse, your essay must be entirely your own work and must indicate by proper documentation any ideas or words that come from another source. Organize your essay clearly, proofread, and spell-check your essay carefully. Use

specific details and avoid clichés. For example, instead of repeating, "I want to help people," describe a specific example of how you have already helped someone grow and describe how you will be able to help others grow after you have completed the degree you seek. Your essay should include your personal reflection on the value of a liberal education, and more specifically the M.L.A. program at Converse, since the M.L.A. is designed specifically to strengthen the liberal education of degree seekers.

All applications will come before the Graduate Admissions Committee. The Committee will accept applicants fully or provisionally, defer applicants, or reject applicants based on its determination of likelihood for success in graduate studies. Having the minimal credentials does not guarantee a student's admission.

Prospective students may wish to schedule an appointment with the program director.

REQUIREMENTS FOR DEGREE

To complete the requirements for the MLA degree, the graduate student must:

1. Complete an approved 36-hour program in one of the designated areas of the program within a five-year period from first Converse graduate course in MLA degree programs;
2. Maintain an overall B average in both the liberal arts concentration and the liberal arts electives;
3. Complete all coursework, including any incomplete courses, with grades submitted to the Registrar by the required date for graduates at the end of spring term;
4. Request and complete the *Application for Degree* form by the deadline for May Commencement;
5. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and
6. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises

STUDENT LEARNING OUTCOMES:

1. Student will demonstrate competence in concentration appropriate research skills.
2. Students will express themselves in written communication in discipline appropriate ways.
3. Students will demonstrate the oral skills to present before peers.

The MLA has a minimum of 36 graduate semester hours

Concentration Area — 18 – 27 hours

English
History

Political Science

Electives 9–18 hours

Any of the other concentration areas:

Art History
Economics
Music History
Psychology
Sociology
Religion
Philosophy

MASTER OF MARRIAGE AND FAMILY THERAPY

MISSION STATEMENT

The mission of the Master of Marriage and Family Therapy program is to train clinically-skilled and culturally-competent systemic marriage and family therapists who can practice effectively and ethically with a wide variety of clients. The MMFT degree is designed to meet the academic and clinical practicum requirements of the American Association for Marriage and Family Therapy and for Licensed Marriage and Family Therapists in South Carolina. The program was granted full accreditation with the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) in 2005.

The Marriage and Family Therapy program at Converse College values diversity in its faculty, students, and the community it serves. The program's definition of diversity includes but is not limited to the following: race, ethnicity, age, gender, identity or expression sexual orientation, religion, socioeconomic status, ancestry, relationship status, veteran status, physical status or appearance, or any other characteristic protected by law. The program is committed to creating a learning environment in which the accompanying values, beliefs, traditions, and symbols of diverse cultures are respected, cultivated and taught. We do not discriminate against students or faculty based on any of the aforementioned characteristics.

STUDENT LEARNING OUTCOMES:

Program Outcomes: The MMFT program will:

1. Train students to be effective, systemic clinicians who positively contribute to the well-being of individuals, couples, families, and communities.
2. Teach students MFT models, theories, treatment techniques, and how to use and understand research to inform systemic practice.
3. Prepare student to practice in a culturally competent manner with a wide variety of client populations.
4. Prepare students to develop into professionals who practice ethically in the field of MFT.

Associated Student Learning Outcomes: The MMFT student will:

1. Learn to practice skillfully in collaboration and communication with other disciplines, agencies, and professions.
2. Use basic clinical skills, including admission to treatment, establishing a therapeutic alliance, maintenance of treatment records, case management, crisis intervention, and systemic treatment planning.
3. Demonstrate proficiency in assessing, diagnosing, and treating serious mental illness as defined by the state

of South Carolina, and will understand its impact on the system.

4. Demonstrate an understanding and application of major models of marriage and family therapy.
5. Comprehend research methodology and be able to apply current research findings to the practice and assessment of clinical work in the field of marriage and family therapy.
6. Students will apply in both an academic and clinical setting knowledge of individual and family development, including issues related to human sexuality and sexual dysfunction.
7. Understand contemporary and diversity issues and be able to implement that knowledge in a clinical setting.
8. Demonstrate an understanding and competency of ethical, legal, and professional issues associated with the practice of marriage and family therapy and be able to apply that knowledge in a clinical setting.

REQUIREMENTS FOR ADMISSION

Applicants will be required to submit a formal application and attend an on-campus interview. For full admission, the applicant must have a bachelor's degree from an accredited college or university with a cumulative GPA of at least 3.0 on a 4.0 scale.

1. Admission materials must include:
 - A. A \$40 application fee
 - B. Completed application form online
 - C. Official Transcripts from all colleges attended
 - D. Completion of an admissions essay
 - E. Three letters of recommendation; and
 - F. GRE or Millers Analogy scores
 - G. Personal statement approximately 1 page
 - H. \$100 Graduate Deposit Fee
2. An interview is scheduled in the Spring of each year. Potential applicants will be notified whether or not they are invited to the interview.
3. Students invited to the interview will receive formal notification. Following the interview, students will be notified of an acceptance within 2 weeks.
4. Deadline for applications is February 1st each year.

THE PROGRAM

This is a 63 credit hour master's degree program in MFT. A partnership between Converse College and EMERGE Therapy Clinic provides a complementary interface between the academic and clinical components offered in this degree program. Converse College provides the academic component and EMERGE Therapy Clinic provides the clinical practicum.

Before applying to begin the clinical practicum, students must complete at least 24 credit hours of coursework which must include practicum prerequisite courses (EDU634, EDU680, EDU645, EDU642 and either EDU635 or EDU639), have passed the first year student Progress Evaluation in which faculty members assess students for both their academic performance and their professional disposition for the field of MFT, and have the approval of their academic advisor. Students will then meet with the Clinical Readiness Committee, composed of AAMFT approved supervisors, who will make the final decision regarding acceptance into the practicum. This decision is based upon both the students' readiness and the capacity of the EMERGE system to provide training placement at that time. Students who have an existing MFT related graduate degree may be approved to begin their practicum experience before completion of the 24 hours.

The practicum experience includes a 900 hour internship that meets or exceeds the requirements for Clinical Membership with the AAMFT and LMFT in South Carolina. However, Converse College/EMERGE is not responsible for changes made to licensure laws. As a part of this internship, each student will receive 100 hours of clinical supervision of 500 hours of face-to-face client contact with individuals, couples and families with a wide variety of DSMV diagnoses, including serious mental illness, and diverse racial/ethnic backgrounds. Of the 100 hours of supervision, 50 must be group supervision and 50 must be individual supervision. In addition, 50 hours must entail raw data, such as live, videotaped, or audiotaped therapy sessions. Of the 500 client contact hours, 250 must be relational, i.e. with couples or families. The remaining 400 hours include, but are not limited to, monthly administrative clinic meetings, interfacing with other community professionals, participating in satellite site activities such as treatment teams and consultation groups, record-keeping, and case management activities. Students will participate in quarterly evaluations of their progress with the supervisors and must pass a clinical comprehensive exam in order to successively complete the practicum.

EMERGE Therapy Clinic is located at 138 Dillon Drive in Spartanburg. The clinic is fully accredited by COAMFTE at the post-degree level. There are also satellite facilities in several local agencies in Spartanburg that work with the EMERGE Therapy Clinic to provide sites for training. Students complete the practicum in 15 months.

Students attending full-time may complete the entire program within two years. Part-time students may complete the program in three years. All students have up to five years.

REQUIREMENTS FOR DEGREE

To complete the requirements for the MMFT degree, the graduate student must:

1. Complete an approved 63 credit hours of coursework in the MFT program, including the 15 credit hour clinical practicum
2. Complete the 15 credit hours clinical practicum, including 500 client contact hours, 100 hours of supervision, and 300 hours of internship experience.
3. Maintain an overall B (3.0) average
4. Receive a satisfactory score on the first year Progress Evaluation
5. Receive a passing score on Clinical Comprehensive Examinations
6. Receive a passing score on Academic Comprehensive Examinations
7. **Request and complete** a degree application form. If all is in order the student's transcript bears the degree at the end of the following term. Regardless of the semester in which the student completes the graduate degree, the student will receive the degree at the graduation ceremony in May.

REQUIRED HOURS

The MMFT has a minimum of 63 graduate semester hours.

AREA I: THEORETICAL

FOUNDATIONS OF MFT 9 HOURS

REQUIRED COURSES

MFS 634: Systems of Family Therapy I (3 hours)
MFS 639: Selecting a Family Therapy Model (3 hours)
MFS 680: Systems of Family Therapy II (3 hours)

AREA II: CLINICAL PRACTICE

OF MFT 30 HOURS

REQUIRED COURSES

MFS 633: Child Psychopathology (3 hours)
MFS 635: MFT Models – Advanced Applications II (3 hours)
MFS 642: Diagnostics of Mental Disorders in Interpersonal Systems (3 hours)
MFS 643: Cultural Competence and Family Therapy (3 hours)
MFS 646: Couples Therapy (3 hours)
MFS 661: Basic Techniques of the Psychotherapy Interview (3 hours)
MFS 681: Individual Psychopathology in MFT (3 hours)
MFS 683: Pre-Clinical Practice: Techniques and Clinical Orientation (3 hours)

ELECTIVES

MFS 631: Introduction to Dialectical Behavioral Therapy (3 hours)
MFS 637: Family Therapy with Families of Addiction (3 hours)
MFS 649: Systemic Understanding of Group Dynamics (3 hours)
MFS 650: Marital and Family Therapy Supervision (3 hours)
MFS 651: Treatment of Adult Survivors of Childhood Sexual Abuse (3 hours)
MFS 656: Business Strategies for Health Practitioners (3 hours)
MFS 657: Spiritual/Religious Issues in Psychotherapy I (3 hours)
MFS 662: LGBT Issues in Marriage and Family Therapy (3 hours)
MFS 682: Play Therapy History and Theory(3 hours)
MFS 684: Play Therapy Techniques (3 hours)
MFS 685: Play Therapy Applications for Special Populations (3 hours)
MFS 691: Special Topics in MFT – Intro to Medical Family Therapy (3 hours)

**AREA III: INDIVIDUAL DEVELOPMENT
& FAMILY RELATIONS 6 HOURS****REQUIRED COURSES**

MFS 636: Assessment & Treatment of Sexual Issues (3 hours)
MFS 641: Developmental Process of the Resilient Family (3 hours)

**AREA IV: PROFESSIONAL
IDENTITY AND ETHICS 3 HOURS****REQUIRED COURSE**

MFS 645: Ethical, Legal, and Professional Issues for the MFT (3 hours)

AREA V: RESEARCH: 3 HOURS**REQUIRED COURSE**

MFS 647: Research Literacy (3 hours)

**AREA VI: SUPERVISED CLINICAL PRACTICUM
15 HOURS****Required over 15-month consecutive time frame**

MFS 648 (a), (b), (c), (d) (e)
Supervised Clinical Practicum (3 hours)

PLAY THERAPY CONCENTRATION**9 semester hours required**

MFS 682 – Play Therapy History and Theory (3 hours)
MFS 684 – Play Therapy Techniques (3 hours)
MFS 685 – Play Therapy Applications for Special Populations (3 hours)

MFA Creative Writing Low-Residency

Master of Fine Arts in Creative Writing, 48 hours

The MFA in Creative Writing is a two-year co-educational low residency program designed for serious, independent writers seeking advanced instruction in fiction, poetry, young adult fiction, creative nonfiction, and environmental writing through a non-traditional course of graduate study. The program's emphasis on the mastery and understanding of writing skills and contemporary literature and craft through the master-writer and apprentice mentoring relationship, offers students a stimulating and individually tailored curriculum of courses and projects.

The degree requires 48 hours of graduate credit completed during four 9-day residencies at Converse College, offered twice annually (summer and in January), four mentoring semesters, a fifth graduating residency, the completion of a substantive analytical project on literature or craft, and a book-length creative thesis and oral defense.

STUDENT LEARNING OUTCOMES:

1. Students will write an extended draft of an original complete work in their genre-MFA Creative Thesis demonstrating proficiency of advanced elements of form in the genres in which they studied: fiction, poetry, and/or nonfiction.
2. Students will produce an extended work (25-30 pages) of research based literary criticism/craft forms essay.
3. Students will construct and craft an advanced-level creative writing craft lecture in a professional manner, organizing and delivering content in a mode appropriate to audience.
4. Students will perform a public reading of their original work.

HOW THE LOW-RESIDENCY PROGRAM WORKS

THE RESIDENCY

The residency is an integral part of each semester, and each nine-day residency, held on campus in early summer and again in January, begins the new semester with a demanding program of creative writing workshops in which student work is discussed and evaluated. Students also attend craft lectures on the history, theory and critical approaches to the genres, faculty/student presentations and one-on-one consultations, in addition to presentations by visiting writers, editors and agents. With a low student-faculty ratio, students have important access to instruction from mentors. In addition, workshops are kept small, never more than 6–8 student writers. This allows students to

receive direct contact with experienced writers and their peers, providing a stimulating and supportive community of writers. (Refer below for additional details concerning on-campus residencies.)

THE MENTORING SEMESTERS

During the months between these residencies, students work individually with faculty mentors—award-winning writers, with whom students construct reading lists and to whom they send their creative and critical work for written feedback on a schedule determined at the time of their residency. Each student exchanges 5 packets of creative writing and craft topic response papers with a mentor per term. The faculty/mentor responds within one to two weeks via mail or e-mail and offers instructive critiques for revision, additional reading suggestions and relevant observations on craft and theory.

Students must complete four mentoring semesters to graduate. The Summer/Fall mentoring semester begins with the Summer residency, and the Winter/Spring mentoring semester begins with the January residency.

The Fifth, Graduating Residency

At the end of the two years, students finish the program by returning to campus for a fifth, graduating residency. In this final residency, graduating students complete the following:

- give a presentation and oral defense of their creative thesis project
- give a public reading from their creative work
- lead their fellow students in a craft seminar developed under the guidance of a faculty mentor.

REQUIRED ACTIVITIES FOR GRADUATION

In addition to the requirements of the Graduate School, the following must be met:

- Completion of 4 on-campus residencies (16 credit hours)
- Completion of 4 courses in chosen genre (16 credit hours)
- Completion of 4 courses in craft topics (16 credit hours)
- Completion of original, book-length manuscript of high quality in the selected genre (Creative Thesis)
- Completion of substantive research paper, 25–30 pages, written during third semester of enrollment
- Evidence of broad reading and an annotated bibliography of required reading list. By the time of graduation, participants will be expected to have read

a substantial number of books concerning such topics as aesthetics, craft, genre, and the works of individual writers of achievement in the participant's chosen genre.

- Completion of fifth, graduating residency.
- Students are expected to devote a minimum of 16–18 hours per week to their graduate work.

OPTIONAL SECOND GENRE EMPHASIS

The Second Genre Option provides current Converse MFA students the opportunity to study a secondary genre in addition to the major genre of study. Students applying for approval to study in a second genre will enroll in an additional semester in the MFA program and complete an additional 12 semester hours.

Second genre students admitted into the optional emphasis will complete a full residency and mentoring semester in one of the three genre options: fiction, poetry, or nonfiction.

During the second genre residency/semester, which will take place in the student's third semester, students participate in the residency workshop in their second genre of interest. During the mentoring semester immediately following that residency, students complete creative and critical craft work in that second genre under the guidance of a mentor with a specialty in that genre.

This one-semester option adds one residency and one semester (a total of 12 credit hours) to a student's total program of study and earns the student a second genre concentration in poetry, fiction, or nonfiction which is documented on the final transcript. The second genre emphasis will lengthen the program for those second genre option students from four full semesters to five full semesters (including residency sessions at the beginning of each semester.) The Graduating Residency requirements will not change, but will continue as usual and will follow the student's final creative thesis semester.

Since it is highly important for students to first establish themselves and make positive progress in the MFA program and in the study of their primary genre before broadening out, enrolled MFA students are eligible for the second genre study option only during their third residency/mentoring semester (in other words, before the Critical Essay semester); both the Critical Essay and the Creative Thesis must be completed in the student's primary genre in the final two semesters of the program).

For students enrolling in the second genre option, the total number of graduate hours increases from 48 hours to 60 credit hours.

Applying for the Second Genre Option

Second Semester Converse MFA students intending to enroll in a second genre may apply for admission in a secondary genre residency/semester by one of the following dates: February 15 for students enrolling in their third semester during the summer residency/fall mentoring semester, or October 1 for students enrolling in their third semester during the January residency/spring mentoring semester.

To apply for the second genre concentration, students must submit the following to the MFA director:

- A writing sample in the genre of interest (10 pages of poetry or 15 pages of nonfiction or fiction)
- A brief cover letter indicating the student's desire to study a specific second genre.

Upon review of these materials, the MFA director will consult with relevant faculty. Director and faculty approval is required for this option.

Students are expected to write at an appropriate level for graduate study in the selected second genre.

Required Courses for the MFA in Creative Writing

Total Credits.....16 hours

Creative Writing Residency

CRW600: Creative Writing Residency.....4 hours

Taken by all students in Semesters 1, 2, 3, and 4

MFA Craft Topics.....16 hours

MFA Craft Topics I – History, criticism, & theory...4 hours

Fiction: CRW601: Craft Topics in Fiction I

Young Adult Fiction: CRW601: Craft Topics in Fiction I

Nonfiction: CRW605: Craft Topics in Nonfiction I

Poetry: CRW609: Craft Topics in Poetry I

Environmental Writing: CRW601, 605, 609

(according to student's selected genre (fiction, nonfiction, or poetry))

MFA Crafts Topics II – History, criticism, & theory...4 hours

Fiction: CRW602: Craft Topics in Fiction II

Young Adult Fiction: CRW602: Craft Topics Fiction II

Nonfiction: CRW606: Craft Topics in Nonfiction II

Poetry: CRW610: Craft Topics in Poetry II

Environmental Writing: CRW602, 606, 610

(according to student's selected genre (fiction, nonfiction, or poetry))

MFA Craft Topics III – Research Project.....4 hours

Fiction: CRW603: Craft Topics in Fiction III

Young Adult Fiction: CRW615: Craft Topics in Young Adult Fiction Writing I

Nonfiction: CRW607: Craft Topics in Nonfiction III

Poetry: CRW611: Craft Topics in Poetry III
Environmental Writing: CRW613: Craft Topics in
Environmental Writing I

MFA Craft Topics IV – Thesis.....4 hours
Fiction: CRW604: Craft Topics in Fiction IV
Young Adult Fiction: CRW616: Craft Topics in Young
Adult Fiction Writing II
Nonfiction: CRW608: Craft Topics in Nonfiction IV
Poetry: CRW612: Craft Topics in Poetry IV
Environmental Writing: CRW614: Craft Topics in
Environmental Writing II

MFA Writing in Primary Genre.....16 hours

MFA Writing I.....4 hours
Fiction: CRW630: Fiction Writing I
Young Adult Fiction: CRW630: Fiction Writing I
Nonfiction: CRW634: Nonfiction Writing I
Poetry: CRW638: Poetry Writing I
Environmental Writing: CRW630, 634, or 638
*(according to student's selected genre (fiction,
nonfiction, or poetry)*

MFA Writing II.....4 hours
Fiction: CRW631: Fiction Writing II
Young Adult Fiction: CRW631: Fiction Writing II
Nonfiction: CRW635: Nonfiction Writing II
Poetry: CRW639: Poetry Writing II
Environmental Writing: CRW631, 635, 639
*(according to student's selected genre (fiction,
nonfiction, or poetry)*

MFA Writing III.....4 hours
Fiction: CRW632: Fiction Writing III: Thesis
Young Adult Fiction: CRW622: Young Adult Fiction
Writing I
Nonfiction: CRW636: Nonfiction Writing III: Thesis
Poetry: CRW640: Poetry Writing III
Environmental Writing: CRW621: Environmental
Writing I

MFA Writing IV.....4 hours
Fiction: CRW633: Fiction Writing IV: Thesis
Young Adult Fiction: CRW623: Young Adult Fiction
Writing II: Thesis
Nonfiction: CRW637: Nonfiction Writing IV: Thesis
Poetry: CRW641: Poetry Writing IV: Thesis
Environmental Writing: CRW621: Environmental
Writing II: Thesis

Graduating Residency.....0 hours

CRW660: Creative Writing Residency (0 hours)
Taken by all students in their fifth and final semester

Additional Requirements:

Thesis and Book List – Candidates must submit prospectus for thesis and an approved book list before fourth mentoring semester's first packet due date.

TOTAL HOURS REQUIRED for the MFA in CREATIVE WRITING.....48 hours

ADMISSION PROCEDURES

Admission into the low-residency MFA in Creative Writing requires completion of a two-step approval process. In addition to meeting the minimum requirements set by the Converse College Graduate School, the MFA applicant seeking full standing in the degree program must receive approval for degree program status from the MFA program faculty and director. Only those students who received approval for degree program status in addition to acceptance into the Converse College Graduate School may enter the low-residency MFA in Creative Writing program.

In evaluating applications for the MFA in Creative Writing, panels composed of MFA faculty look for a demonstrated commitment to the art, and a level of skill that suggests the potential student is ready for graduate work in creative writing. The main requirement for applications is a portfolio of original work: approximately 25 pages of fiction, young adult fiction, creative nonfiction, or up to 12 pages of poetry. Environmental Writing students must select either fiction, poetry, or nonfiction and follow submission guidelines for the chosen genre. Students will need to submit three copies of this portfolio with application. Students must also submit official transcripts from the accredited college or university from which they received their highest degree, and two letters of academic and/or professional reference.

APPLICATION DEADLINES

Students can begin the program in the Summer/Fall term that begins with the summer residency, or the Winter/Spring term that begins with the January residency. Applications for the Summer/Fall term should be submitted by February 15. Applications for the Winter/Spring term should be submitted by October 1.

The following materials are required for application:

1. Hold at least a bachelor's degree from an accredited college or university.
2. Submit a completed graduate school application form, including a non-refundable \$40 application fee.
3. Submit official transcripts from the accredited college or university from which they received their highest degree. A minimum GPA of 2.75 on a 4.0 scale is required for full admission to the MFA program.
4. Submit three copies of a portfolio of creative writing consisting of up to 25 pages of fiction, young adult fiction, creative nonfiction or up to 12 pages of poetry. Environmental Writing students must select either

fiction, poetry, or nonfiction and follow submission guidelines for the chosen genre. Include the MFA application cover sheet.

5. Submit two copies of a brief personal statement (up to two typed pages) responding to the following: Whose writing do you admire and why? Why do you want to study the writing of poetry, fiction or nonfiction? What do you hope to gain from an MFA program, especially a low-residency MFA program?
6. Provide two letters of academic or professional reference to be sent from people familiar with your academic record and/or your professional record. Letter should address several of the following: motivation and intellectual ability for graduate work, understanding of major field, your potential as a writer, personal maturity and ability to contribute to a writing community, and ability to meet deadlines and work independently.

Send entire application packet and all supporting materials to:

Rick Mulkey, Director of MFA in Creative Writing
English Department
Converse College
580 East Main St.
Spartanburg, SC 29302

TRANSFER STUDENTS

Converse recognizes there may be cases in which students enrolled in another MFA program might want to transfer to Converse College's MFA in Creative Writing program. Our policy regarding transfer students is as follows:

- Students currently enrolled in another MFA program (residency or low-residency) who wish to transfer to Converse College's low-residency MFA program must submit a complete application as described in our Application Guidelines.
- Students attending a full-residency MFA program will begin our low-residency program as first or second-semester students; any credits earned from residency MFA programs will be accepted by Converse College on a case-by-case basis.
- Students who have successfully completed and passed one or more semesters at another accredited low-residency MFA in Creative Writing program may enter the low-residency MFA program at Converse College with *one* semester's worth of credits (3 courses or up to 12 hours).

TIME LIMIT

Candidates have five calendar years from the time of enrollment to complete the MFA degree.

REGISTRATION AND TUITION PAYMENTS

Upon acceptance, a \$400 deposit is required to hold the student's place in the program. This deposit is non-refundable and is applied to tuition.

Full payment of tuition is due two weeks before the beginning of the residency and may be sent by check or money order, or paid by Visa or MasterCard by phone before arrival at the residency. See MFA calendar for specific dates regarding tuition deadlines and refunds.

- **Tuition**

The 2019-2020 tuition rates for the MFA program are \$530 per credit hour, or \$6,360 per semester, well below the national average for low residency MFA programs.

- **Housing Costs-Residency Sessions**

Current room and board plans for the on-campus residency sessions total \$550 for Summer residency shared rooms. This includes both the room rate and all meals. Dining hall meal plans are also available for students choosing to live off campus. Limited housing is available in the January residency.

Tuition and room & board costs are evaluated annually and are subject to change.

FINANCIAL PLANNING

Many students choose federal student loan funds to assist with their educational costs in the MFT program. You do not have to demonstrate "financial need" to secure a Federal Direct Loan, but you must complete the Free Application for Federal Student Aid (FAFSA) annually. The priority deadline for applying for federal financial aid is March 1. There are also private or alternative student loan sources available to assist in paying your educational costs. Eligibility for the private or alternative loans is determined by your credit history.

For more information on applying for federal or private student loans, contact the Financial Planning Office at financial.planning@converse.edu or 864-596-9019.

Federal aid recipients who withdraw prior to the completion of the current term are subject to a federal aid refund. This refund can impact the amount of aid a student can retain upon withdrawing from Converse College.

Financial aid is a means of payment. The absence or delay in receipt of financial aid funds does not affect the student's financial responsibility of charges due to the College.

WITHDRAWAL AND TUITION REFUND POLICY

A withdrawal is considered to be a complete withdrawal from the College. The date of withdrawal is the earlier of:

- The date the student notifies the college; or
- The ending date of the previous term if the student fails to register for a new term; or
- The date the student specifies as the date of withdrawal if this date is after the date of notification.

The withdrawal must be written and sent directly to the MFA program office. When a student withdraws from the College prior to the end of a term, all incomplete courses for which the student is currently registered at the time of withdrawal will be recorded as withdrawn on the student's grade record. If the withdrawal is effective at the end of the term, the grade as supplied by the evaluating faculty for each course will be posted to the student's grade record.

Students who withdraw prior to the end of the term should refer to the current tuition policies statement for information about appropriate tuition refunds. Financial aid adjustments are based on federal guidelines.

DISMISSAL

Please refer to the Graduate Catalogue for policies concerning student dismissal from Converse College.

GRADUATION POLICY

The date of graduation is the last day of the student's graduation residency. Graduation requires both academic and financial clearance. The Business Office and the Financial Planning Office will audit financial accounts. The Program Director and Registrar certifies that all academic degree requirements have been fulfilled. If academic and/or financial clearance is not granted, a hold will be placed on the graduation process until the academic deficiency and/or the financial obligation is cleared.

EDUCATIONAL SPECIALIST DEGREE

ADMINISTRATION AND SUPERVISION

DESCRIPTION

The Education Specialist (EdS) in Administration and Supervision is a program designed to prepare competent and effective leaders in all phases of school leadership and administration. Individuals interested in moving from the classroom to an administrative position will find this a challenging avenue of preparation.

The Education Specialist in Administration and Supervision Program is designed to meet students at their present level and guide them through a quality course of study aimed at making them knowledgeable and employable as school administrators. Our courses are taught by veteran school and district administrators who understand the theory of school administrations and who have been in leadership roles. Through theoretical knowledge and practical experiences, our students develop the skills to become successful and effective school administrators.

REQUIREMENTS FOR ADMISSION

In establishing criteria for admission to the program, the College is guided by the conviction that positions of instructional leadership should be occupied by educators of high academic achievement, demonstrated competence as teachers, and visible attributes of leadership. Applicants will therefore be evaluated by reference to the following standards:

1. *Academic Record*
Applicants must have earned a master's degree from an accredited institution and normally have maintained at least a 3.0 average in that course of study. High Praxis II scores are also required to demonstrate academic ability
2. *Teaching Ability*
The record of the applicant must show at least three years of successful full-time teaching and high recommendations as an instructor.
3. *Personal Qualities*
In evaluating the potential for leadership, the College will pay particular attention to the required letters of recommendation, seeking evidence of strength of character, skill in decision-making, and a talent for articulate speaking and writing.

APPLICATION PROCEDURE

To be considered for admission to the EdS program an applicant should submit the following credentials:

1. A completed application online
2. \$40 application fee;
3. \$100 Graduate Deposit fee;
4. Official undergraduate and graduate transcripts from all colleges attended;
5. NTE/Praxis II scores;
6. Three letters of recommendation;
7. An appropriate master's degree for teaching at the elementary or secondary school level;
8. Three years teaching experience
9. A 3.0 GPA in their master's degree from an accredited institution
10. Valid teacher's certificate; and
11. A personal statement. This statement should be a reflection on how your personal goals as an educator tie with the Converse concept of The "Ideal" Educator. This ideal is derived from the Converse College Founder's Ideal in which Dexter Edgar Converse said his desire was that Converse students "may be enabled to see clearly, decide wisely, and to act justly." How do you see your Converse graduate program helping you "to see clearly, decide wisely, and to act justly"? Your personal statement should be approximately one page (250–300 words). In keeping with the Honor Tradition at Converse, your essay must be entirely your own work. Organize your essay clearly, proofread and spell-check your essay carefully. Be as specific as you can as you reflect on how Converse can help you become The "Ideal" Educator.
12. Completed essay

THE CONVERSE ELECTRONIC SYSTEM POWERED BY LIVETEXT

All EdS candidates are required to purchase LiveText. Candidates submit portfolios, projects, or other work samples via the Converse electronic system powered by LiveText. Professors assess candidate work through this online system as well. The Education Department uses LiveText to track candidate performance and to measure program effectiveness.

LiveText accounts are active for the duration of a candidate's degree program plus a year or a total of five years, whichever is greater.

REQUIREMENTS FOR DEGREE

In order to earn the EdS degree the candidate must:

1. Complete an approved 36-hour program as outlined within a five-year period from initial matriculation (up to nine hours of graduate transfer work may be accepted toward the degree, but all such work must be completed within five years of beginning the program. In no case can work completed as part of a master's degree be applied to the EdS);
2. Maintain an overall B (3.0) average;
3. Submit score on Praxis II (Educational Administration and Supervision); maintain a portfolio of specified work;
4. **Request** and **complete** the *Application for Degree* form by the deadline for May Commencement;
5. Complete certification form in the Graduate Studies Office; and
6. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and
7. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to the Commencement exercises.

OBJECTIVES

Prospective administrators are required to:

1. Demonstrate knowledge of learning theories and its application to the improvement of instruction;
2. Develop administrative and supervising knowledge and skills necessary for effective selection and evaluation of school personnel;
3. Understand the principles and practices of curriculum development and its implementations and improvement; and
4. Acquire the theoretical understandings of the particular rights, responsibilities, and ethics inherent in professional administrative service;
5. Demonstrate knowledge and skills related to school community relations;
6. Demonstrate knowledge of school law;
7. Demonstrate competence in research used to its usage to improve school programs and administration;
8. Develop human relations skills and insight necessary for effective selection and continuing development of personnel;
9. Develop knowledge of school finance and its implication for fiscal responsibilities;
10. Develop insight into school organization and demonstrate competence in promoting a healthy school climate;
11. Demonstrate competence in understanding the role of the school in society, including emphasis on the need to re-focus the resources of the school and school system on recognized and emerging social concerns;
12. Demonstrate competence in group dynamics and interpersonal relationship skills, conflict management, and change strategies;

13. Demonstrate competence in developing programs for students with special needs;
14. Demonstrate competence in the management and use of information systems;
15. Demonstrate competence in supervision, classroom observation, evaluation, and conference skills; and
16. Demonstrate competence in conceptualizing the interrelatedness of the various disciplines in order to make curricular improvement

STUDENT LEARNING OUTCOMES

1. Prospective administrators will demonstrate knowledge and skills related to school community relations.
2. The prospective administrators will exhibit effective observation and evaluation skills when observing classroom teachers.
3. The teacher will use research to improve student learning and school programs.

Clinical experiences for administrators are designed to help practicing and prospective educational administrators apply their knowledge of administration to the practical world of the public or private school. Typically, students will select, with assistance from the instructor, a major project or a series of smaller projects to develop, research, and complete. While library research may be called for, the emphasis is on solving actual administrative problems in the school or establishing procedures and programs related to leadership responsibilities of various administrators. Students receive guidance and assistance from school administrators as well as Converse instructors. Independent research and study are augmented by seminars.

The internship in administration attempts to articulate principles of educational leadership. Prerequisite graduate courses will provide the theoretical base for such aspects of administration as legal mandates and restraints, financial processes, curriculum development, personnel management, and supervision of instruction. The practicum begins with a quick review of principles of administration, moves to a consideration of problems administrators face (via case studies), and concludes with field-base experience and/or research in an appropriate educational setting and with supervision from both the school (via an assigned school-based mentor) and the College instructor during the academic year.

The practicum student who is **not** currently in an administrative position will design a contract to ensure a broad range of experiences in six categories of educational leadership positions. Practicing administrators will design special projects related to—but beyond—their normal administrative responsibilities.

The internship is also designed to provide knowledge of available computer software and the skills necessary to use computer information systems in a public school setting.

Practicum interns will turn in their written work before the end of the semester in which the practicum is completed.

ASSESSMENTS

1. Praxis II in Educational Leadership Administration/Supervision
2. Portfolio over two semesters of the Internship

PROGRAM COURSE WORK

EDU600 General School Administration (3 hours)
EDU602 Principles & Practices of School Supervision (3 hours)
EDU604 School Community Relations (3 hours)
EDU603A Elementary Internship or
EDU607A Secondary Internship (3 hours)
(Prerequisites: EDU600, 602, 611, and 621)
EDU603B Elementary Internship or
EDU607B Secondary Internship (3 hours)
EDU610 Seminar in School Law (3 hours)
EDU611 School Finance (3 hours)
EDU620 Curriculum Development (3 hours)
EDU621 Research and Evaluation of Instruction (3 hours)
*EDU567 Educational Psychology (3 hours)
*PSY580 Human Growth & Development (3 hours)
*If the above two courses were taken in the MEd program, the following two will be taken.
EDU555 Diversity (3 hours)
EDU617 Trends and Issues in Literacy Education (3 hours)

EDUCATION SPECIALIST DEGREE LITERACY

DESCRIPTION

The Education Specialist (EdS) in Literacy degree prepares exemplary professionals to provide leadership in literacy at local and state levels and is offered 100% online. It is designed to help students achieve their academic and career goals on their schedule.

The Education Specialist in Literacy online program consists of 36 hours and includes literacy leadership, literacy coaching, trends and issues in literacy education, writing, diverse learners, and disciplinary literacy dealing with the theories, methods and materials for reading, reading instruction, language, language instruction, reading assessment and diagnosis. Candidates complete a capstone action research project to study literacy initiatives and identify best practices in the area of literacy education in their classrooms, schools, or districts. The program fulfills a master's + 30 requirement and leads to the Literacy Teacher or Literacy Coach SC certification endorsement.

STUDENT LEARNING OUTCOMES:

1. Candidates will analyze the strengths/weaknesses of a students' reading ability.
2. Candidates will develop a professional literacy plan that incorporates instructional approaches, materials, and an integrated, comprehensive, balanced curriculum to support student learning in literacy.
3. Candidates will apply understanding of research methodology to pose questions, collect, and analyze data and improve literacy practice.

REQUIREMENTS FOR ADMISSION

In establishing criteria for admission to the program, the College is guided by the conviction that positions of instructional leadership should be occupied by women and men of high academic achievement, demonstrated competence as teachers, and visible attributes of leadership. Applicants will therefore be evaluated by reference to the following standards:

1. *Academic Record*
Applicants must have earned a master's degree from an accredited institution and normally have maintained at least a 3.0 average in that course of study. High Praxis II scores are also required to demonstrate academic ability.
2. *Teaching Ability*
The record of the applicant must show at least three years of successful full-time teaching and high recommendations as an instructor.
3. *Personal Qualities*
In evaluating the potential for leadership, the College will pay particular attention to the required letters of recommendation, seeking evidence of strength of character, skill in decision-making, and a talent for articulate speaking and writing.

APPLICATION PROCEDURE

To be considered for admission to the EdS program an applicant should submit the following credentials:

1. A completed application online
2. \$40 application fee
3. \$100 Graduate Deposit Fee;
4. Official undergraduate and graduate transcripts from all colleges attended
5. NTE/Praxis II scores
6. Three letters of recommendation
7. Three years of teaching experience
8. An appropriate master's degree for teaching at the elementary or secondary school level
9. A 3.0 GPA in their master's degree from an accredited institution
10. A valid teacher's certificate
11. A personal statement. This statement should be a reflection on how your personal goals as an educator tie with the Converse concept of The "Ideal" Educator. This ideal is derived from the Converse College

Founder's Ideal in which Dexter Edgar Converse said his desire was that Converse students "may be enabled to see clearly, decide wisely, and to act justly." How do you see your Converse graduate program helping you "to see clearly, decide wisely, and to act justly"? Your personal statement should be approximately one page (250–300 words). In keeping with the Honor Tradition at Converse, your essay must be entirely your own work. Organize your essay clearly, proofread, and spell-check your essay carefully. Be as specific as you can as you reflect on how Converse can help you become The "Ideal" Educator.

12. Completed essay

THE CONVERSE ELECTRONIC SYSTEM POWERED BY LIVETEXT

All EdS candidates are required to purchase LiveText. Candidates submit work via the Converse electronic system powered by LiveText. Professors assess candidate work through this online system as well. The Education Department uses LiveText to track candidate performance and to measure program effectiveness.

LiveText accounts are active for the duration of a candidate's degree program plus a year or a total of five years, whichever is greater.

PROGRAM COURSEWORK

See the Converse website (www.converse.edu) for the current course requirements for this degree.

R2S EDU612 Foundations in Reading (3 hours)
R2S EDU613 Instructional Strategies for Reading (3 hours)
EDU516 Coaching for Literacy Education (3 hours)
EDU617 Trends and Issues in Literacy Education (3 hours)
R2S EDU614 Assessment Strategies for Reading (3 hours)
EDU522 Methods of Teaching Writing in the Content Area (3 hours)
EDU616 Advanced Studies in Literacy Coaching (3 hours)
R2S EDU618 Content Reading and Writing for Early Childhood & Elementary Teachers (3 hours)
R2S EDU525 Content Reading and Writing for Middle and High School Teachers(3 hours)
EDU615 Reading Instruction and Assessment for Diverse Learners (3 hours)
EDU555 Diversity in the Classroom (3 hours)
EDU619A Theories and Designs in Action Research (3 hours)
EDU619B Action Research Implementation (3 hours)

R2S denotes South Carolina Department of Education approved Read to Succeed Courses.

MASTERS IN MANAGEMENT HEALTHCARE MANAGEMENT

DESCRIPTION

The full MIM-HCM program is 42 hours: a core of 24 credit hours and upper level healthcare courses of 18 credit hours. The full program is anticipated to take approximately 18 months to complete. There is an executive track for current healthcare practitioners, which can reduce coursework based on your professional experience. The Executive Masters in Management can be completed in as little as nine months. This requires additional submissions and evaluation during the application period. The program is run with cohorts, with a new cohort anticipated to begin each Fall. The coursework is offered fully online in 6 or 8 week-long terms.

MISSION STATEMENT

The mission of the Masters in Management degree at Converse College is to provide the student with theoretical and technological training that will enable him or her to approach creatively, and at an advanced level, issues found in the healthcare industry.

REQUIREMENTS FOR ADMISSION

For consideration for admission to the Masters in Management program, applicants must

1. Complete the appropriate Converse Graduate Application Form online; along with \$40 application fee;
2. \$100 Graduate deposit fee;
3. Two letters of recommendation;
4. provide official scores from the Miller Analogies Test (MAT)
5. official transcripts from all undergraduate colleges or universities attended to determine eligibility and to determine if they may receive credit for up to 12 hours in accordance with CAEL policies.
6. Prospective students wishing to enter the executive track must submit their Curriculum Vitae. The Graduate Healthcare Admissions Committee, including the Dean of Graduate Studies and MMH faculty will evaluate applicants seeking credit towards the MMH.
7. overall GPA 3.0 on a 4.0 scale for full admission;
8. A personal statement of approximately one page (250-300 words). Describe what prompted you to seek entrance into the degree program to which you are applying for OR your reasons for wanting to wanting to enter the degree program. In keeping with Honor Tradition at Converse, your essay must be entirely your own work and must indicate by

proper documentation any ideas or words that come from another source. Organize your essay clearly, proofread, and spell-check your essay carefully. You must demonstrate proficiency in English. By evaluating a personal statement that is part of the graduate application, the Admissions Committee will determine whether or not the student wishing to be admitted demonstrates sufficient knowledge and skill in English to pursue the required studies.

9. Applicants should be familiar with basic business software and should be able to use word processing, spreadsheets, and presentation software.
10. Applicants should also complete at least one undergraduate course in statistics, one in accounting, and one in microeconomics prior to entering the program. Applicants who have not completed these courses may be eligible to co-enroll in Converse course in these subjects prior to or at the same time as beginning courses in the degree program.

REQUIREMENTS FOR DEGREE

To complete the requirements for the MIM-HCM degree, the graduate student must:

1. Complete the approved 42-hour program within a five-year period from first Converse graduate course in MIM degree programs;
2. Maintain an overall B average in the MIM program;
3. Complete all coursework, including any incomplete courses, with grades submitted to the Registrar by the required date for graduates at the end of spring term;
4. Request and complete the *Application for Degree form* by the deadline for May Commencement;
5. Complete the graduate questionnaire, for which students will receive a link through their Converse email; and
6. fulfill all financial obligations and have cleared any outstanding business with the College one week prior to Commencement exercise.

STUDENT LEARNING OBJECTIVES:

Upon completing the Master in Management-Healthcare Management degree, the student will be able to:

1. Produce business writing that meets professional standards at the master's level.
2. Deliver professional oral presentations at the master's level.

3. Exhibit an understanding of business, economic, and accounting concepts as they apply to healthcare administration.
4. Develop an advanced level of knowledge of the roles, responsibilities, and necessary skills used in the Healthcare Administration sector.
5. Analyze problem and synthesize information using critical thinking skills and offer defensible solutions within the Healthcare Administration field.

PROGRAM COURSE WORK IS FORTHCOMING

DOCTORATE IN PROFESSIONAL LEADERSHIP DEGREE

DESCRIPTION

The EdD in Professional Leadership is a 60-hour program housed in the Education Department designed to allow individuals from a variety of professional backgrounds to enhance their preparation for leadership roles in a wide range of contexts. The focus is a background in theory an application to the professional context of the candidate's choosing. Unique characteristics of the program include the embedding of the traditional 5-chapter dissertation within the course work. Candidates who begin the program and continue through without interruption can complete the degree in three school years and the two summers in between taking 6 graduate hours per semester/summer session. Cohorts begin in the fall semester only and proceed through the program as a group. This program is offered on the main Spartanburg campus and the University Center of Greenville. **Candidates must hold a master's degree, which can be in any discipline, from an accredited institution. A detailed transfer protocol is in place for candidates who may wish to complete a doctoral degree begun elsewhere at Converse. Contact the program Director for transfer information.**

MISSION STATEMENT

The purpose of the degree is to provide a terminal credential in leadership that may be applied to a variety of professional contexts.

REQUIREMENTS FOR ADMISSION

Applicants will be evaluated by reference to the following standards:

1. Academic Record
Applicants must have a master's degree from an accredited institution and normally have maintained at least a 3.0 average in that course of study.
2. Personal qualities
In evaluating the potential for leadership, the College will pay particular attention to the required references and to the Personal Statement, seeking evidence of strength of character, focus of purpose, and articulate expression through speaking and writing.
3. Standardized Test Scores

In general, the program seeks a 400 score or better on the Miller Analogies Test, however lower scores may be offset by exceptional references and strong GPA on previous degrees.

APPLICATION PROCESS

To be considered for admission to the EdD program an applicant must submit the following credentials:

1. A completed application online;
2. \$40 application fee;
3. \$100 Graduate deposit fee;
4. Official undergraduate and graduate transcripts from all institution where a degree was awarded
5. Miller Analogies Test Score 65.
6. Three letters of recommendations
7. A personal statement. This statement should be reflective on how your personal goals will be advanced by the EdD degree. Your personal statement should be approximately one page (250-300 words). In keeping with the Honor Tradition at Converse your essay must be entirely your own work. Organize your essay carefully. Be as specific as you can as you reflect on how Converse can help you.

REQUIREMENTS FOR DEGREE

In order to earn the EdD degree the candidate must:

1. Complete an approved 60-hour program as outlined.
2. Maintain an overall B (3.0) average
3. Pass common comprehensive exams
4. Successfully complete a dissertation proposal defense
5. Complete a standard 5-chapter dissertation
6. Successfully complete a dissertation defense
7. Request and complete the *Application for Degree* form by the deadline for May commencement
8. Complete the graduate questionnaire, for which students will receive a link through their Converse e-mail
9. Fulfill all financial obligations and have cleared any outstanding business with the College one week prior to commencement exercises.

LEARNING OUTCOMES:

1. Students will be able to produce writing that meets professional standards at the doctoral level.
2. Students will be able to deliver professional-quality oral presentation, including those incorporating technology, at the doctoral level
3. Students will develop an advanced level of knowledge of the theories, roles, responsibilities, and necessary skills used in leadership in a variety of professional contexts.
4. Students will be able to analyze problems and synthesize information using critical thinking skills and offer defensible solutions within the professional leadership context.

COMPREHENSIVE EXAM:

Students who are admitted to the program as ABD from another program and who pass the comprehensive exams for PLP 800, PLP 810, PLP 815, PLP 825, and PLP 830 will receive 15 hours of credit toward their degree.

CAEL AND PROFESSIONAL LIFE EXPERIENCE:

For the Ed.D. program, Converse allows up to 15 hours of credit awarded through an analysis of learning in professional life experience as per the Council for Adult and Experiential Learning (CAEL) protocols. Converse adheres to the CAEL Ten Standards for Assessing Learning.

The criteria for assessing credit will be linked to the student learning outcomes for the courses in the program. Student assessment must be completed at the point of admission to the program.

The assessment of such credit will begin with a review of the applicant's CV or resume, followed by an applicant interview. The interview will include questions linked to the student learning outcomes in the area where the applicant is seeking credit. In no case may credit granted for professional life experience plus transfer credit exceed 39 credit hours.

PROGRAM COURSE WORK:

PLP800 Theories in Leadership (3 hours)
PLP805 Legacies in Leadership (3 hours)
PLP820 Current Issues in Leadership (3 hours)
PLP825 Writing for Professionals (3 hours)
PLP810 Organizational Theory (3 hours)
PLP815 Personnel Theory (3 hours)
PLP830 Cultural Awareness (3 hours)
PLP835 Qualitative Research (3 hours)
PLP840 Action Research (3 hours)
PLP845 Data Analytics (3 hours)
PLP850 Community Relations (3 hours)
PLP855 Speaking for Professionals (3 hours)
PLP860 Technology for Professionals (3 hours)
PLP865 Reporting Research (3 hours)
PLP870 Legislative Decision-Making (3 hours)
PLP875 Entrepreneurial Theory (3 hours)
PLP880 Research Analysis & Recommendations (3 hours)
PLP885 Time and Project Management (3 hours)
PL890 Doctoral Capstone (6 hours)

COURSES OF INSTRUCTION AT THE GRADUATE LEVEL

Master of Arts in Teaching

Master of Education

Master of Liberal Arts

Master of Fine Arts

Master of Marriage and Family Therapy

Educational Specialist Degrees

Online Courses available

Through South Carolina ETV

ART

ART ART FOR THE ELEMENTARY SCHOOL/

500. THREE CREDITS

This course provides an in-depth study of the concepts and principles of art education as it relates to the pre-K through elementary level art teacher. Students will study the current materials and methods for the art classroom. Emphasis is given to the artistic development of all children in the elementary/middle school and the South Carolina and National Standards for art instruction and for Art Teacher Preparation.

Lab fee. Program requirement for MAT Art Education.

ART ART FOR THE ELEMENTARY SCHOOL:

500L. LAB CLINICAL/ONE CREDIT

Prerequisite: EDU 560. Corequisite: ART 500. This course provides the Master of Art in Teaching art education student an opportunity to work with students in an elementary art classroom. The emphasis is placed on observation and participation in the classroom. Additionally, there will be some readings, written assignments, several seminars with the instructor, and video taping of lessons. The course includes observation, participation and limited directed teaching experience in local, normally, public schools. **Students should sign up one full semester before the term. Grading is on a pass/fail basis. Program requirement for MAT Art Education.**

ART SCHOOL ART: CURRICULUM AND

501. METHODS/ THREE CREDITS

This course provides an in-depth study of the basic curriculum and methods for teaching art in the public school. Emphasis is given to the planning of units and lesson plans for the various levels of instruction. Compliance with South Carolina Standards for art instruction and standards for Art Teacher Preparation will be addressed. **Lab fee. Offered in fall term. Program requirement for MAT Art Education majors.**

ART CONTEMPORARY PROBLEMS IN ART

502. EDUCATION/THREE CREDITS

The purpose of the course is to help practicing art educators address current problems in the art curriculum and instruction. Emphasis will be on exploring specific areas to better equip the art teacher in meeting the needs of the students in the public school setting. Topics will vary and visiting specialists in art education may conduct an in-depth look at some facet of this field. May be taken for a total of six hours.

Lab fee.

ART HISTORY AND PHILOSOPHY OF ART EDUCATION

503. THREE CREDITS

This course provides an intensive study of the historical and philosophical development of Art Education in America and abroad. The course emphasizes significant trends and movements that have affected the growth of Art Education and present structure of the discipline through historical research and analysis of past and current practices. This course is designed for the advanced certification art education student in the MEd Art Education degree program or with permission by the instructor for other related advanced degree programs and recertification.

ART NINETEENTH CENTURY ART/

505. THREE CREDITS

A study of the stylistic and theoretical developments of 19th century European painting and sculpture within the context of socio-political events. Research papers and oral presentations are required.

ART EARLY TWENTIETH CENTURY ART/

506. THREE CREDITS

This course will examine the major European artists and art movements during the first three decades of the twentieth century within the context of socio-political events. The course includes readings in modern art theory. Research papers and oral presentations are required.

ART AMERICAN ART/THREE CREDITS

507. This course examines the development of American painting and sculpture from the Colonial period through the 1930s. In addition to the study of the major artists and artwork, the role of American art in defining American values and identity will be explored. In this course, the term "American" applies to the United States of America and we will focus primarily on Euro-American art due to time constraints.

ART TWENTIETH CENTURY ART SINCE 1945/

509. THREE CREDITS

A study of the major developments in the visual arts from 1945 to the late 20th century. Influences on the artwork of each period, including social, philosophical and theoretical issues, will be examined. Research papers and oral presentations are required.

ART THE CREATIVE PROCESS FOR EDUCATORS/

510. THREE CREDITS

An exploration of the creative process encompassing theory and application. A variety of art materials and techniques will be used to explore how creative process methods can be used in the classroom as well as in an individual's life. **Crosslisted with EDU510. Lab fee.**

ART ART FOR THE CHILD/THREE CREDITS

511. This course provides the graduate education student with in depth exposure to the role that creative art experience plays in the child's development; to increase sensitivity to the aesthetic quality in a child's development and in his or her art work; to increase confidence in the child's ability to work creatively with a variety of materials that utilize art to teach academic, social and cognitive skills; and to provide learning experiences. **Lab fee.**

ART GRADUATE BOOK ARTS/THREE CREDITS

512. This course introduces the art educator to the book as an art form. It is a creative exploration of both handmade and artists books through the various uses of medium, techniques and bookbinding. **Lab fee.**

ART GRADUATE DRAWING/THREE CREDITS

513. An advanced course in drawing techniques. Students are expected to further develop their drawing skills as well as develop personal concepts. Figure study, color materials, and mixed media are components of this course. **Lab fee.**

ART WOMEN IN ART/THREE CREDITS

515. This course will selectively study the art and lives of women artists. The power of images in the construction of gender roles will also be examined. Research papers and oral presentations are required.

ART ART FOR THE SECONDARY SCHOOL/

516. THREE CREDITS

This course provides a more in depth study of the concepts and principles of art education as it relates to the high school level art program. This provides a more thorough review of the concepts and principles of art education for the secondary art teacher. Students will study the materials and methods for teaching art in the twenty-first century. Emphasis is given to the artistic development of art students in the secondary school and the South Carolina and National Standards for art Instruction and for Art Teacher Preparation. *Program requirement for MAT Art Education.* **Lab fee.**

ART ART FOR THE SECONDARY SCHOOL:

516L.LAB CLINICAL II/TWO CREDITS

Corequisite: ART 516. This course provides Master of Art in Teaching art education students with a more in depth clinical experience in the secondary art classroom. The emphasis is placed on observation and participation in the classroom. Additionally, there will be readings, written assignments, several seminars with the instructor, and videotaping of lessons. The course integrates theory as well as practice, and includes observation, participation, and limited directed teaching experience in a local public school.

Program requirement for MAT Art Education. Grading is on a pass/fail basis.

ART ADMINISTRATION AND SUPERVISION

517. IN ARTS EDUCATION/THREE CREDITS

This course provides an introduction to Fine Arts Education Administration and Supervision and is for advance certification candidates except by permission of the instructor. Topics include program evaluation, teacher evaluation, reading and interpreting research journal articles, grant writing, and applicable school personnel and school finance principles. *Cross-listed with EDU587 and MUE617*

ART GRADUATE PRINTMAKING/

520. THREE CREDITS

A course exploring non-toxic printmaking processes for primary and secondary education art teachers. Possible techniques taught include: relief printing (wood, linoleum), calligraphy, water-based monotype, chine colle, direct drawing and photo sensitive water-based silkscreen, and some other, user friendly, techniques will be covered in the semester. **Lab fee.**

ART DIGITAL MEDIA AND GRAPHIC DESIGN/

524. THREE CREDITS

This course will introduce educators to the field of digital media through the application and exploration of computer aided software. We will cover the historic origins of modern Graphic Design and explore the basic principles of successful design, presentation and digital documentation through projects and exercises using the Adobe Creative Design Suite, Power Point, and web-based media. **Lab fee**

ART GRADUATE CERAMICS/THREE CREDITS

530. This is a ceramics course for students pursuing a graduate degree in Art Education. The study of clays, experience in design, forming methods, surface treatments, glaze applications, and firing methods will be emphasized. Traditional, contemporary, functional, and sculptural concepts of ceramics will be explored. **Lab fee.**

ART OVERVIEW OF EXPRESSIVE ARTS

554. THERAPIES/THREE CREDITS

Prerequisite: Undergraduate degree. A course designed to introduce students to a variety of expressive therapies including art therapy, music therapy, dance and movement therapy, drama therapy, expressive writing as therapy, sand tray therapy and play therapy. Theoretical and historical perspectives will be presented in relationship to the development of current expressive arts practices in education, special education programs, family therapy, trauma centers, hospitals and children's

shelters. Students will discover the uses and benefits of the various therapies through selected readings, lectures and interactive classroom instruction. **Lab fee. January Term only.**

ART SURVEY OF CLINICAL ART THERAPY/
555. THREE CREDITS

Prerequisites: Art 111 and 112 or by permission of the instructor. A course designed to introduce students to the principles, philosophy and application of clinical art therapy. Selected topics include the history of art therapy, the role of art media in art therapy, and the utilization of the creative process in both diagnosis and treatment to promote and foster positive human growth and development. **Lab fee.**

ART THERAPY PERSPECTIVE:

557. UNDERSTANDING CHILDREN'S ART/
THREE CREDITS

Prerequisites: Art 555 or permission of instructor. A study of the child's artistic process as a vehicle of nonverbal creative expression. There will be an emphasis on the artistic stages/sequences of child development, and assessments relevant to each age level. This course will help students expand their knowledge of the needs of children in diverse populations and help develop skills for teachers and therapists working with children with special needs. **Lab fee.**

ART RESEARCH IN ART EDUCATION/
560. THREE CREDITS

This course examines various quantitative and qualitative methodologies for Art Education. Topics include ethics in research, reading and interpreting research journal articles, action research/teachers as researchers, authentic assessment in Art Education, research paradigms and designs, feminist and other critical theory and post-modern concerns.

ART ARTIST AS RESEARCHER, TEACHER, AND
561 TRANSFORMER/THREE CREDITS

This course is designed to explore and develop conceptual understanding of the Artist/Researcher/Teacher model and a holistic approach to art education as proposed by Lowenfeld, Dewey, Dow, Hoffman, Burton, London and others who have promoted the expressive and transformative qualities of the discipline. Students will review modern and contemporary art education perspectives and develop a personal plan for creating their art and integrating the experience into their K-12 classroom. This course is for the advanced art education student in the Med –Art Education degree program or by permission of the instructor for students in related advanced degree programs or for recertification.

ART GRADUATE EXHIBITION/NO CREDITS

565. This course provides evidence of artistic depth and accomplishment for graduate art education majors in the Masters in Education and Masters of Arts in Teaching programs. The course represents the culmination of each student's studio experiences. This course is required for all graduate Art Education majors. **Grading is on a pass/fail basis.**

ART GRADUATE PAINTING/THREE CREDITS

571. **Prerequisite: Undergraduate degree.** An advanced painting course in which water-based painting media appropriate to teaching in primary and secondary schools is used. Experimentation, evaluation, and resolution of image making are expected to help students develop an understanding of the media. Painting media will possibly include acrylic, watercolor, and painting new techniques. **Lab fee.**

ART GRADUATE SCULPTURE/THREE CREDITS

572. **Prerequisite: Undergraduate degree.** An advanced exploration of the discipline of sculpture, and study and experimentation with traditional and contemporary concepts of form. Lectures, demonstrations, and assigned studio problems familiarize the student with the properties of structure and the nature of materials and forming processes. **Lab fee.**

ART ART THERAPY METHODS AND THEORIES/
581. THREE CREDITS

Prerequisites: Art 111, 112 and 555 or by permission of the instructor. Art 380 will build upon the principles, philosophy, and application of clinical art therapy presented in Art 555. Students will use art materials to explore specific theories and techniques grounded in art therapy paradigms and psychology paradigms. Clinical examples of art therapy in diverse populations will be presented by lecture, selected readings, handouts, and art-making exercises. This course is designed to prepare students for continued and intensive training in art therapy. **Lab fee.**

ART TRAVEL-STUDY PROGRAM/

586. THREE CREDITS

A travel-study program for course credit wherein participants will spend seven to fourteen days in a selected city or cities for an intensive survey of the culture, art, architecture, and interiors of the city's visual design resource.

ART MULTICULTURAL ART EDUCATION

588. THREE CREDITS

The purpose of the course is to examine various cultures and their art as they relate to art instruction. Students will study various multicultural art works and the factors influencing them. Emphasis will be given to

the planning of lessons using interdisciplinary information and production of art works. May be taken for a total of six hours. **Lab fee.**

ART SPECIAL TOPICS IN ART/THREE CREDITS
599. **Lab fee.**

CREATIVE WRITING

CRW CREATIVE WRITING RESIDENCY/
600. FOUR CREDITS

Repeated at the beginning of each mentoring semester for 16 hrs. total. Each nine-day residency, held on the Converse campus in the summer and January, begins the new semester with a demanding program of creative writing workshops in which student work is discussed and evaluated. The residency will comprise workshops, daily seminars, craft lectures, panel discussions and readings by faculty members, visiting writers, editors and agents. This course may be repeated for credit, but only one Creative Writing Residency may be completed per semester. Students must attend and participate in the residency in order to participate in the mentoring semester. Residencies are a key component of the mentoring semester process.

During each residency students must participate in the following:

- Seven intensive three and a half hour workshops that engage students in critical, supportive discussions of their own work and issues of craft, literature and aesthetics
- A series of one-on-one conferences with writer/mentors to establish a study plan and sequence of readings for the coming semester
- A minimum of six craft lectures, special topics seminars and/or panel presentations.
- A minimum of six readings and Q/A presented by faculty, MFA students and visiting writers.
- Complete all required reading and writing assignments for workshops, lectures and seminars.
- Complete all required forms, including the evaluations, your study plan, and any other forms pertaining to the program given to you by the MFA faculty and staff. **Prerequisite: Admission into the MFA program.**

CRW CRAFT TOPICS IN FICTION I: GENRE HISTORY,
601. CRITICISM, AND THEORY/FOUR CREDITS

Taken during first mentoring semester. Under guidance of a faculty mentor in the genre, the student will design a specific curriculum for achieving a working awareness of the history, criticism, and craft theory associated with fiction. Each student must file a one-page reading list with the faculty mentor prior

to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options. **Prerequisite: Admission into the MFA program.**

CRW CRAFT TOPICS IN FICTION II: GENRE HISTORY,
602. CRITICISM, AND THEORY/FOUR CREDITS

Taken during second mentoring semester. Under guidance of a faculty mentor in the genre, the student will design a specific semester curriculum. The course is designed to build on Craft Topics I and provide a more advanced survey of the history, criticism, and craft theory associated with fiction. The student must file a one-page reading list with the faculty mentor prior to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options. **Prerequisite: Admission into the MFA program and Craft Topics in Fiction I.**

CRW CRAFT TOPICS IN FICTION III: RESEARCH
603. PROJECT/FOUR CREDITS

Taken during third mentoring semester. Under the guidance of a faculty mentor in the genre, each student researches and completes a substantive critical project (25-30 pages, including bibliography) in one of the areas of emphasis: craft of writing, literary theory/criticism in the genre, or creative writing pedagogy. **Prerequisite: Admission into the MFA program and Craft Topics in Fiction I and II.**

CRW CRAFT TOPICS IN FICTION IV: CRAFT
604. SEMINAR/FOUR CREDITS

Taken during fourth mentoring semester. Independent study with a faculty member chosen as an advisor to direct the student in a project culminating in a craft seminar. Oral presentation of the craft seminar will be scheduled during the fifth graduating residency, following the fourth mentoring semester. **Prerequisite: Admission into the MFA program and Craft Topics in Fiction I, II and III.**

CRW CRAFT TOPICS IN NONFICTION I:

605. GENRE HISTORY, CRITICISM, AND THEORY/FOUR CREDITS

Taken during first mentoring semester. Under guidance of a faculty mentor in the genre, the student will design a specific curriculum for achieving a working awareness of the history, criticism, and craft

theory associated with nonfiction. each student must file a one-page reading list with the faculty mentor prior to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options. **Prerequisite: Admission into the MFA program.**

CRW CRAFT TOPICS IN NONFICTION II:

606. GENRE HISTORY, CRITICISM, AND THEORY/FOUR CREDITS

Taken during second mentoring semester.

Under guidance of a faculty mentor in the genre, the student will design a specific semester curriculum. The course is designed to build on Craft Topics I and provide a more advanced survey of the history, criticism, and craft theory associated with nonfiction. The student must file a one-page reading list with the faculty mentor prior to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options.

Prerequisite: Admission into the MFA program and Craft Topics in Nonfiction I.

CRW CRAFT TOPICS IN NONFICTION III:

607. RESEARCH PROJECT/FOUR CREDITS

Taken during third mentoring semester.

Under the guidance of a faculty mentor in the genre, each student researches and completes a substantive critical project (25-30 pages, including bibliography) in one of the areas of emphasis: craft of writing, literary theory/criticism in the genre, or creative writing pedagogy. **Prerequisite: Admission into the MFA program and Craft Topics in Nonfiction I and II.**

CRW CRAFT TOPICS IN NONFICTION IV:

608. CRAFT SEMINAR/FOUR CREDITS

Taken during fourth mentoring semester.

Independent study with a faculty member chosen as an advisor to direct the student in a project culminating in a craft seminar. Oral presentation of the craft seminar will be scheduled during the fifth graduating residency, following the fourth mentoring semester. **Prerequisite: Admission into the MFA program and Craft Topics in Nonfiction I, II and III.**

CRW CRAFT TOPICS IN POETRY I: GENRE HISTORY,

609. CRITICISM, AND THEORY/FOUR CREDITS

Taken during first mentoring semester. Under guidance of a faculty mentor in the genre, the student

will design a specific curriculum for achieving a working awareness of the history, criticism, and craft theory associated with poetry. Reading will certainly be a part of this, and each student must file a one-page reading list with the faculty mentor prior to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options. **Prerequisite: Admission into the MFA program.**

CRW CRAFT TOPICS IN POETRY II: GENRE HISTORY,

610. CRITICISM, AND THEORY/FOUR CREDITS

Taken during second mentoring semester. Under guidance of a faculty mentor in the genre, the student will design a specific semester curriculum. The course is designed to build on Craft Topics I and provide a more advanced survey of the history, criticism, and craft theory associated with poetry. The student must file a one-page reading list with the faculty mentor prior to the beginning of the term. The list is developed in consultation with the faculty mentor, and additional reading suggestions may be offered by the faculty mentor in response to writing packets submitted by the student. Writing assignments may include response papers, interviews, critical annotations, reviews, or other options. **Prerequisite: Admission into the MFA program and Craft Topics in Poetry I.**

CRW CRAFT TOPICS IN POETRY III:

611. RESEARCH PROJECT/FOUR CREDITS

Taken during third mentoring semester. Under the guidance of a faculty mentor in the genre, each student researches and completes a substantive critical project (25-30 pages, including bibliography) in one of the areas of emphasis: craft of writing, literary theory/criticism in the genre, or creative writing pedagogy. **Prerequisite: Admission into the MFA program and Craft Topics in Poetry I and II.**

CRW CRAFT TOPICS IN POETRY IV:

612. CRAFT SEMINAR/FOUR CREDITS

Taken during fourth mentoring semester. Independent study with a faculty member chosen as an advisor to direct the student in a project culminating in a craft seminar. Oral presentation of the craft seminar will be scheduled during the Fifth graduating residency, following the fourth mentoring semester. **Prerequisite: Admission into the MFA program and Craft Topics in Poetry I, II and III.**

CRW CRAFT TOPICS IN ENVIRONMENTAL WRITING I:/FOUR CREDITS

613. Under the guidance of a faculty mentor in the genre, each student researches and completes a substantive critical project (25-30 pages, including bibliography) with a general focus on Environmental Writing and Literature. The areas of emphasis: craft of Environmental writing, literary theory/criticism in the genre, or creative writing pedagogy. Mentor may require a field experience component. **Prerequisite: Admission into the MFA program and the Emphasis in Environmental Writing, and Craft Topics I and II courses in the students selected genre (fiction, poetry, nonfiction).**

CRW CRAFT TOPICS IN ENVIRONMENTAL WRITING II:/FOUR CREDITS

614. Independent study with a faculty member chosen as an advisor to direct the student in a project culminating in a craft seminar in Environmental Writing and Literature. Oral presentation of the craft seminar will be scheduled during the Fifth graduating residency, following the fourth mentoring semester. **Prerequisite: Admission into the MFA program and the Emphasis in Environmental Writing, plus Craft Topics I and II courses in the students selected genre (fiction, poetry, nonfiction), and Craft Topics in Environmental Writing I.**

CRW CRAFT TOPICS IN YOUNG ADULT FICTION WRITING I:/FOUR CREDITS

615. Under the guidance of a faculty mentor in the genre, each student researches and completes a substantive critical project (25-30 pages, including bibliography) with a general focus on Young Adult Writing and Literature. The areas of emphasis: craft of Young Adult writing, literary theory/criticism in the genre, or creative writing pedagogy. **Prerequisite: Admission into the MFA program and the Emphasis in Young Adult Writing and Craft Topics I and II courses in fiction.**

CRW CRAFT TOPICS IN YOUNG ADULT FICTION WRITING II:/FOUR CREDITS

616. Independent study with a faculty member chosen as an advisor to direct the student in a project culminating in a craft seminar in Young Adult Writing and Literature. Oral presentation of the craft seminar will be scheduled during the Fifth graduating residency, following the fourth mentoring semester. **Prerequisite: Admission into the MFA program and the Emphasis in Environmental Writing, plus Craft Topics I and II courses in fiction, and Craft Topics in Young Adult Fiction Writing I.**

CRW ENVIRONMENTAL WRITING I:/FOUR CREDITS

620. An intensive study of the writing of fiction. poetry or nonfiction focusing on advanced techniques of narration, exposition, descriptive detail, scene development, point of view, and other elements of craft with an emphasis on the complex influences of place, the natural world, and the environmental imagination. All instruction and discussion is revision-based. Students must make manuscript of at least 10 to 25 pages during the residency (10 pages in poetry and up to 25 in fiction and nonfiction) and five submissions of equal length in the mentoring component of the semester. Taken during the third semester of the program. Open only to those students accepted into the emphasis at the time of MFA program acceptance.

CRW ENVIRONMENTAL WRITING II: THESIS/FOUR CREDITS

621. An advanced Independent study with a faculty member chosen as the thesis advisor. The student works one-on-one with the MFA thesis advisor to revise and develop a body of original, publishable writing resulting in the completion of the required Master's thesis. The creative work will be produced in the student's admitted genre with an emphasis that encourages writers to identify and explore in their creative work the complex influences of place, the natural world, and the environmental imagination. In addition, students prepare to offer a reading from their work to the community during the fifth and final graduation residency. **Prerequisite: Admission into the MFA program and the Emphasis in Environmental Writing, plus Writing I and II courses in the students selected genre (fiction, poetry, nonfiction), and CRW620 Environmental Writing I.**

CRW YOUNG ADULT FICTION WRITING I:/FOUR CREDITS

622. An intensive study of the writing of fiction focusing on advanced techniques of narration, exposition, descriptive detail, scene development, point of view, and other elements of craft with an emphasis on the craft strategies associated with Young Adult fiction. All instruction and discussion is revision-based. Students must submit a manuscript of at least 20-25 pages during the residency and five submissions of equal length in the mentoring component of the semester. Taken during the third semester of the program. Open only to those students accepted into the emphasis at the time of MFA program acceptance and to students who have completed Fiction Writing I and II.

CRW YOUNG ADULT FICTION WRITING II: THESIS/FOUR CREDITS

623. An advanced independent study with a faculty member chosen as the thesis advisor. The student works one-on-one with the MFA thesis advisor to revise and develop a body of original, publishable

writing resulting in the completion of the required Master's thesis. The creative work will be produced in the student's admitted genre with an emphasis that encourages writes to identify and explore in their creative work techniques associated with Young Adult literature. In addition, students prepare to offer a reading from their work to the community during the fifth and final graduation residency. **Prerequisite: Admission into the MFA program and the Emphasis in Young Adult Fiction Writing, plus Fiction Writing I and II courses, and CRW622 Young Adult Fiction Writing I.**

CRW FICTION WRITING I/ FOUR CREDITS

630. ***Taken during first mentoring semester.***

An intensive study of the writing of fiction, focusing on advanced techniques of narration, exposition, descriptive detail, scene development, point of view, and additional craft elements in fiction. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program.**

CRW FICTION WRITING II/FOUR CREDITS

631. ***Taken during second mentoring semester.*** A continuation of the study of Fiction Writing I. An intensive study of the writing of fiction, focusing on advanced techniques of narration, exposition, descriptive detail, scene development, point of view, and additional craft elements in fiction. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program and completion of Fiction Writing I.**

CRW FICTION WRITING III/ FOUR CREDITS

632. ***Taken during third mentoring semester.*** A continuation of the intensive study of Fiction Writing II. An intensive study of the writing of fiction, focusing on advanced techniques of narration, exposition, descriptive detail, scene development, point of view, and additional craft elements in fiction. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of equal length in the mentoring

component of the semester. **Prerequisite: Admission into the MFA program and completion of Fiction Writing I and II.**

CRW FRICTION WRITING IV: THESIS/FOUR CREDITS

633. ***Taken during fourth mentoring semester.***

An advanced independent study with a faculty member chosen as the thesis advisor. The student works one-on-one with the MFA advisor to revise and develop a body of original, publishable writing resulting in the completion of the required Master's thesis. In addition, students prepare to offer a reading from their work to the community during the fifth and final graduation residency. **Prerequisite: Admission into the MFA program and completion of Fiction Writing I, II and III.**

CRW NONFICTION WRITING I/ FOUR CREDITS

634. ***Taken during first mentoring semester.***

An intensive study of the writing of nonfiction, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program.**

CRW NONFICTION WRITING II/ FOUR CREDITS

635. ***Taken during second mentoring semester.*** A continuation of the intensive study of Nonfiction Writing I. A study of the writing of nonfiction, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program and completion of Nonfiction Writing I.**

CRW NONFICTION WRITING III/ FOUR CREDITS

636. ***Taken during third mentoring semester.*** A continuation of the intensive study of Nonfiction Writing II. A study of the writing of nonfiction, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 12 to 25 pages during the residency session and four submissions of

equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program and completion of Nonfiction Writing I and II.**

CRW NONFICTION WRITING IV: THESIS/
637. FOUR CREDITS

Taken during fourth mentoring semester. An advanced independent study with a faculty member chosen as the thesis advisor. The student works one-on-one with the MFA advisor to revise and develop a body of original, publishable writing resulting in the completion of the required Master's thesis. In addition, students prepare to offer a reading from their work to the community during the fifth and final graduation residency. **Prerequisite: Admission into the MFA program and completion of Nonfiction Writing I, II and III.**

CRW POETRY WRITING I/ FOUR CREDITS

638. **Taken during first mentoring semester.** An intensive study of the writing of poetry, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 5 to 10 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program.**

CRW POETRY WRITING II/ FOUR CREDITS

639. **Taken during second mentoring semester.** A continuation of the intensive study of Poetry Writing I. A study of the writing of poetry, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 5 to 10 pages during the residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program and completion of Poetry Writing I.**

CRW POETRY WRITING III/ FOUR CREDITS

640. **Taken during third mentoring semester.** A continuation of the intensive study of Poetry Writing II. A study of the writing of poetry, focusing on advanced techniques and craft elements in the genre. All instruction and discussion is revision-based. With the guidance of a faculty mentor, the student will research, develop, and write a customized project or projects for the course. Students must make two submissions of at least 5 to 10 pages during the

residency session and four submissions of equal length in the mentoring component of the semester. **Prerequisite: Admission into the MFA program and completion of Poetry Writing I and II.**

CRW POETRY WRITING IV: THESIS/
641. FOUR CREDITS

Taken during fourth mentoring semester. An advanced independent study with a faculty member chosen as the thesis advisor. The student works one-on-one with the MFA advisor to revise and develop a body of original, publishable writing resulting in the completion of the required Master's thesis. In addition, students prepare to offer a reading from their work to the community during the fifth and final graduation residency. **Prerequisite: Admission into the MFA program and completion of Poetry Writing I, II and III.**

CRW GRADUATE RESIDENCY/ NO CREDIT

660. Following the fourth mentoring semester, students finish the program by returning to campus for a fifth, graduating residency. In this final residency, graduating students complete the following:

- give a presentation and oral defense of their creative thesis project
- give a public reading from their creative work
- lead their fellow students in a craft seminar developed under the guidance of a faculty mentor.

Prerequisite: Admission into the MFA program and completion of coursework in four residencies and four mentoring semesters.

ECONOMICS

ECN ECONOMICS FOR TEACHERS/THREE CREDITS

500. **Prerequisite: Graduate student status.** A survey of selected principles of macro- and microeconomics. This course is designed to acquaint non-majors with the tenets of economics as they apply to current events, and to define the role of economics in the social sciences.

ECN MICROECONOMIC THEORY/THREE CREDITS

501. **Prerequisite: ECN 201 and ECN 202.** Price Theory is the basis for economic decision-making by the individual and by the firm. The tools of this course are used to predict and explain the behavior of these two economic entities under various market conditions.

ECN MACROECONOMIC THEORY/THREE CREDITS

502. **Prerequisite: ECN 201 and ECN 202.** This course examines the determination of national income, employment, output, and price levels in the aggregate

economy. The role played by fiscal and monetary policies is a critical component of the course.

ECN QUANTITATIVE METHODS/ THREE CREDITS

504. **Prerequisites: ECN 201, ECN 202 and ECN 303.** As the title indicates, this course deals with mathematical solutions to various types of problems encountered in economics and business. Economic theory assumes that firms maximize profits and minimize costs, and that consumers maximize utility. Thus, optimization techniques will be the first topic we will examine. Since most decisions are made with imperfect knowledge, an understanding and appreciation of probability is necessary; this will be the second topic covered in the course. Forecasting and regression techniques are the third subject examined by this course, followed by linear programming, project scheduling, and inventory management.

ECN THE ECONOMICS OF EDUCATION/THREE CREDITS

505. This course provides an introduction to the various aspects of the economics of education. It applies economic principles to analyze primary, secondary, and post-secondary education and discusses the implications for educational policy. Topics include cost-benefit analysis of education, the signaling vs. human capital debate, race and gender issues in education, education production functions, and financing education at all levels. In addition, the course will investigate school choice, voucher, teacher quality and merit pay.

ECN MONEY AND FINANCIAL INSTITUTIONS/

521. THREE CREDITS

Prerequisite: ECN 202. A study of the role of money and of monetary and financial institutions with an emphasis on the history, structure, and function of the banking system. Monetary theory and policy are examined in relation to their influence on the macroeconomy.

ECN INTERNATIONAL TRADE/THREE CREDITS

522. **Prerequisites: ECN 201 and ECN 202.** A survey of the importance of trade in the world economy, the mechanism of international payments, and the effect of current import-export practices and tariffs on the economy of the United States.

ECN ECONOMIC PROBLEMS OF DEVELOPING

523. COUNTRIES/THREE CREDITS

Prerequisites: ECN 201 and ECN 202. Offered in alternate years. A study of the requirements for economic progress and development in the emerging nations of the world. This is an interdisciplinary approach to the economic, political, and sociological factors involved in developing the economies of low per capita income countries.

ECN PUBLIC FINANCE/THREE CREDITS

524. **Prerequisite: ECN 201 and ECN 202.** An examination of the role of government in the private economy. The course examines how government raises revenues, makes expenditures, and how government involvement affects resource allocation, prices, and quantities. Other topics may include public choice and specific programs of government, e.g., housing subsidies, welfare programs, military expenditures, etc.

ECN LABOR ECONOMICS/THREE CREDITS

526. **Prerequisites: ECN 201 and ECN 202.** This course examines such concepts as labor demand and labor supply, labor market structure and wage determination; with analysis supplemented by policy applications, union institutions, collective bargaining and the economic impact of unions will also be studied.

ECN AMERICAN ECONOMIC HISTORY/

545. THREE CREDITS

Prerequisites: ECN 201 and ECN 202 or consent of instructor. A study of the economic development of the United States from the colonial period to the present. The interrelated changes in economic performance, technology, institutions, and governmental policy will be emphasized. Such topics as early development, transportation, population growth, technological change, financial development, and the role of government will be covered.

ECN SPECIAL TOPICS IN ECONOMICS/

599. THREE CREDITS

Each offering covers a special topic in economics. See course schedule for specific topics.

EDUCATION

EDU CLINICAL I: READING/ONE CREDIT

500A. **Major Credit: Prerequisite for all education students: PRAXIS CORE: Passing scores in reading, writing, and math; Must be taken concurrently with EDU501 or EDU507.** This supervised clinical is the first of two sequential, incremental clinical experiences for special education and elementary (40 hours required), and early childhood (50 hours required) majors. Students work with an individual child or small group, assess and plan instruction in the area of reading, assist in building the child's self-esteem and confidence, aid in the development of thinking skills, and gain experience, practice, and training in the application of theory and skills when working with students. The candidates will give at least three pre- and post-assessments to determine the impact of student learning from the beginning of the clinical

experience to the end. They will also teach a minimum of five lessons to an individual student and/or small group of students. Pass/Fail Grading. Offered Fall and Spring. **Students must sign up for the clinical using www.tinyurl.com/clinicals**

EDU CLINICAL II: EARLY CHILDHOOD
500B. EDUCATION/THREE CREDITS

Prerequisite: EDU 500a. This supervised practicum graded on a pass/fail basis is the second of two sequential, incremental clinical experiences required of early childhood majors. Students work in a public school setting and observe, plan, and instruct young children. Knowledge of discipline and management and instructional theory acquired in core courses is applied in this early childhood placement. This practicum builds on the experiences obtained in Education 500a. Grading is on a pass/fail basis. **Sign-up deadlines are involved. Check with your adviser.**

EDU CLINICAL II: ELEMENTARY EDUCATION/
500C. THREE CREDITS

Prerequisite: EDU 500a. This supervised 50-hour practicum graded on a pass/fail basis is the second of two sequential, incremental clinical experiences required of elementary majors. Students work in a public school setting and observe, manage, plan for, and instruct a large group, as opposed to an individual child. The practicum gives students the experience, practice, and training in the application of theory and skills in the classroom acquired in core courses in elementary education. Grading is on a pass/fail basis. This practicum builds on the experiences in EDU 500a. **Sign-up deadlines are involved. Check with your adviser.**

EDU CLINICAL I: SECONDARY/ THREE CREDITS

500D **Co-requisite: EDU531, 546, 547, or 552.** Required of all prospective secondary teachers. A course designed for prospective secondary school teachers in all academic areas. Students observe and participate in the instructional program of a secondary school under the supervision of a classroom teacher and college supervisor. Requirements include, but are not limited to, teaching whole class lessons with feedback from the college supervisor and cooperating teacher, journaling, and assigned readings. **Grading is on a pass/fail basis. Fall/Spring term. Sign-up deadlines are involved. Check with your adviser.**

EDU CLINICAL II: CONTENT READING/
500E. NO CREDITS

Co-requisite: EDU525. This supervised practicum is the second of two sequential, incremental clinical experiences required of secondary education majors. Classroom settings are appropriate to the student's major. Students enhance reading and writing by focusing on such topics as self-esteem, thinking skills,

and vocabulary development. **Grading is on a pass/fail basis. Fall or January term. Sign-up deadlines are involved. Check with your adviser.**

EDU M.ED. CLINICAL: TEACHER WORK SAMPLE/
500F. THREE CREDITS

This supervised practicum graded on a pass/fail basis is a clinical experience required of students working toward the M.Ed. in Elementary, Secondary, Special or Gifted Education. Students take this course, in which they create a teacher work sample, during the first 18 hours in the degree program. Teacher work samples (TWS) are exhibits of teaching performance that provide direct evidence of a candidate's ability to design and implement standards-based instruction, assess student learning and reflect on the teaching and learning process. Also teacher work samples are teaching exhibits that can provide credible evidence of a candidate's ability to facilitate learning of all students. **Grading is on a pass/fail basis.**

EDU M.ED. CLINICAL: NATIONAL BOARD FOR
500g. PROFESSIONAL TEACHING STANDARDS
PORTFOLIO/NO CREDIT

Prerequisite: EDU 500f-MEd Clinical: Teacher Work Sample. This capstone experience is a requirement for students working toward the M.Ed. in Elementary, Secondary, Special, Art or Gifted Education. Students take this course, in which they create a portfolio representing their abilities with the Five Core Propositions of the National Board for Professional Teaching Standards. **Grading is on a pass/fail basis.**

EDU CLINICAL I: MIDDLE LEVEL/THREE CREDITS

500h. **Co-requisite: EDU 556, 557, 558, or 559.** Required of all teacher candidates for middle level. This course is designed for middle level teacher candidates in Math, Science, Social Studies, and Language Arts. Students observe and participate in the instructional program of a middle school under the supervision of a middle level classroom teacher and a college supervisor. Requirements include, but are not limited to, teaching whole class lessons with feedback from the college supervisor and cooperating teacher, journaling, and assigned readings. **Grading is on a pass/fail basis. Fall or Spring Term. Sign up deadlines are involved. Check with your advisor.**

EDU CLINICAL II: MIDDLE LEVEL/NO CREDIT

500i. **Co-requisite: EDU 562.** This supervised practicum is the second of two sequential clinical experiences required of middle level teacher candidates. Classroom settings are in a middle school appropriate to the students' major. Students enhance reading and writing by focusing on such topics as characteristics of an underachiever in content area reading, vocabulary acquisition, and comprehension skills. **Grading is on a**

pass/fail basis. Fall and January Term. Sign-up dates are involved. Check with your advisor.

EDU READING/LANGUAGE ARTS IN THE

501. ELEMENTARY CLASSROOM/THREE CREDITS

Major credit. Prerequisites for all education students: EDU560; PRAXIS CORE: Passing scores in reading, writing, and math; EDU533 (except for special education majors). Co-requisite EDU500A. This course will equip the elementary candidate with the tools necessary to diagnose and remediate the struggling readers in the general education classroom. Along with analysis of various assessment data, the candidate will be involved with the study of the language arts; theoretical models for literacy development and learning; and the foundations of reading behaviors and stages of reading development.

EDU CLASSROOM MANAGEMENT/THREE CREDITS

502. A course for teachers in the regular elementary, middle, or high school setting. Emphasis is on theories of school discipline and behavior management and the development of teacher strategies to implement best practices in classroom management.

EDU MATHEMATICS FOR THE ELEMENTARY

503. CHILD/ THREE CREDITS

This course is a prerequisite to EDU 512. Content includes systems of numeration and place value, fundamental operations of arithmetic, measurement, informal geometry, basic algebra, methods, and materials of elementary math. Students analyze *Tactics for Thinking*, curriculum frameworks, and school-to-work transition. ***Offered during fall, January and spring terms.***

EDU TECHNOLOGY FOR THE CLASSROOM

504. THREE CREDITS

This elective course is recommended for both undergraduate and MAT students seeking initial teacher certification during the semester prior to their student teaching experience. The course is intended to familiarize candidates with instructional applications for commonly used types of current technologies and facilitate their immediate and successful classroom use.

EDU FIRST-YEAR TEACHER/THREE CREDITS

505. This course will enable beginning teachers to form a network of district professionals who can support and assist them in applying effective classroom practices in concert with district policies and procedures. Teachers will also be able to develop a commitment to continuous learning and professional growth.

EDU K-6 CLASSROOM MANAGEMENT, DISCIPLINE, AND
506 LAW/THREE CREDITS

Elective course: Prerequisite Acceptance into Teacher Education; EDU572. This course offers effective ideas, strategies and tools for classroom management and discipline in the classroom that are within the guidelines of school law. Using literature from today's educational leaders, students will examine and evaluate developmentally appropriate best practices of effective classroom management and discipline for grades K-6 with emphasis on behavioral norms and differences, physical space and organization, safety, and time and work management. Techniques will be explored as a means to minimizing behavior problems and establishing a productive and responsible classroom. Candidate will also be introduced to common policies and procedures for student conduct based on the law. Role play and participation in class will be a part of the course grade. Offered January Term/Summer 1A Term.

EDU READING/LANGUAGE ARTS IN THE EARLY

507. CHILDHOOD CLASSROOM/THREE CREDITS

Major credit. Prerequisites for all education students: EDU560; PRAXIS CORE: Passing scores in reading, writing, and math; EDU533 (except for special education majors). Co-requisite EDU500A. This course will equip the early childhood candidate with the tools necessary to diagnose and remediate the struggling readers in the general education classroom. Along with analysis of various assessment data, the candidate will be involved with the study of the language arts; theoretical models for literacy development learning; and the foundations of reading behaviors and stages of reading development.

EDU THE CREATIVE PROCESS FOR EDUCATORS/

510. THREE CREDITS

An exploration of the creative process encompassing theory and application. The course uses a variety of art materials and techniques. ***Crosslisted with ART 510. Lab fee:***

EDU DIRECTED STUDENT TEACHING:

512a .ELEMENTARY/NINE CREDITS

Students normally take this course, which integrates theory and practice, during the senior year. The 60-day experience includes observation, participation, and directed teaching experience in a local—normally public—school. There are required conferences with the College supervisor and the cooperating teachers, demonstration of computer-assisted instruction, and attendance at such required seminars as training sessions, orientation sessions, and workshops. The College supervisor will visit the student teacher during the semester. Students must stay in touch with their advisers. ***Grading is on a pass/fail basis. Offered***

during spring term and occasionally in fall term. Course fee.

EDU DIRECTED STUDENT TEACHING:

512b. EARLY CHILDHOOD/NINE CREDITS

This course, which integrates theory and practice, is offered as a culminating experience of the initial certification program. The 60-day experience includes observation, participation, and directed teaching experience in a local -normally public - school. Conferences with the College supervisor and the cooperating teachers and attendance at such seminars as the ADEPT-training session are requirements. The supervisor evaluates the student teacher using the ADEPT. In addition, the student must demonstrate skill in computer-assisted instruction. Students must stay in touch with their advisers. **Grading is on a pass/fail basis. Offered during spring term and occasionally in fall term. Course fee.**

EDU DIRECTED STUDENT TEACHING:

512d MIDDLE LEVEL/NINE CREDITS

Middle level teacher candidates normally take this course, which integrates theory and practice during the last semester of course work. During the semester, middle level teacher candidates must show they have an understanding of the NMSA Standards. A special evaluation form used by the cooperating teacher does this. The middle level teacher candidates complete a 60-day experience that includes, but not limited to, observations, participation, and directed teaching experience in a local middle school. There are required conferences with the College supervisor and the cooperating teachers, demonstration of computer-assisted instruction, and attendance at such required seminars as training sessions, orientation sessions, and workshops. The College supervisor will visit the student teacher all during the semester. Middle level teacher candidates must stay in touch with their advisor and College supervisor. **Grading is on a pass/fail basis. Offered during spring term and occasionally in fall term. Course fee.**

EDU DIRECTED STUDENT TEACHING:

512h ART EDUCATION/NINE CREDITS

The 60-day course includes observation, participation, and directed teaching experience in a local - normally public school. The experience requires conferences with the College supervisor and the cooperating teachers, demonstration of the integration of technology into instruction, and attendance at such required seminars as training sessions, orientation sessions, and other workshops. The College supervisor visits the student teacher periodically during the semester. Students must stay in touch with their advisor. **Grading is on a pass/fail basis. Offered**

during spring term and occasionally in fall term. Course fee.

EDU CONTEMPORARY EDUCATIONAL ISSUES/

514. THREE CREDITS

The course will focus on three central issues relevant today to educational theory and practice: constructivism, systems thinking, and results-driven education. Students will acquire an understanding of the theories and concepts involved and will consider the realities of those theories in educational practices. Current journal articles will be included to assure a current perspective in the course.

EDU COACHING FOR LITERACY EDUCATION/

516. THREE CREDITS

Coaching principles and strategies related to improvements and innovations in classroom teaching and literacy instruction. Emphasis is on ways to work with teachers in classrooms and professional development to bring about educational reform and improvements in teaching and literacy instruction.

EDU ADVANCED SEMINAR IN LITERACY

517. INSTRUCTION/THREE CREDITS

This course provides a research-based foundation in literacy development for elementary-age students. Study includes investigation of: Cognitive, socio-cultural, linguistic, developmental and motivational influences on literacy and language development; and Instructional strategies that facilitate learning for this age range. Comprehension development, fluency development, phonemic awareness, phonics instruction, word recognition, vocabulary development, writing, spelling, family literacy, emergent and beginning literacy, oral communications, and the needs of diverse learners are included.

EDU ELEMENTARY SCHOOL CURRICULUM/

519. THREE CREDITS

Special topics include microcomputer literacy/usage; classroom discipline and management; principles of tests and measurements; use of audio-visual equipment; multicultural education; affective education; self-esteem; thinking skills (e.g., problem-solving, critical thinking skills, etc.); parent involvement; awareness of differing economic, social, racial and religious groups; development and analysis of teacher-made tests; varying organizational sizes (individualized, small, and large); **This course is a prerequisite to student teaching (early childhood and elementary).**

EDU INSTITUTE IN CURRICULUM DEVELOPMENT/
520. THREE CREDITS

521. These graduate level workshops focus on the preparation of curriculum materials and the development of appropriate teaching strategies. These courses are classified as Professional Development (PD) graduate offerings. **May be offered pass/fail or letter grade based on approval.**

EDU METHODS OF TEACHING WRITING IN THE
522. CONTENT AREAS/THREE CREDITS

This course facilitates writing instruction in the classroom by helping teachers develop methods and strategies for implementing and evaluating writing at their own particular levels or in their own specific content areas.

EDU BEHAVIOR AND DEVELOPMENT OF THE
523. YOUNG CHILD/THREE CREDITS

This course combines elements of learning theory and child growth and development with actual observation of children. Special topics include self-esteem and confidence, multi-ethnic and pluralistic preschool settings, and principles of tests and measurements. The course covers the social, physical, emotional, and intellectual development of the child from birth to preadolescence and gives special emphasis to language acquisition and preoperational thought. **Fall term.**

EDU SCIENCE FOR THE ELEMENTARY CHILD/
524. THREE CREDITS

This course familiarizes graduate students with science content appropriate for the elementary child (grades 2-6), develops pedagogical skills in science, and builds positive attitudes toward science and science instruction.

EDU R2S CONTENT READING AND WRITING FOR MIDDLE
525a SCHOOL AND HIGH SCHOOL TEACHER
THREE CREDITS

Co-requisite: EDU500e (Art and Music Education do not have co-requisite) This course assists teachers in the teaching of reading and writing in a variety of content areas at the secondary level. Teachers will learn to administer formal reading tests, determine reading rates, develop comprehension questions and assess the readability of text materials. Teachers will learn to design content specific writing assignments, grading rubrics, and develop lessons to support content writing. **For initial certification, a related clinical (EDU 500e) is required. Fall/January Term.**

EDU TEACHING READING AND WRITING IN THE
525b. CONTENT AREAS/ELEMENTARY/
THREE CREDITS

This course assists teachers in the teaching of reading in a variety of content areas at the elementary level. Teachers will develop study guides, utilize study plans, introduce content area texts, determine reading expectancy and levels, develop comprehension questions at various levels, use measurement and evaluation, and assess readability of text materials.

EDU IDENTIFICATION AND OTHER ISSUES IN
526. GIFTED EDUCATION/THREE CREDITS

Prerequisite: EDU 591 and EDU 592. This course will examine the various statistical instruments, investigative procedures, and other strategies used to identify and evaluate gifted and talented students. Techniques for evaluating students, teachers, and programs will be studied. This should be one of your last courses.

EDU TEACHING THROUGH THE ARTS/
527. THREE CREDITS

Designed for those without previous art training, the course guides teachers in the exploration of the use of the visual arts, music, dance, drama, and literature to teach academic skills. Class members will examine the theory, philosophy, and research that support the integration of the arts into the basic curriculum for increased academic achievement. Study will include the effects on the affective, behavioral, cognitive, and social development of the learner. In addition to highlighting school and community resources, instruction will enable students to create lessons for integrating the arts into any content area on any grade level. Arts specialists who work in the school system will be invited from each area.

EDU APPLIED RESEARCH IN GIFTED EDUCATION/
530. THREE CREDITS

Prerequisites: EDU 591 and EDU 592. The course introduces candidates for the masters in gifted to research techniques, emphasizing qualitative methods, which they can apply in their classroom to promote program and instructional improvement. Participants will complete one major applied research project in which they will select and implement appropriate techniques, interpret the results, and develop a conclusion and plan of action based upon the results. In addition, they will use their knowledge of research techniques to critique published research studies in gifted education.

EDU METHODS OF TEACHING SECONDARY

531. MATHEMATICS/THREE CREDITS

Co-requisite: EDU500d A study of the secondary school curriculum in mathematics and discussion of methods of teaching selected topics.

EDU DIRECTED STUDENT TEACHING:

532. SECONDARY/NINE CREDITS

Required of all prospective secondary teachers. This course, which integrates theory and practice, is a culminating experience of the initial teacher certification program. The 60-day course includes observation, participation, and directed teaching experience in a local—normally public—school. The course requires conferences with the College supervisor and the cooperating teacher and such required seminars as the ADEPT-training session. The College supervisor will evaluate the student during the semester using ADEPT. Students must stay in touch with their advisers and check the Education Department website (education.converse.edu) for important deadlines. **Grading is on a pass/fail basis. Offered during spring term and occasionally in fall term. Course fee.**

EDU LITERATURE FOR THE CHILD/

533. THREE CREDITS

This course acquaints the student with traditional and modern literature for children, interests of children of different age levels, criteria for evaluating children's books, and methods of correlating children's literature with the curriculum. **This course is a prerequisite to EDU 512a and 512b.**

EDU CURRICULUM FOR EARLY CHILDHOOD

535. EDUCATION/THREE CREDITS

Prerequisite: EDU 537. This course is a study of the curricular needs of young children, a review of Early Childhood programs/settings, and an exploration of applying teaching/learning theory to the Early Childhood setting. Special topics include working with parents, classroom management techniques/strategies, and curricula in math, language arts, science, social studies, art, physical education, and music. The course includes visits to a Montessori school, a private kindergarten, public-school kindergartens, a university laboratory preschool, a Title XX center, and a hospital-based child development center. **Fall Term.**

EDU LANGUAGE ARTS: INTEGRATING

536. INTERMEDIATE READING AND WRITING

THREE CREDITS

Prerequisites: EDU500A; EDU501; EDU572. This course focuses upon methodology for scaffolding reading and writing development of the Intermediate grades student. Teaching candidates will focus on the

transition from beginning reading and writing to reading and writing in the content areas. Effective strategies and materials for teaching the fluent reader and writer will be emphasized. A 15-hour clinical is required for the course. **Students must sign up for the clinical using www.tinyurl.com/clinicals**

EDU METHODS AND MATERIALS FOR EARLY

537. CHILDHOOD/THREE CREDITS

This course is a hands-on activity-oriented course designed to guide students in the preparation of teacher-made instructional materials in each area of the Early Childhood curriculum and the implementation of carefully prepared lessons for an actual preschool setting. Students plan appropriate lessons. There is emphasis on language development and listening, speaking, writing, and reading readiness experiences. The course explores a variety of teaching techniques and organizational arrangements (emphasis upon individualized instruction). **Spring term.**

EDU SOCIAL STUDIES FOR THE CHILD/

541. THREE CREDITS

A course designed to teach future elementary teachers the theory and practice of social studies methodology for the contemporary public school. Emphasis is given to pedagogical strategies and lesson planning for the various social studies concepts and skills in the elementary curriculum.

EDU ARTS INTEGRATION/THREE CREDITS

545. Designed for those without previous art training, this course provides an opportunity for elementary education teachers to use the visual arts, music, dance, drama, and literature to teach academic skills to students attending the Converse All-Stars Camp. This summer session II course is taught concurrently with SED 582b: Clinical II: Practicum in Learning Disabilities.

EDU SECONDARY CURRICULUM AND METHODS

546. FOR SOCIAL STUDIES/THREE CREDITS

Co-requisite: 500d The course includes best practices in teaching social studies, strategies and methods that emphasize active student engagement, and development of units of study that are based on South Carolina Standards and integrate technology.

EDU SECONDARY ENGLISH/LANGUAGE ARTS

547. METHODS/THREE CREDITS

Co-requisite: 500d English/Language Arts Methods course is designed for aspiring English teachers. The course will include best practices in teaching English and language arts, strategies and methods that emphasize active student engagement, and

development of units of study that are based on South Carolina Standards and integrate technology.

EDU CURRICULUM PRINCIPALS AND METHODS

552. FOR SECONDARY SCIENCE EDUCATION/
THREE CREDITS

Co-requisite: 500d This course is designed primarily as preparation for students who desire to become secondary school science teachers. The course takes a pragmatic approach to the application of research and accepted theories of effective science teaching technique. Success in this class will require that students actively participate in class and that students act independently and in a mature manner in out-of-class instructional activities.

EDU DIVERSITY IN THE CLASSROOM/

555. THREE CREDITS

This course is designed to help educators gain strategies to understand how our diverse society influences student learning in the classroom. Participants will explore issues of culture, gender, and individuals with exceptionalities, and how these affect a student's learning and behavior in the classroom. Through class discussions, readings, and personal reflection, our goal is to exemplify the challenges and benefits of diversity and strengthen the possibilities of working and living in a diverse society as engaged and active participants.

EDU METHODS IN TEACHING MIDDLE LEVEL

556. MATH/THREE CREDITS

Co-requisite: 500h. This course is designed primarily as preparation for students who desire to become middle school math teachers. Students will use their depth and breadth of content knowledge in ways that maximize student learning, they will be able to teach in ways that help all young adolescents understand the integrated nature of mathematics, and use effective content specific teaching and assessment strategies. This course is designed to support the teaching of South Carolina Curriculum Standards.

EDU METHODS IN TEACHING MIDDLE LEVEL

557. SCIENCE/THREE CREDITS

Co-requisite: 500h. This course is designed primarily as preparation for students who desire to become middle school science teachers. The course takes a pragmatic approach to the application of research and accepted theories of effective science teaching technique for grades 5-8. This course is designed to support the teaching of South Carolina Curriculum Standards.

EDU METHODS IN TEACHING MIDDLE LEVEL

558. SOCIAL STUDIES/THREE CREDITS

Co-requisite: 500h. The course will include best practices in teaching social studies for grades 5-8, strategies, and methods that emphasize active student engagement, and development of units of study that are based on South Carolina standards and integrate technology.

EDU METHODS IN TEACHING MIDDLE LEVEL

559. LANGUAGE ARTS/THREE CREDITS

Co-requisite: 500h. This course is designed to provide an intensive examination of methods utilized in the teaching of English language arts for grades 5 – 8. The course structures the opportunity for pre-service teachers to review and focus content knowledge of English language arts studies with an eye toward teaching. This course is designed to support the teaching of South Carolina Curriculum Standards.

EDU INTRODUCTION TO EDUCATION/

560. THREE CREDITS

This course is the first course a student should take and is a prerequisite to student teaching. This course is an introductory study of the historical, philosophical, and sociological foundations of the American educational system. It concentrates on current issues, such as multicultural, handicapped, affective, cognitive, and vocational education programs. The study reviews current impacts on curriculum, students, and teachers and examines career opportunities in education. **Offered every term.**

EDU CURRICULUM DESIGN AND ASSESSMENT/

561. THREE CREDITS

Prerequisite: EDU 560. The relationships among classroom diversity, management, assessment, short and long term planning, and instruction are explored. Students will develop knowledge and skills in the interaction of these classroom elements.

EDU TEACHING READING AND WRITING IN THE

562. MIDDLE LEVEL CONTENT AREA/
THREE CREDITS

Co-requisite: 500i. This course is designed to prepare aspiring middle school teachers for integrating literacy into the entire school day, including organizational structures that support meaningful relationships and learning. Emphasis will be placed on the value of collegial planning and teacher cooperation to provide a literacy curriculum that is relevant, challenging, integrative, and exploratory. The course will include best practices in teaching reading and writing, strategies and methods that emphasize active student engagement, as well as the development of classroom structures and practices that are designed to support the teaching of South Carolina Curriculum Standards.

EDU INFORMATION SUPER HIGHWAY/

563. THREE CREDITS

This course provides a hands-on approach to searching the Internet and other computerized databases. The course includes some basic theory—such as Boolean Logic, but the emphasis is on practical application. Appropriate for both media/AV specialists and teachers who want to develop end-user searching skills.

EDU INTRODUCTION TO PROJECT BASED LEARNING

564. THREE CREDITS

This course is designed to introduce students to the theory behind PBL and the basics of designing, delivering and assessing PBL that supports student attainment of core academic content and such 21st century skills as personal agency, critical and analytical thinking, collaboration, communication and technological proficiency.

EDU BEST PRACTICES IN LITERACY EDUCATION/

565. THREE CREDITS

This course provides classroom teachers a solid foundation in current theory and best practices in literacy instruction. The acquired knowledge will help teachers become more reflective decision-makers. Participants will examine their literacy history, beliefs about teaching literacy and how those beliefs relate to current practice.

EDU TEACHER AS COUNSELOR/THREE CREDITS

566. This course builds the educator's basic communication skills, promotes the integration of personal and professional helping philosophies, explores the helper's values, and helps the educator learn the necessary skills in building an effective helping relationship. The course focuses on the acquisition of counseling skills that prove beneficial for teachers in a variety of educational settings.

EDU EDUCATIONAL PSYCHOLOGY/

567. THREE CREDITS

A study of the principles of psychology as applied to educational theory and practice. Particular emphasis is on the theories of learning and human behavior in an educational setting.

EDU CREATIVE DRAMATICS FOR THE CLASSROOM

568. TEACHER/THREE CREDITS

This course explores the concepts of creativity and the approaches that the classroom teacher can use in involving young people in the creative process through using the theatre game structure.

EDU GENDER AND EDUCATION/THREE CREDITS

569. In the course, individual teachers will develop an understanding of the role that gender can play within

the classroom and how teachers can use this information to better meet the needs of students in any teaching environment. This professional development course is designed for public or private school faculty members. Graduate students may also take the course with prior approval from their advisor.

EDU WORKSHOP IN METHODS AND MATERIALS/

570. THREE CREDITS

571. Workshops focus on methods and materials of instruction in various academic fields in the public school curriculum. Because selected topics may vary from year to year, a student may take this course once or twice, with permission of instructor and/or adviser. These courses are classified as Professional Development (PD) graduate offerings. May be offered pass/fail or letter grade based on approval.

EDU DIAGNOSTICS AND METHODS IN THE ELEMENTARY

572. CLASSROOM/THREE CREDITS

Major credit. Prerequisite EDU500A, EDU501. This course is designed to provide the teaching of reading methods in the 21st century classroom, and to build upon foundations laid in the Reading Clinical I course. Candidates will be immersed in literacy and reading instruction as they develop oral and communication skills with a focus on theory, literacy development, and the methods of teaching various literacy skills. They will employ planning and strategy instruction using diagnostic analysis to teach according to the five components of reading instruction (phonemic awareness, phonics, fluency, vocabulary, and comprehension) and the writing process. A 15-hour clinical will be required for candidates to practice their craft by teaching two literacy lessons and observing the teaching of literacy in the elementary classroom. **Students must sign up for the clinical using www.tinyurl.com/clinicals**

EDU APPLICATION OF PROJECT BASED LEARNING IN

573. CURRICULUM AND INSTRUCTION/THREE CREDITS

This classroom and field-based course is designed to give teachers the experiences required to plan, create, facilitate, and integrate appropriate instructional methodologies and technology within a PBL unit of study that will support the academic achievement of student with diverse learning needs.

EDU MIDDLE LEVEL ADOLESCENTS/

574. THREE CREDITS

This course will examine of the developmental characteristics of early adolescents in contemporary society using interdisciplinary themes, young adult books, and other media.

EDU MIDDLE LEVEL PHILOSOPHY AND SCHOOL

575. ORGANIZATION/THREE CREDITS

This course examines the history, philosophy, curriculum, and structure of middle schools. Middle

school theories, concepts, and research findings relative to exemplary programs and practice are emphasized.

EDU MIDDLE LEVEL PEDAGOGY AND

576. ASSESSMENT/THREE CREDITS

A study of research-based methodologies for effective middle school teaching and assessment. Empirically verified methods of pedagogical content selection, planning, delivery, and assessment appropriate to middle school teaching are emphasized.

EDU READING AND LEARNING STRATEGIES/

578. THREE CREDITS

Prerequisite: Education 501. This course is primarily for students in special education. It treats particular methods and materials for dealing with a wide number of reading problems of exceptional children. Emphasis is on diagnosing reading difficulties and on techniques of remediation.

EDU ADVANCED MIDDLE LEVEL PHILOSOPHY

579. AND SCHOOL ORGANIZATION/
THREE CREDITS

This is the second course based on Standard 2 of the National Middle School Association Middle Level Teacher Preparation Standards. That standard reads as follows: Middle level teacher candidates understand the major concepts, principles, theories, and research underlying the philosophical foundations of developmentally responsive middle level programs and schools, and they work successfully within these organizational components.

EDU ADVANCED MIDDLE LEVEL CURRICULUM

580. AND ASSESSMENT/THREE CREDITS

A study of research-based methodologies for effective middle school teaching and assessment. Empirically verified methods of pedagogical content selection, planning, delivery, and assessment appropriate to middle school teaching are emphasized.

EDU FOUNDATIONS OF LITERACY ASSESSMENT/

581. THREE CREDITS

Designed for practicing teachers, this course will focus on formal and informal assessment of literacy learning used by the elementary classroom teacher. Assessments will include traditional approaches as well as more recent innovations such as authentic assessment and curriculum-based assessment.

EDU PRACTICUM IN CURRICULUM DESIGN

582f. FOR THE GIFTED/THREE CREDITS

Prerequisites: EDU 591 and EDU 592. This course provides graduate students an opportunity to design curriculum, establish goals, plan activities, and devise

evaluation criteria for gifted students of diverse ages and backgrounds. (**Experienced teachers only.**)

EDU PRACTICUM IN EARLY CHILDHOOD

582g. EDUCATION/THREE CREDITS

This course provides students an opportunity to observe and work with young children. Emphasis is upon the Early Childhood curriculum, the nature of the learner, and management of young children.

EDU PRACTICUM IN INSTRUCTION FOR THE

582h. GIFTED/THREE CREDITS

Prerequisite: EDU 582f. In this course graduate students will work with gifted students, implementing a curriculum of their own design and appropriately adjusting both curriculum and teaching methods to the needs of the students.

EDU ADVANCED METHODS IN ELEMENTARY

583. MATHEMATICS/THREE CREDITS

This course is designed to further address candidates' knowledge of major concepts, procedures, and processes in the teaching of elementary mathematics.

EDU ADVANCED MIDDLE LEVEL FIELD

584. EXPERIENCE/THREE CREDITS

The purpose of this course is for you to give evidence that you not only teach the SC Curriculum Standards, but demonstrate advanced levels of pedagogy and content knowledge.

EDU ADVANCED METHODS IN ELEMENTARY

585. ENERGY EDUCATION AND CLIMATE CHANGE/THREE CREDITS

The main purpose of this course is to develop the students' understanding of basic energy and climate change concepts. These will include the carbon cycle, the thermohaline circulation of ocean currents, states of matter, carbon chemistry, nuclear fission, photovoltaic cells, kinetic energy, thermal energy, greenhouse effect, renewable energy, etc. Another major goal of this course is for students to develop their own beliefs about current energy resources, the facts about climate change and global warming, and possible solutions to the energy puzzle. The students should develop a clearer understanding about "going green," political positions vs. scientific data and observations, and the use of technology to find new sources of energy and new ways to avoid global warming and contamination of the planet and its atmosphere.

EDU ADVANCED METHODS IN ELEMENTARY

586. SOCIAL STUDIES/THREE CREDITS

This course will focus on the content and methodology of social studies in the elementary classroom. The course will focus on meaningful

learning of social studies content, skills, and values to promote democratic behavior in and among citizens.

EDU ADMINISTRATION AND SUPERVISION IN

587. ARTS EDUCATION/THREE CREDITS

This course provides an introduction to Fine Arts Education Administration and Supervision and is for advance certification candidates except by permission of the instructor. Topics include program evaluation, teacher evaluation, reading and interpreting research journal articles, grant writing, and applicable school personnel and school finance principles. *Crosslisted with Art517 and MUE617.*

EDU PRACTICUM IN PROJECT BASED LEARNING

588. THREE CREDITS

The field-based practicum is designed to provide teacher/practitioners with experience and opportunities to demonstrate their knowledge, skills, and dispositions for implementing PBL into the regular classroom setting. This knowledge is demonstrated through planning for, implementing, and managing standards-based PBL and content instruction using a wide range of resources and technology effectively. The instruction is based on the use and interpretation of performance-based assessment tools and PBL techniques. The teachers will also have an opportunity to provide professional development and build partnership with colleagues.

EDU NATURE AND NEEDS OF THE GIFTED/

591. THREE CREDITS

This is the basic survey course in the education of gifted and talented students. It provides the historical and philosophical background, as well as, rationales for gifted education. The course focuses on characteristics, needs problems, developmental patterns and accommodations for gifted and talented students including special groups within the population. This should be your first course in gifted education.

EDU CURRICULUM AND INSTRUCTION FOR

592. GIFTED AND TALENTED STUDENTS/

THREE CREDITS

Prerequisite: EDU 591 or permission of the instructor. This course is designed to prepare the teacher to organize and deliver appropriate curriculum for gifted and talented students. Teachers will explore curriculum models, instructional strategies, and assessment to meet the needs and abilities of gifted and talented students. Current technology will be employed in researching, and writing units and lesson plans. *The South Carolina Best Practices Manual* will provide the foundation for this course.

EDU ADVANCED CURRICULUM PRACTICES

593. FOR GIFTED AND TALENTED STUDENTS/

THREE CREDITS

Prerequisite: EDU 591 and EDU 592, or permission of the instructor. This course is designed to provide a continuation of topics addressed and introduced in *Introduction to Curriculum and Instruction for the Gifted and Talented Students* and will include the development of teacher competencies in creating challenging curriculum, planning independent study, creating appropriate learning environments, assessing student performance, and employing research-based instructional strategies.

EDU SPECIAL TOPICS IN GIFTED EDUCATION/

594. THREE CREDITS

A graduate level course in specific areas of gifted education. Previous selections have included: Affective Development, Current Issues in Gifted Education, Underachievement and Restructuring. A visiting specialist in gifted education may conduct an in-depth look at some facet of this field. **May be taken more than once.**

EDU SPECIAL TOPICS IN EDUCATION/

599. VARIABLE/ONE TO THREE CREDITS

A graduate level course in specific areas of education (early childhood, elementary, gifted, or secondary). **May be taken more than once.**

EDU GENERAL SCHOOL ADMINISTRATION/

600. THREE CREDITS

This course is designed to provide school administrators with an overview of principles of educational administration. Attention is given to the roles of the principal, supervisor, superintendent, and other educational leaders in public school systems. Such topics as problem solving, decision-making, school-community relations, plant management, staff evaluation, student services, and instructional leadership will be examined.

EDU PRINCIPLES AND PRACTICES OF SCHOOL

602. SUPERVISION/THREE CREDITS

This course is designed for graduate students to provide the opportunity to develop both a knowledge of the concepts of supervision and the skill to apply this knowledge in the school setting. Attention is given to the nature and scope of instructional supervision, supervisory roles and behaviors, improvement of instruction, curriculum change, and teaching methods. Emphasis is given to the skills of clinical supervision.

EDU INTERNSHIP IN ELEMENTARY SCHOOL

603. ADMINISTRATION/SIX CREDITS

A&B **Prerequisites:** EDU 600, 602, 610, 611, 625; **permission of instructor.** This course is designed to help practicing and prospective educational administrators apply their knowledge of administration to the practical world of the public or private elementary school. Typically, students will select, with assistance from and approval of the instructor, a major project or a series of smaller projects to develop, research and complete. Students receive guidance and assistance from school administrators as well as the instructor. Independent research and study are augmented by seminars. Students will be required to demonstrate competency in the management, use of information systems, and communication for the secondary schools.

EDU SCHOOL-COMMUNITY RELATIONS/

604. THREE CREDITS

The purpose of this course is to enhance competencies in communication between the schools and the public which they serve. The objective of this enhanced communication is to increase involvement and support for the affairs of the schools. Emphasis of the course will be an understanding of the basic principles of communication and limited skill development in writing press releases, public service announcements, and other promotional materials, as well as critiquing school and district websites.

EDU SCHOOL PERSONNEL ADMINISTRATION:

605. EVALUATION/THREE CREDITS

A course designed to help prospective administrators and supervisors evaluate personnel in the school system. Attention is given to a variety of instruments, processes, and policies that come to bear on the assessment responsibilities of school managers.

EDU SEMINAR IN INSTRUCTIONAL LEADERSHIP/

606. THREE CREDITS

Prerequisites: EDU 600, 601 or 605, 602, 610, 611, 621. This course is an advanced seminar for graduate students in educational administration and supervision. Designed primarily for students nearing the completion of the Ed.S. program and/or for practicing school administrators, the seminar will focus on selected topics of current interest to school leaders. Emphasis will be on contemporary theory, research, and practice. Topics will include school/teacher effectiveness, the "excellence movement," changes in school law, emerging theories of supervision, implications of instructional research for administration and supervision, teacher evaluation, and issues in curriculum. **Enrollment limited to 12.**

EDU INTERNSHIP IN SECONDARY SCHOOL

607. ADMINISTRATION/ SIX CREDITS

A&B **Prerequisites:** EDU 600, 602 610, 611, 625; **permission of instructor.** This course is designed to help practicing and prospective educational administrators apply their knowledge of administration to the practical world of the public or private secondary school. Typically, students will select, with assistance from and approval of the instructor, a major project or a series of small projects to develop, research and complete. Students receive guidance and assistance from school administrators as well as the instructor. Independent research and study are augmented by seminars. Students will be required to demonstrate competency in the management, use of information systems, and communication for the secondary schools.

EDU SEMINAR IN SCHOOL LAW/THREE CREDITS

610. A study of the legal aspects of education with an emphasis on the Federal and State constitutional provisions regulating education, case law, and the legal and ethical rights and responsibilities of teachers and students. Attention will be given to current developments to include such topics as disabilities, religion in the schools, academic freedom, corporal punishment, negligence (and other torts), and dress codes. Students will make seminar presentation.

EDU SCHOOL FINANCE/THREE CREDITS

611. This course is designed to develop an understanding and a working knowledge of theories and practices of school finance. Emphasis is given to the practical aspects of budgeting and of laws and policies that govern how schools are financed.

EDU R2S FOUNDATIONS OF READING/THREE CREDITS

612. An overview of reading and its curricular implications. Emphasis is placed on current trends and related methodologies as well as methods for observing analyzing and evaluating current reading practices in place in schools. The overall goal of this course is to equip individuals with the knowledge that will help them make intelligent curriculum/instructional decisions and to lead educators in effective change efforts.

EDU R2S INSTRUCTIONAL PRACTICES

613. THREE CREDITS

Demonstration and critical evaluation of teaching strategies and materials in reading.

EDU R2S ASSESSMENT OF READING

614. THREE CREDITS

A survey of formative and summative tools for assessing students' literacy needs at the school, classroom and individual level for the purpose of

planning effective instruction. Special emphasis will be placed on the struggling reader and how to address individual needs.

EDU READING INSTRUCTION AND ASSESSMENT

615. FOR DIVERSE LEARNERS/THREE CREDITS

Seminar and supervised field experience focusing on assessing and meeting the needs of small groups of students as readers.

EDU ADVANCED STUDIES IN LITERACY

616. COACHING/THREE CREDITS

Developing and guiding the reading program is the focus of this course. Design, management, and evaluation of reading programs at the classroom, school, or district levels.

EDU CURRICULUM AND INSTRUCTION:

617. TRENDS AND ISSUES/THREE CREDITS

Prerequisite EDU 620. This course is designed to acquaint students with the relevant trends and Issues in curriculum and instruction. Attention will be given to educational theory as it relates to trends and Issues. The emphasis will be on examination of specific educational theory and It's application In the public school setting. Students will also explore the change process in detail as it applies to curriculum work. The overall goal of this course Is to equip Individuals with the knowledge that will help them make intelligent curriculum instructional decisions and to lead educators in effective change efforts.

EDU R2S CONTENT AREA READING AND WRITING FOR

618. EARLY CHILDHOOD AND ELEMENTARY TEACHERS/ THREE CREDITS

This course is designed to provide the content literacy knowledge and skills for PreK-12th grade teachers and focuses on the literacy and learning skills that form the foundation for present and future academic success of students. All children require many opportunities to read, write and think if they are to become strategic readers, proficient writers, and critical and creative thinkers. In this course, teachers will closely examine the nature and significance of literacy learning and the critical aspects of literacy development. They will learn ways to integrate literacy skills and strategies in the content areas.

EDU THEORIES AND DESIGNS IN

619A. ACTION RESEARCH/THREE CREDITS

Candidates gain an understanding of theories and practice in action research. Subsequently, candidates identify a question about their own teaching/coaching/educational practice, review the current research literature, develop a plan to collect data, and submit a research proposal. **This course**

needs to be taken in the Fall term, with EDU619B taken in the Spring term of the same academic year.

EDU ACTION RESEARCH IMPLEMENTATION

619B THREE CREDITS

Prerequisite EDU619A. Candidates implement their proposed study, collect and analyze data, identify emergent themes, and determine plans of action based upon their findings. Candidates write a research paper and present their project and their findings to the class. At each stage of candidates' inquiry, the course instructor and peer research groups provide feedback. Undertaking an action research inquiry into one's own teaching requires courage because the subject of scrutiny is oneself and the fallibility of one's current practices. Therefore, it is essential that candidates have the support of the learning community while facing the challenge of improving their own pedagogy, and, in turn, the learning and achievement of their students. Because candidates greatly benefit from having a trusted, safe community through which to explore the improvement of their teaching and practice, this course will not only evaluate the candidate's performance on the basis of the successful completion of the action research project, but candidate will also be evaluated on their contributions to class discussions, and, in particular, to their research groups. The instructor will organize candidates into research groups after the first several weeks of the semester. **This course needs to be taken in the Spring term, with EDU619A taken in the Fall term of the same academic year.**

EDU CURRICULUM DEVELOPMENT/

620. THREE CREDITS

A course that examines the underlying principles of curriculum building as they contribute to the process of making complete and appropriate curriculum design. An historical perspective, evaluation strategies, and management and implementation of curriculum will be included.

EDU EDUCATIONAL RESEARCH AND EVALUATION

621. OF INSTRUCTION/THREE CREDITS

This course is designed to help teachers and administrators understand research design and evaluation procedures in education. Attention is given to theory building, the research process and types of research, tests and test scores, measurement and evaluation of teaching effectiveness, and contemporary issues in research and evaluation.

EDU INSTRUCTIONAL DESIGN/THREE CREDITS

623. This course will examine the research on effective instruction. It will explore various models of instruction. The goal is to give future instructional leaders a knowledge base of instructional models in

order to design and implement district staff development and also to work with teachers individually. Students must have had at least one introductory course in elementary or secondary curriculum in either their undergraduate or master's program.

EDU DIRECTED INDEPENDENT STUDY IN

690. SPECIAL TOPICS/THREE CREDITS

A special topics independent study course for advanced graduate students in such areas as school administration and supervision.

EDU INTERNSHIP IN CURRICULUM AND

699. INSTRUCTION ADMINISTRATION/
SIX CREDITS

This internship is designed to help practicing and prospective curriculum/instruction coordinators apply their knowledge of administering curriculum changes and staff development at the district office or school level. The intern works under the tutelage of a building or district administrator and the instructor on assigned projects in each of six areas dealing with curriculum and instruction. Interns will spend 60 hours in a public school setting working on various aspects of curriculum and instruction. Interns will attend five seminars to discuss their work with the instructor.

EDU SCHOOL DISTRICT BUDGET MANAGEMENT/
701. THREE CREDITS

The overall purpose of this course is to give the potential district level administrator the skills needed to develop, present, and manage a district level budget. The potential district administrator will gain an understanding and working knowledge of the district budgeting process, local, state, federal legislation, and other funding budgets pertaining to school district finance, accounting practices, and other operational areas supporting instruction (maintenance, food service, transportation, and technology Infrastructure). The potential district administrator will gain an understanding of the political influences, community involvement, and other leadership groups and councils which affect the budgeting processes of a school district.

EDU EDUCATIONAL POLICY ANALYSIS/

703. THREE CREDITS

The course is an introduction to policymaking in education emphasizing local and state level policy information. The course presents a theory-based approach to understanding and analyzing the development and implementation of national, state, and local policies that impact public education. The course is valuable to school and district administrators, district and state-level policymakers, public education advocates, and those pursuing

academic research in areas related to public policy analysis.

EDU SCHOOL FACILITIES/THREE CREDITS

710. This course is designed to provide an understanding of the school facilities process. The study of school facilities will be done from a philosophical, historical, practical and sequencing of the construction process. The course will emphasize the role and responsibilities of the school principal, district office, and board of education in the planning, construction and management of school facilities. It includes the study of problems and procedures utilized in a comprehensive approach to planning and constructing school plants, the roles of personnel involved, and the problems related to the long term financing of facilities. The course is intended to prepare leaders in educational agencies responsible for facility planning and construction.

EDU CURRICULUM LEADERSHIP/THREE CREDITS

715. Curriculum Leadership is a study of curriculum leadership theory, practice, and research. This course is designed to assist the professional educator with acquiring the knowledge, skills, and dispositions essential for providing curriculum leadership within his/her educational community.

EDU THE SUPERINTENDENCY/THREE CREDITS

720. This course is designed to provide opportunities to develop the administrative and supervisory knowledge and skills that are considered essential to successful administration of school districts and educational organizations. The course provides students with opportunities to apply the knowledge and skills learned in the course to actual administrative problems and processes.

EDU ADVANCED EDUCATIONAL RESEARCH/

750. THREE CREDITS

Advanced Educational Research will provide the candidate with knowledge, skills, and attitudes necessary to conduct original quantitative research in the behavioral sciences. Building upon the basic interpretive and analytical skills acquired in EDU 621, this course requires candidates to apply those skills, to acquire higher-level research and evaluation skills, and to conduct empirical investigations within the public school system. Candidates are required to show proficiency in writing research proposals, reviewing the research literature, designing various types of studies, such as experimental, correlation, ex post facto, surveys, etc., applying the appropriate statistical data analysis procedures, and drawing conclusions from the investigations.

EDU THE SUPERINTENDENCY INTERNSHIP/
780. SIX CREDITS

A/B This six-hour superintendency internship course is designed to provide a variety of field experiences over a 6 month period in a district superintendency. This course is intended to provide candidates with an awareness of real work experiences related to the position of superintendent. In addition, this field-experience offers the candidate experiences related to other positions in central office administration.

SPECIAL EDUCATION

SED INTRODUCTION TO EXCEPTIONAL

500. LEARNERS /THREE CREDITS

This course is designed to familiarize the student with the wide range of intellectual, emotional, physical, and psychological problems characterizing exceptional children and youth. Some attention is given to the nature and scope of special education programs and services, community resources, and rehabilitation.

SED INTRODUCTION TO EARLY CHILDHOOD

502. SPECIAL EDUCATION/THREE CREDITS

Teachers of preschool children with special needs require specialized preparation in order to effectively provide quality services within this unique classroom setting. This course will provide students with practical application skills for classroom teaching as well as address current issues that are common to an early childhood special needs classroom.

SED IDENTIFICATION AND ASSESSMENT OF

503. PRESCHOOL SPECIAL NEEDS CHILDREN/
THREE CREDITS

A course dealing with the needs of children with delayed development .Students will familiarize themselves with disorders and established risks commonly found in these children.

SED PRESCHOOL SPECIAL NEEDS CURRICULUM

504. AND CLASSROOM MANAGEMENT/
THREE CREDITS

An examination of the adaptive needs of special preschool children concerning the full domains of curriculum and developmentally appropriate rules for preschool classes.

SED BEHAVIOR AND CLASSROOM MANAGEMENT/

505. THREE CREDITS -- Online

This course provides graduate students with the opportunity to design positive classroom management alternatives. It is a prerequisite for the student teaching experience. Students will acquire skills in a variety of areas which include: 1) Assertive Discipline, 2) Questioning and Communication Skills,

3) Motivation Strategies, 4) Cooperative Learning. A practicum is required.

SED INTRODUCTION TO CUED SPEECH/

510. THREE CREDITS

The course is designed to prepare participants to be able to apply Cued Speech theory and demonstrate cueing and cued reading skill. This course has application for special education teachers, speech and language pathologists, audiologists, and kindergarten and first/second grade teachers using a phonics approach to teaching reading.

SED DIRECTED STUDENT TEACHING:

512f. LEARNING DISABILITIES/NINE CREDITS

This course, which integrates theory and practice, is offered as a culminating experience of the initial certification program. The 60-day course includes observation, participation and directed teaching experience in a local school. Conferences with the College supervisor and the cooperating teachers and attendance at such seminars as the ADEPT/Student Teaching Orientation are required. The student teacher will be evaluated using the state-adopted ADEPT evaluation. Students must stay in touch with their advisers. Grading is on a pass/fail basis. **Grading is on a pass/fail basis. Offered during spring term and occasionally in fall term. Course fee.**

SED DIRECTED STUDENT TEACHING:

512g. INTELLECTUAL DISABILITIES/NINE CREDITS

This course, which integrates theory and practice, is offered as a culminating experience of the initial certification program. The 60-day course includes observation, participation and directed teaching experience in a local school. Conferences with the College supervisor and the cooperating teachers and attendance at such seminars as the ADEPT/Student Teaching Orientation. The student teacher will be evaluated using the state-adopted ADEPT evaluation. Students must stay in touch with their advisers. **Grading is on a pass/fail basis. Offered during spring term and occasionally in fall term. Course fee.**

SED FOUNDATIONS OF AUTISM SPECTRUM DISORDER

521. THREE CREDITS

The Foundations of Autism Spectrum Disorders course focuses on autism and related disorders. Students will study identification of ASD and other related disabilities; characteristics of learners with ADS; assessment for ASD; factors that affect learning development; educational intervention strategies and learning environment; foundation of communication, social interventions; and behavior management.

SED PRACTICAL ADAPTATIONS AND INCLUSION FOR
522. STUDENTS WITH AUSTISM SPECTRUM DISORDER
(ASD)/THREE CREDITS

The goal for the course in practical adaptations is to support students with ASD and improve their learning. Modifications involve changes in the general education curriculum, course content, teaching strategies, manner of presentations, or timing that are needed for students with ASD in the inclusive classroom. Accommodations are applied to the curriculum and instruction and assessment. Accommodations do not change the content but rather provide 'the extension ladder' for students with ASD to get where they need to be. FALL TERM

SED SPEECH, LANGUAGE AND COMMUNICATION
523. DEVELOPMENT IN AUSTIM/THREE CREDITS

Students will study speech, language and communication development such as biological bases of language development; brain development and language development; foundations of language development in domain-general skills and communicative expression; social and communicative foundations of language development; the communicative function of speech; social cognitive skills; structural abnormalities relevant to language development in autism; functional abnormalities in language processing in autism; implications of the neurobiological differences for identification and intervention.

SED BEHAVIOR MANAGEMENT IN AUSTIM SPECTRUM
524. DISORDERS (ASD)/THREE CREDITS

This course introduces the causes and diagnosis of autism, scientific validation, applied behavior analysis, and ethical treatment. This course covers the application of specific behavioral teaching procedures, including prompting, reinforcement, shaping, chaining, error correction and generalization methods, and the development of instructional plans. Emphasis is place on procedures and plans to teach communication, social, self-help and per-academic skills. Application of such methods in inclusive classrooms settings is also considered.

SED METHODS AND PRACTICUM IN AUTISM SPECTRUM
525. DISORDERS (ASD)/THREE CREDITS

This course will provide teachers and other professionals with tools and strategies to implement effective teaching practices for students with ASD. Students are inspired to become highly skilled and knowledgeable of the importance of family partnerships in the education and treatment of students with ASD, as well as the challenges and solutions for including students with marked differences in behavior, sensory needs, and communication ability. Students will master teaching aids such as web-based resources, graphic organizers,

and other strategies. The most current information in the fields of evidence-based practices will be provided through the course.

SED SPECIAL EDUCATION LAW
526. THREE CREDITS

The course features sound, practical help for keeping on top of the issues involved in the highly litigated area of special education. Teachers, educational administrators, and other professionals can learn how to ensure a free, appropriate public education for students with disabilities. They will learn the legal history of special education, get information about legal developments in special education that have occurred in the courts and in the federal government, gain current legal information that will help to keep them aware of developments in this rapidly changing field, and ensure that they are armed with the information they need to develop legally correct and educationally appropriate special education programs. This course will guide professionals in developing legally sound and educationally appropriate special education programming. SPRING TERM

SED CONSULTATIVE COLLABORATION SKILLS
530. SPECIAL EDUCATION TEACHERS/
THREE CREDITS

As the field of special education changes to incorporate the concepts of mainstreaming, inclusion, and less reliance on pull-out programs, the role of the special education teacher is being redefined. This course is designed to explore consultative collaboration, various models for its implementation, needed communication skills, effective instructional practices, and modification of instruction/materials/evaluation methods to meet the needs of students through collaborative models.

SED TRENDS AND ISSUES IN SPECIAL
534. EDUCATION/THREE CREDITS

This course is designed for professionals involved in the education of exceptional children and for other professionals interested in this field. The course will include presentations and discussions of some of the most current topics in special education today, the more salient issues related to the topics, and developing trends and issues.

SED FOUNDATIONS OF EDUCATION: DEAF AND
550. HARD OF HEARING/THREE CREDITS

An introductory course on the history, philosophies, and current trends and issues, and models of education for students who are deaf and hard of hearing. The course focuses on the impact of deafness on the psychological, sociological and vocational development of individuals with hearing losses. It

- includes methods of guidance, support, and referral for parents.
- SED READING ASSESSMENT AND INSTRUCTION:
551 DEAF AND HARD OF HEARING/THREE CREDITS
Major credit. Prerequisites: SED550. This course acquaints the student with the nature and problems related to reading for student who are deaf and hard of hearing. It include topics including assessments, reading development theories, instructional practices and reading curricula designed specifically for deaf and hard of hearing students. The course involves a three-hour clinical. *Offered Fall Term.*
- SED AUDIOLOGY AND SPOKEN LANGUAGE DEVELOPMENT
553. THREE CREDITS
An introduction to the fundamentals of hearing, hearing disorders, and the administration and interpretation of tests for auditory acuity. Emphasis is focused on the physics of sound, physical characteristics of the speech and hearing mechanisms, and the pathology, etiology, and treatment of hearing loss. This includes practical preparation in the use and care of hearing aids and amplification systems.
- SED TEACHING OF LANGUAGE: DEAF AND
555. HARD OF HEARING/THREE CREDITS
Prerequisite: SED 550. A course designed to acquaint the student with the nature and problems of language acquisition in persons who are deaf and hard of hearing. Various theories, methods, and materials for the teaching of language are covered.
- SED SPEECHREADING AND AUDITION/
556. THREE CREDITS
Prerequisite: SED 550. A course designed to familiarize the student with the techniques for teaching persons who are deaf and hard of hearing how to speech read and make maximum use of their residual hearing.
- SED AUGMENTATIVE COMMUNICATION:
560. LANGUAGE INTERVENTION STRATEGIES FOR THE INTELLECTUALLY AND PHYSICALLY DISABLED/THREE CREDITS
This course is designed to acquaint the student with methods and materials to enhance and elicit interactive communication with handicapped students. This course introduces methods, materials, and techniques for engineering an interactive symbolic communication classroom. The student will learn about current trends, technology, and software.
- SED LANGUAGE DEVELOPMENT & DISABILITIES
561 THREE CREDITS
Co-requisite or Prerequisite: SED500 This course acquaints the prospective teacher in Learning Disabilities and Intellectual Disabilities with knowledge of: typical and atypical language development; the influence of culture in ways of communicating and behaving; strategies to enhance language development and communication skills for students with disabilities; and strategies and resources that facilitate understanding of subject matter for individuals with exceptional learning needs whose primary language is not English, or for students who require alternative and augmentative communication system(s).
- SED SPECIAL TOPICS IN SPECIAL EDUCATION/
570. THREE CREDITS
A graduate level course in specific areas of special education. *May be taken more than once.*
- SED ASSESSMENT OF EXCEPTIONAL LEARNERS/
576. THREE CREDITS - Online
This course is required for all students majoring in special education and deals with the wide variety of individual and group tests designed to assess children with intellectual, learning, emotional, and hearing disabilities.
- SED INTRODUCTION TO INTELLECTUAL
580. DISABILITIES/ THREE CREDITS
Prerequisite: SED 500. This course is designed to acquaint the prospective teacher with the psychological development and issues associated with an intellectual disability. Attention is given to recent developments and research in this area.
- SED CLINICAL II: PRACTICUM IN INTELLECTUAL
582a. DISABILITIES/THREE CREDITS
Prerequisite: SED 500, SED 580, and SED 586. This course is designed to acquaint students with the characteristics, behavior, and learning styles of students with intellectual disabilities in a special education classroom. *Sign-up deadlines are involved. Check with your adviser. Pass/Fail*
- SED CLINICAL II: PRACTICUM IN LEARNING
582b. DISABILITIES/THREE CREDITS
Prerequisites: SED 500, SED 595, SED 596. This course provides students an opportunity to observe and work with children with learning disabilities in a special education classroom. *Sign-up deadlines are involved. Check with your adviser. Pass/Fail*

SED CLINICAL II: PRACTICUM IN EMOTIONAL
582c. DISABILITIES/THREE CREDITS

Prerequisites: *SED 500, SED 597, SED 598.* This course provides students an opportunity to observe and work with children, with emotional disabilities in a special education classroom. **Sign-up deadlines are involved. Check with your adviser. Pass/Fail**

SED EDUCATIONAL PROCEDURES FOR
586. INTELLECTUAL DISABILITIES/
THREE CREDITS

Prerequisites: *SED 500 and SED 580.* The curriculum and techniques of teaching are studied in relation to teaching students with intellectual disabilities.

SED INTRODUCTION TO LEARNING
595. DISABILITIES/ THREE CREDITS

Prerequisite: *SED 500.* This course is a study of learning disabilities affecting the educational development of the exceptional child. Emphasis is placed on the definition of, identification and classification of, theories of, and educational approaches to specific learning disabilities.

SED EDUCATIONAL PROCEDURES FOR
596. LEARNING DISABILITIES/THREE CREDITS

Prerequisites: *SED 500 and SED 595.* This course deals with materials and methods for teaching children who have particular learning disabilities. Normally, students will have completed EDU 595 before enrolling in this course.

SED INTRODUCTION TO EMOTIONAL
597. DISABILITIES/THREE CREDITS

Prerequisite or co-requisite: *SED 500.* An introduction to emotional disabilities including; causes and characteristics of emotional and behavioral disorders, and related learning problems, intellectual disabilities, and cultural disadvantage.

SED EDUCATIONAL PROCEDURES FOR
598. EMOTIONAL DISABILITIES/THREE CREDITS

Prerequisites: *SED 500 and SED 597.* An introduction to methods of therapy, management techniques, and educational materials used with children with emotional disabilities.

PROFESSIONAL LEADERSHIP

PLP LEADERSHIP THEORY/THREE CREDITS

800. Will introduce participants to current theories in leadership that may be applied to a variety of different professions.

PLP LEGACIES IN LEADERSHIP/THREE CREDITS

805. Will introduce participants to the history of leadership and individual leaders in a variety of different professions. It will link leadership theory with a study of individual leaders.

PLP ORGANIZATIONAL THEORY/THREE CREDITS

810. This course will introduce a participants to the history of organizational theory and its application to a variety of different professions.

PLP PERSONNEL THEORY/THREE CREDITS

815. This course will introduce participants to personnel theory and its application to a variety of different professions.

PLP CURRENT ISSUES IN LEADERSHIP/THREE CREDITS

820. This course will introduce participants to current issues in leadership and will lead to them selecting a topic to begin their doctoral research.

PLP WRITING FOR PROFESSIONALS/THREE CREDITS

825. This course will familiarize participants with the most recent version of the American Psychological Association's manual and prepare them to begin writing a dissertation using its style requirements.

PLP CULTURAL DIVERSITY AWARENESS/THREE CREDITS

830. This course will introduce participants to current issues in cultural diversity awareness in a variety of professional settings.

PLP QUALITATIVE RESEARCH/THREE CREDITS

835. This course will introduce participants to qualitative research methods and present an opportunity to develop the literature review for the topic selected in the Current Issues in Leadership class.

PLP ACTION RESEARCH/THREE CREDITS

840. This course will introduce participants to the basics of action research in their own professional context.

PLP DATA ANALYTICS/THREE CREDITS

845. This course will introduce participants to data analytics in a variety of different professions.

PLP COMMUNITY RELATIONS/THREE CREDITS

850. This course will introduce participants to community relations and its uses in a variety of different professions.

PLP PROFESSIONAL COMMUNICATION/THREE CREDITS

855. This course will introduce participants to the theory and practice of effective communication within a variety of professions.

PLP TECHNOLOGY FOR PROFESSIONALS/THREE CREDITS

860. This course will cultivate participants' roles as digital

leaders by introducing them to key technology-focused topics and current technology available in a variety of different professions.

PLP REPORTING RESEARCH RESULTS/THREE CREDITS

865. This course will introduce the reporting of research results in a variety of different professions.

PLP LEGISLATIVE DECISION MAKING/THREE CREDITS

870. This course will introduce participants to legislative decision-making in general and in the state of South Carolina in particular.

PLP ENTREPRENEURIAL THEORY/THREE CREDITS

875. This course will introduce participants to entrepreneurial theory in a variety of different professions.

PLP RESEARCH ANALYSIS AND RECOMMENDATIONS

880. /THREE CREDITS

This course will introduce participants to analyzing research, reaching conclusions, and creating recommendations from these conclusions in a variety of different professions.

PLP TIME AND PROJECT MANAGEMENT/THREE CREDITS

885. This course will introduce participants to time and project management strategies in a variety of different professions.

PLP DOCTORAL CAPSTONE/6 CREDIT HOURS

890. This course will provide time to edit the chapters of the dissertation into a coherent whole. Candidates will prepare for and then present the dissertation in their doctoral defense.

ENGLISH

ENG SPECIAL TOPICS IN MEDIEVAL LITERATURE/

500. THREE CREDITS

English Literature to 1500 is a study of Old and Middle English literature (exclusive of Chaucer) in translation. The course includes significant authors, works, themes, and genres of the two periods as well as important movements and events affecting that literature.

ENG STUDIES IN CHAUCER/THREE CREDITS

501. This course is a study of selected works of Geoffrey Chaucer. The concentration will be on his two major works: *The Canterbury Tales* and *Troilus and Criseyde*. While the concentration of classroom discussion will be on the literary texts, an understanding of various 14th century concerns will be integral to the course. **(GEP, major, minor, elective credit)**

ENG ARTHUR AND THE MATTER OF BRITAIN/

502. THREE CREDITS

The story of Arthur and his followers has fascinated people for almost fifteen hundred years. In the middle ages it was the most significant secular subject in "history" and literature, and its appeal to the imagination has persisted through the centuries down to our own time. This course is an introduction to the story of the origins and development of the Arthurian legend as it has been presented in history and literature **(GEP, major, minor, elective credit)**

ENG ENGLISH LITERATURE TO 1500/

503. THREE CREDITS

English Literature to 1500 is a study of Old and Middle English literature (exclusive of Chaucer) in translation. The course includes significant authors, works, themes, and genres of the two periods as well as important movements and events affecting that literature.

ENG WORLD LITERATURE/THREE CREDITS

505. A study of literature from around the world. Course of study may look at specific geographical areas, for example Africa, or may more typically combine literatures from a variety of cultures.

ENG TOPICS IN RENAISSANCE STUDIES/

510. THREE CREDITS

A study of selected texts and themes that reflect and illuminate the English Renaissance. These may include the *Utopia*, the *Faerie Queen*, *Paradise Lost*, the drama of Marlowe and Ben Jonson, and the poetry of John Donne.

ENG ADOLESCENT LITERATURE/ THREE CREDITS

515. Designed especially for students preparing to teach at the secondary school level. A combination method and subject matter course planned to evaluate and read the literary works which best relate to the high school student's experience and training.

ENG SHAKESPEARE/THREE CREDITS

520. A study of Shakespeare's major plays.

ENG STUDIES IN SINGLE AUTHOR/

525. THREE CREDITS

This course will focus on the works of a single important author (in fiction or poetry) in either British or American literature. The author's body of work will be considered alongside literary and cultural conditions that contribute to the significance of the writer. Writers may include F. Scott Fitzgerald, Virginia Woolf, Walt Whitman, Charles Dickens, James Joyce, Flannery O'Connor, and others.

ENG EIGHTEENTH CENTURY STUDIES/

530. THREE CREDITS

A study of eighteenth-century culture through literature. This look at the Enlightenment may include both English and American pieces as well as selected European works.

ENG NINETEENTH CENTURY BRITISH

540. LITERATURE/THREE CREDITS

A study of nineteenth-century literature. Topics may include Romanticism, Victorian literature and genre studies such as the novel.

ENG NINETEENTH CENTURY AMERICAN

550. LITERATURE/THREE CREDITS

A study of major movements in American literature from 1800–1900 (Romanticism, Transcendentalism, Realism and Naturalism). Authors studied may include Emerson, Fuller, Thoreau, Douglass, Hawthorne, Melville, Whitman, Twain, James, Chopin, Wharton and Dubois.

ENG TWENTIETH CENTURY BRITISH

560. LITERATURE/THREE CREDITS

Study of major movements and authors in British fiction since the end of the nineteenth century.
(GEP, major, minor, elective credit)

ENG TWENTIETH CENTURY AMERICAN

561. LITERATURE/THREE CREDITS

Study of major movements and authors in American fiction since the end of the nineteenth century.
(GEP, major, minor, elective credit)

ENG TWENTIETH-CENTURY POETRY/

565. THREE CREDITS

Development of poetry since 1900, including such figures as Yeats, Eliot, Moore and Brooks.

ENG WOMEN WRITERS/THREE CREDITS

570. Topics in creative writing by women. Topics may include American Feminist Literature; Reading and Writing Women, women writers within certain periods and cultural contexts; and specific themes such as women and art.

ENG SPECIAL TOPICS IN LITERATURE/

580. THREE CREDITS

A study of particular time periods, geographical areas, cultural milieus, writers or themes. Examples of topics are Southern Literature, Gendered Frontiers and Americans in Paris.

ENG GENRE STUDIES/THREE CREDITS

590. A concentrated study of a chosen literary genre.

Sample topics include tragedy, the novella and modern drama.

ENG ADVANCED COMPOSITION/THREE CREDITS

591. A study of the principles of rhetoric, syntax, and modern usage. Emphasis in writing assignments will be on expository forms. Assigned readings from the classical and modern rhetoricians.

ENG CREATIVE WRITING: POETRY/

592. THREE CREDITS

Prerequisite: Introduction to Creative Writing or permission of instructor. Instruction in the writing of poetry. Student poetry will be discussed in a workshop situation.

ENG CREATIVE WRITING: FICTION/

593. THREE CREDITS

Prerequisite: Introduction to Creative Writing or permission of instructor. Instruction in the writing of fiction. Fiction will be discussed in a workshop situation.

ENG LITERARY CRITICISM/THREE CREDITS

594. A study of the important texts of literary criticism, as well as the practice of evaluation and literary analysis. Attention will also be given to the study of research methods. **Required of all candidates for the M.Ed in English. Offered in alternate years.**

ENG HISTORY OF THE LANGUAGE/

595. THREE CREDITS

A study of the development and principles of the English language. **Offered in alternate years.**

ENG MODERN ENGLISH GRAMMAR/

596. THREE CREDITS

A linguistic approach to the study of English grammar with concentration on traditional, structural, and transformational grammars. **Offered in alternate years.**

ENG SPECIAL TOPICS IN WRITING/

597. THREE CREDITS

An upper-level course for students who wish to focus on one aspect of writing. Topics may include The Teaching of Writing, Peer Consulting in Writing (for Writing Center staff), Creative Non-Fiction, and the teaching of creative writing.

ENG FEATURE WRITING/THREE CREDITS

599. **Prerequisite: ENG 294 or permission from the instructor.** Study in advanced feature writing techniques (human interest story, personality profile,

travel story and special event story).
Lecture/workshop format.

FOREIGN LANGUAGE

FRE/ FOREIGN LANGUAGE STUDY SEMINAR

SPN ABROAD/THREE CREDITS

565. For 565 level credit to be granted students must have previously completed FRE/SPN 202 or its equivalent in the language studied. Students will live in the country of the target language, studying the language and discussing important topics on culture and contemporary life. Grades in the course will be determined by the native language teacher in cooperation with the Converse professor, based on class participation, tests, and graded assignments.

GEOGRAPHY

GEO GEOGRAPHY OF WORLD RESOURCES

500. THREE CREDITS

A course in world regional geography which emphasizes the historical, political, economic, and environmental issues of the various regions of the globe.

MASTER IN MANAGEMENT IN HEALTHCARE MANAGEMENT

MHA HEALTH CARE DELIVERY SYSTEM/THREE CREDITS

600. This course focuses on the health care delivery systems in the United States and Internationally. Specifically, students will learn about health care economics, policy, accountable care organizations, quality outcomes and other relative health care related aspects.

MHA HEALTH CARE EPIDEMIOLOGY AND POPULATION

605. HEALTH/THREE CREDITS

This course is designed to provide students with detailed understanding of community and public health epidemiology concepts and issues. This course covers population health management, disease management, public health services and ethical issues within public health sectors.

MHA HEALTH CARE LAW AND COMPLIANCE/

610. THREE CREDITS

This course focuses on the health care legal, ethical and compliance issues within a health care setting. Specifically issues such as risk management, regulatory, compliance, malpractice and other legal issues.

MHA HEALTH CARE ADMINISTRATION AND LEADERSHIP

615. THREE CREDITS

This course is to provide a basic study of the U.S. health care system; fundamental administration and leadership requirements and the various operational components of a complex healthcare system. Students will learn effective and practical healthcare administration and leadership principles for managing with in a healthcare system.

MHA FINANCE AND REIMBURSEMENT/THREE CREDITS

620. This course is designed to give students a practical approach and exposure to healthcare finance and accounting. Specifically, health care industry is unique and specialized with financial methods and accounting.

HISTORY

I. AMERICAN HISTORY

HST AFRICAN-AMERICAN HISTORY/

506. THREE CREDITS

A survey of African-American history from colonial times to the present.

HST THE COLONIAL AND REVOLUTIONARY

508. ERA 1607–1783/THREE CREDITS

A study of the founding and development of America.

HST THE NEW NATION, 1783-1840/THREE CREDITS

512. A study of the United States from the end of the Revolution through the Jacksonian Era.

HST THE ERA OF THE CIVIL WAR, 1840-1876/

521. THREE CREDITS

A study of Westward expansion, the Old South, the abolitionist crusade, the Civil War, and Reconstruction.

HST THE AGE OF REFORM, 1876-1920/

522. THREE CREDITS

A study of the United States from 1876 to 1920. Topics covered include the growth of big business, the Populist Movement, Imperialism, Progressivism, and World War I.

HST AMERICAN WEST/THREE CREDITS

525 A survey of the era of European and American settlement, conquest, and early development of the American West, from the sixteenth century to the early twentieth century. Topics will include exploration, the experience of Native American peoples; the world of trappers, cowboys, miners, and wagon trains; and the impact of settlement on the environment.

HST AMERICA BETWEEN THE WARS, 1919-1945/
540. THREE CREDITS
A study of the United States from the end of World War I through the end of World War II.

HST RECENT UNITED STATES, 1945 TO THE
541. PRESENT/THREE CREDITS
A study of the United States from the end of World War II to the present.

HST THE CIVIL RIGHTS ERA/THREE CREDITS
542. A study of the black civil rights movement from the early 1950's through the 1970's and beyond.
Crosslisted with POL 542.

HST WOMEN IN AMERICAN HISTORY/
545. THREE CREDITS
A study of women in American history from The Colonial Era to the present.

HST AMERICAN FOREIGN POLICY/
555. THREE CREDITS
A study of the institutions and functioning of American foreign policy/national security decision making as well as of selected topics of Cold War and contemporary events.

II. EUROPEAN HISTORY

HST TSARIST RUSSIA/THREE CREDITS
510. A study of the beginnings of Russian history and of the Tsarist period to 1894.

HST ENGLISH HISTORY, 1450-1714/THREE CREDITS
518. From the late Medieval era through the end of the Stuart Dynasty.

HST ENGLISH HISTORY, 1714 TO THE PRESENT/
519. THREE CREDITS
A survey of the history of England from the beginning of the Hanoverian Dynasty to the present.

HST MODERN RUSSIAN HISTORY AND POLITICS/
520. THREE CREDITS
A political history of the evolution of Russia from the early 19th century through the present and an analysis of contemporary Russian politics and foreign policy. Attention is also given to the contemporary politics of countries that were formerly part of the Soviet Union.

HST THE AGE OF SHAKESPEARE/THREE CREDITS
530. A study of a selection of Shakespeare's plays within the context of Tudor and early Stuart history. In addition to class lectures and discussions, students will attend productions of the Royal Shakespeare

Company in London and Stratford and visit sites connected with the history of the time.

HST RENAISSANCE AND REFORMATION/
551. THREE CREDITS
A survey of European history from 1350 to 1648.

HST THE AGE OF THE ENLIGHTENMENT/
552. THREE CREDITS
A survey of European history from 1648 to 1789.

HST THE MIDDLE AGES/THREE CREDITS
561. A general survey of the Middle Ages from the fall of Rome to the Renaissance. Emphasis will be upon political, institutional, ecclesiastical, and cultural history.

HST EUROPE; 1870-1918/THREE CREDITS
562. A study of the major countries and trends in Europe in the late nineteenth and early twentieth centuries. Coverage ends with the background and significance of World War I.

HST EUROPE SINCE WORLD WAR I/
563. THREE CREDITS
Europe from the Paris Peace Conference (1919) to the present.

HST MODERN GERMAN HISTORY/THREE CREDITS
564. Political, social and cultural history from 1815 to the present.

HST PROBLEMS IN BRITISH HISTORY/
565. THREE CREDITS
Several topics will be selected for study in depth. Among these will be the historical evolution of the British parliamentary system, the Irish question in British history, and an investigation of the current political and economic situation. The selection of topics will vary during successive offerings.

HST BRITISH EMPIRE AND COMMONWEALTH/
566. THREE CREDITS
A history of the British Empire in America, Asia, Africa, and Australia/New Zealand.

HST COLONIAL LATIN AMERICA/THREE CREDITS
577. A study of Latin America from its pre-Columbian origins to the collapse of the Spanish Empire in the 1820s.

III. NON-WESTERN HISTORY

HST WOMEN'S LIVES IN ASIAN AND
502. AFRICAN CULTURES / THREE CREDITS
A readings course on women's lives in various non-Western traditional cultures.

HST MODERN CHINA /THREE CREDITS

515. A survey of modern Chinese history with emphasis upon the nineteenth and twentieth centuries.

HST BRITISH EMPIRE AND COMMONWEALTH/

566. THREE CREDITS

A history of the British Empire in America, Asia, Africa and Australia/New Zealand.

HST ISLAMIC AND MIDDLE EAST POLITICS/

570. THREE CREDITS

An introduction to Islamic politics and to the comparative and development issues of the Arab world and the larger Middle East. **The approach will be historical as well as contemporary.**

HST THE ARAB-ISRAELI CONFLICT

574. THREE CREDITS

A study of the modern conflict over the region of Palestine. The course will examine the religious, cultural, and historical backgrounds of the combatants; the troubled heritage of the Ottoman and British Empires in the region; Zionism; terrorism and counter-terrorism; the establishment and expansion of the state of Israel; the wars between Arabs and Israelis; the experience and resistance of Palestinian Arabs; and attempts to make peace.

HST THE VIETNAM EXPERIENCE/

575. THREE CREDITS

A study of the historical background of the Vietnam War with assessment of the American experience in Vietnam. Emphasis is on Vietnam as a case study in the American foreign policy/national security process. Attention is given to the "lessons of Vietnam" and to continuing contemporary events in Southeast Asia.

HST COLONIAL LATIN AMERICA/THREE CREDITS

577. A study of Latin America from its pre-Columbian origins to the collapse of the Spanish Empire in the 1820s.

IV. ADVANCED STUDY

HST SPECIAL TOPICS IN HISTORY/

591. THREE CREDITS

A course on a special topic not in the regular curriculum. If the topic is different, the course may be taken more than once for credit.

HST EMPIRES OF THE CARIBBEAN, STUDY (TRAVEL COURSE)

591T.THREE CREDITS

If this is a course addition, please include the type of credit given for this course (e.g. GEP, major, minor, or elective credit, lab fees, prerequisites, and terms offered). GEP history credit and Non-European, Non-

Anglophone North America credit. (The course focuses (as the syllabus shows) on Spanish, French, British, and Dutch imperialism in the Caribbean basin, including northern South America.

MARRIAGE & FAMILY STUDIES

MFS INTRODUCTION TO DIALECTICAL BEHAVIOR

631. THERAPY/THREE CREDITS

This course provides an overview of the biosocial theory and concepts of Dialectical Behavioral Therapy (DBT). This includes theoretical perspectives of Borderline Personality Disorder as well as the etiology of the disorder. Emphasis will be places on basic treatment strategies, assessment, orienting the patient to treatment, and skills training procedures. This course will provide the student with the opportunity to apply the theories of what is considered normal emotion expression, apply the four parts of skills training that are provided to clients participating in DBT treatment, and assess and refer clients who are experiencing parasuicidal and suicidal behaviors. A brief focus will be included on the cultural and gender differences, ethics, religion, and legalities of the client and therapeutic relationship in DBT. The framework for the course will be a family systems approach as much as possible. This course does NOT qualify practitioners to professionally practice DBT. However, this course will serve to familiarize further practitioners interested in post-graduate training through Behavioral Tech, Seattle, W.A., Dr. Marsha Linehan's training organization.

MFS CHILD PSYCHOPATHOLOGY/

633. THREE CREDITS

Required course. This course draws a distinction between aspects of normal child development and factors related to more enduring types of childhood problems and is designed to meet the emergent needs for MFTs to be trained in the area of child and adolescent psychopathology. The essential assessment and treatment issues of the major diagnoses found in childhood will be identified, such as Attention Deficit Hyperactivity Disorder, Oppositional Defiant and Conduct disorders, Depression, Anxiety, and results from pathogenic care of children. The necessity of family therapy approaches to the treatment of these disorders will be a primary focus. Special emphasis will be placed on the importance of understanding and working within a biopsychosocial framework as an effective means of weaving systems thinking into the fabric of the traditional, individually-oriented mental illness assessment and treatment perspective.

MFS SYSTEMS OF FAMILY THERAPY I/
634. THREE CREDITS

Required course. This course and MFS 680 are designed to provide complementary comprehensive surveys of the major models of marriage, couple and family therapy. The combination of these two required courses will address the historical development, theoretical and empirical foundations, and contemporary conceptual directions of the field of marriage and family therapy. The content will enable students to conceptualize epistemological issues in the profession of marriage and family therapy. These two courses are designed so that a student may take either of them first.

MFS MFT MODELS-ADVANCED APPLICATIONS II
635. THREE CREDITS

Prerequisite: MFS 634 or MFS 680. Required course. This course examines and contrasts in detail two major models of family therapy, First, the more process oriented approach, such as the historically based Bowenian model, will be explored. Second, short-term, action-oriented, problem-solving and solution-focused approaches will be examined, emphasizing the work of Haley, Deshazer, and others. An emphasis will be placed on the clinical application of these approaches utilizing either role-play or actual live cases depending upon student accessibility to live casework.

MFS ASSESSMENT & TREATMENT OF SEXUAL ISSUES
636. THREE CREDITS

Prerequisite: MFS 634 or MFS 680. Required course. This course provides an overview of the biological and psychosocial theory of human sexual development. This includes the theoretical perspective of sexuality as well as the sexual anatomy and physiology.

MFS FAMILY THERAPY WITH FAMILIES OF
637. ADDICTION/THREE CREDITS

This course is designed to provide family therapists with knowledge of addiction, co-dependency, and the role of family therapy in the assessment and treatment of these problems from a systematic perspective.

MFS MFT MODELS – ADVANCED APPLICATIONS I
639. THREE CREDITS

Prerequisite: MFS 634 or MFS 680. Required course. This course will provide an overview of the major systemic models including but not limited to structural/strategic, communication, transgenerational, experiential and brief marital and family modes of therapy.

MFS THE DEVELOPMENTAL PROCESS OF
641. THE RESILIENT FAMILY/THREE CREDITS

Required course. Most families pursuing therapy and the therapists who see them are more in tune with the damage model of pathology and dysfunction than with the health and functionality of the resilient family. This course focuses on a more positive resiliency model.

MFS DIAGNOSTICS OF MENTAL DISORDERS IN
642. INTERPERSONAL SYSTEMS/THREE CREDITS

Required course. This course examines DSM5 as the major system for classifying mental disorders, and the reciprocal relationships among these disorders and individual psychosocial and marital and family systems functioning

MFS CULTURAL COMPETENCE AND FAMILY
643. THERAPY/THREE CREDITS

Required course. This course is designed to increase the cultural competence of marriage and family therapists.

MFS ETHICAL, LEGAL AND PROFESSIONAL
645. ISSUES FOR THE MARITAL AND FAMILY
THERAPIST/THREE CREDITS

Required course. This course provides a meta-analysis of a variety of issues associated with the delivery of marital and family therapy services, with special emphasis being placed upon the ethical concerns and legal mandates and constraints related to practice.

MFS COUPLES THERAPY
646. THREE CREDITS

Prerequisite: MFS 634 or MFS 680. Required course. This course will provide a systemic approach to couples therapy. The focus will be on integrating skills, techniques, concepts, and selected areas of expertise with the emotionally focused approach to couples therapy.

MFS RESEARCH LITERACY
647. THREE CREDITS

Required course. This course is designed to provide family therapists with knowledge of research methodologies and techniques used in the scientific approach to problem-solving in systemic family therapy.

MFS SUPERVISED CLINICAL PRACTICUM/
648. FIFTEEN CREDITS

Prerequisite: 24 hours of MFT academic curriculum which must include MFS 634, MFS 680, MFS 661, MFS 642, MFS 645, MFS 635 or MFS 639 and approval of the academic adviser and Clinical Readiness Committee. Required courses. Consists of five consecutive semesters over a 15 month time frame. It

is designed to integrate theory into clinical practice within the context of an accredited family therapy teaching clinic.

MFS A SYSTEMIC UNDERSTANDING OF GROUP

649. DYNAMICS/THREE CREDITS

Prerequisite: MFS 634 or MFS 635 or MFS 639 or an equivalent introductory course to family systems concepts and vocabulary. This course is designed to acquaint the student with group dynamics from an affective learning experience. It will be systemically approached and will address individual, couple and multi-family groups.

MFS MARITAL AND FAMILY THERAPY

650. SUPERVISION/THREE CREDITS

This course is designed for students who meet the requirements to enter preparation for the LMFT Supervisor License in South Carolina and approved Supervisor with the American Association for Marriage and Family Therapy. It is designed to provide theory and philosophy of clinical MFT supervision as the student prepares to enter the supervision-of-supervision portion of clinical MFT supervision.

MFS TREATMENT OF ADULT SURVIVORS OF

651. CHILDHOOD SEXUAL ABUSE/THREE CREDITS

The focus of this course will be on the clinical application of systemic theory, related trauma and sexual abuse research in the clinical treatment of adult victims of childhood sexual abuse.

MFS BUSINESS STRATEGIES FOR HEALTH

656. PRACTITIONERS/THREE CREDITS

The average marriage and family therapist as well as other health practitioners usually receive excellent clinical education, but no formal education about designing and implementing the business portion of their practices. This can contribute to expensive mistakes and possible liability. This course is designed to introduce the marriage and family therapist/health practitioner to sound business strategies upon which to build a practice.

MFS SPIRITUAL/RELIGIOUS ISSUES IN PSYCHO-

657. THERAPY I/THREE CREDITS

Persons pursuing therapy often seek the services of pastoral therapists. Whether ordained or not these therapists should possess clinical competency in pastoral therapy, an advanced level of development of pastoral identity as integrated in the pastoral therapy process, an integration of the Body of Knowledge for pastoral therapy, and both leadership and interpretive skills regarding the following: (1) the theological/spiritual dimensions of human wholeness, (2) the utilization of the mental health resources of the congregation and community, and (3) the place of

pastoral therapy with other therapeutic disciplines. This course provides the foundation for these criteria.

MFS BASIC TECHNIQUES IN THE PSYCHO-

661. THERAPY INTERVIEW/THREE CREDITS

Required course. This course is designed to introduce students to theory and application of the therapeutic alliance as a foundation to therapy practices and to enable the student to gain practical experience in techniques for developing the therapeutic alliance through participation in simulated therapy situations. The course will focus on the study of theory, process, and techniques involved in establishing and maintaining the therapeutic alliance with individuals and members of family systems. The course will include laboratory demonstrations and practice to develop skills in maintaining the therapeutic alliance.

MFS LGBT ISSUES IN MARRIAGE AND FAMILY

662. THERAPY/THREE CREDITS

This course provides a study of the use of affirmative psychotherapy with Gay, Lesbian, Bi-Sexual and Transgendered clients and their families. Particular focus will be given to treatment interventions, cultural sensitivity, family and individual internal and external crises, grief and acceptance, affirmation, and community resources.

MFS SYSTEMS OF FAMILY THERAPY II/

680. THREE CREDITS

Required course. This course and MFS 634 are designed to provide complementary comprehensive surveys of the major models of marriage, couple and family therapy. The combination of these two required courses will address the historical development, theoretical and empirical foundations, and contemporary conceptual directions of the field of marriage and family therapy. The content will enable students to conceptualize epistemological issues in the profession of marriage and family therapy. These two courses are designed so that a student may take either of them first.

MFS INDIVIDUAL PSYCHOPATHOLOGY IN

681. MARRIAGE & FAMILY THERAPY/THREE CREDITS

Required course. The primary purpose of this course is to provide MFT students with knowledge of abnormal human behavior in individuals and how this behavior impacts on couple and family relationships. Indicators and implications for couples and family treatment related to this process are also a primary focus of the course. Couple and family therapists and other non-medical professionals are often the primary care givers for impaired/mentally ill individuals or are called upon to deal with marital and family issues generated in part by the individual's problematic behavior. Couple and family therapists need an understanding of individual psychopathology and how

this may sometimes be treated in a couple and family context.

MFS PLAY THERAPY HISTORY & THEORY/THREE CREDITS

682. This graduate course is designed to cover the basics of play therapy for advanced graduate students or for licensed practitioners in the mental health field. Students need to have therapeutic experience with individuals, families and children in their clinical settings. Although introductory play therapy ideas are being taught, students will be expected to have access to clients who can benefit from this experience. Each student is expected to write up a case study utilizing these techniques. Each student is expected to do extensive reading and to present a project on related play therapy ideas.

MFS PRE-CLINICAL PRACTICE: TECHNIQUES &

683. CLINICAL ORIENTATION/THREE CREDITS

Prerequisite: MFS 634, MFS 680, MFS 661, MFS 642, MFS 645, MFS 635 or MFS 639 and approval of academic adviser. Required course. This course presents an integrative approach to the theory and application of techniques of the psychotherapy interview within the context of systems-oriented therapy with individuals, couples, and families. In preparation for the clinical practicum, students will develop their interviewing skills using their chosen model of marital and family therapy. They also will learn clinical record-keeping skills such as writing an assessment and treatment plan, keeping progress notes, professional consultation, and practicing in accordance with professional and state codes of ethics and regulations. Instructions will include videos, role playing, and enactments.

MFS PLAY THERAPY TECHNIQUES/THREE CREDITS

684. This course will provide an in-depth look at theoretical approaches to play therapy with emphasis on techniques for children, families, and group play therapy. It will also provide a comprehensive overview of play assessment and diagnosis. The course will address issues related to age, culture, environment, ethnicity, race, religion, and socioeconomic status.

MFS PLAY THERAPY APPLICATIONS FOR

685. SPECIAL POPULATIONS/THREE CREDITS

This course is intended to supplement other therapy coursework by providing students with therapeutic tools developed specifically for working with children. It will provide theoretical and applied skills for the assessment and treatment of children who have experienced trauma, illness, loss, and/or challenging psychopathology, i.e. attachment disorder, Autistic/Aspergers, Borderline traits.

MFS SPECIAL TOPICS-IN MFT – INTRO TO MEDICAL

691. FAMILY THERAPY/THREE CREDITS

This course has three distinct foci: 1) assessment and treatment of substance abuse, 2) assessment and treatment of domestic violence, and 3) assessment and treatment of childhood sexual abuse. Students will become familiar with tools and models of assessment and treatment for each of these issues, and will study the impact of these issues on individuals and families surviving and recovering. The course will also examine the influence of power and privilege in areas such as gender, culture, race, ethnicity, religion, and sexuality, as they relate to abuse and recovery. The course will include field trips to/and or visits from the professional staff of community agencies specializing in the treatment of these issues.

MFS SPECIAL TOPICS IN EDU: MENTAL HEALTH CARE

691. POLICY AND PROFESSIONAL ADVOCACY

THREE CREDITS

This course explores the evolution of mental health care policy and legislation influencing Marriage and Family Therapists in the United States. In addition, the course helps students understand proposed changes to policies and laws and to gain greater appreciation and comprehension of professional advocacy. Special attention will be paid to legislation, policy, and advocacy in South Carolina.

MATHEMATICS/COMPUTER SCIENCE

MATHEMATICS

MTH FUNDAMENTAL CONCEPTS I/

501. THREE CREDITS

A study of algebra, geometry, and analysis, designed to give M.Ed. candidates the proper background for taking additional courses in the fields.

MTH FUNDAMENTAL CONCEPTS II/

502. THREE CREDITS

A continuation of MTH 501.

MTH DISCRETE MATHEMATICS/ THREE CREDITS

508. A study of topics in discrete mathematics. These topics will include, but are not limited to, graph theory and combinatorics.

MTH INTRODUCTION TO LINEAR ALGEBRA/

510. THREE CREDITS

A study of linear equations, vector spaces, linear transformations, determinants, eigenvalues and eigenvectors.

MTH ABSTRACT ALGEBRA/THREE CREDITS

511. A study of abstract algebraic structures.

MTH GEOMETRY IN THE SECONDARY SCHOOL

520. MATHEMATICS CURRICULUM/
THREE CREDITS

A problem-solving driven study of fundamental geometric concepts covered in middle and high school mathematics curricula: synthetic Euclidean and non-Euclidean geometries of both 2-space and 3-space, analytic geometry, similarity, transformational geometry. Technology as a tool in enhancing exploration, understanding, problem solving and proof.

MTH FOUNDATIONS OF GEOMETRY/

521. THREE CREDITS

A study of the postulation basis of Euclidean and non-Euclidean geometry.

MTH INTRODUCTION TO ANALYSIS/

522. THREE CREDITS

A study of the real numbers and their properties, limits, sequences, series, continuity, differentiability, and integrability.

MTH PROBABILITY AND STATISTICS/

523. THREE CREDITS

A study of probability, distributions, sampling distribution theory, estimation and tests of statistical hypothesis.

MTH SPECIAL TOPICS IN MATHEMATICS

599. Each offering covers a special topic in mathematics. See semester schedule for specific topics.

COMPUTER SCIENCE

CSC COMPUTER APPLICATIONS FOR TEACHERS/

503. THREE CREDITS

Prerequisite: None. An introduction to the use of the computers in the secondary and middle school classroom environment. Topics covered will include learning to use various software applications packages, web page development and introduction to the internet computer science with particular attention to the needs of secondary school teachers.

Lectures and laboratory.

CSC COMPUTER APPLICATIONS FOR

504. MATHEMATICS TEACHERS/
THREE CREDITS

Prerequisite: None An introduction to the various mathematical software packages used in mathematics. **Lectures and laboratory.**

CSC SPECIAL TOPICS IN COMPUTER SCIENCE

599. Each offering covers a special topic in computer science. See semester schedule for specific topics.

NATURAL SCIENCE

NSC BIOLOGY FOR TEACHERS/THREE CREDITS

511. This course allows students to experience an updated review of major biological concepts while practicing design and management of secondary level teaching plans for biology topics and lab activities. The course will examine the history, philosophy, and interrelationships among the sciences. **Lecture, laboratory, and field trips - fee is required.**

NSC ENVIRONMENTAL BIOLOGY/THREE CREDITS

512. An examination of major environmental concepts. Students will investigate the ethical, human, and environmental implications of ecological practices. **Lecture.**

NSC FIELD BOTANY/THREE CREDITS

513. Historical background, concepts, and classification systems of vascular plants. Selected groups of the local summer flora will be included. Students will build their own herbarium collections by identifying and properly curating specimens that they collect. **Lecture, laboratory, and field trips - fee is required**

NSC EVOLUTIONARY BIOLOGY/THREE CREDITS

516. **Prerequisite: Genetics or permission of the instructor.** A survey of the theory, history, and principals of evolutionary biology. Both macro-evolutionary and micro-evolutionary topics are covered, as well as the importance of the principals of evolution in biology curricula. Readings will be taken from a wide variety of texts, including primary literature.

NSC HUMAN PHYSIOLOGY/THREE CREDITS

517. A study of the functions of the basic human organ systems. Physiological processes will be related to organ structures and integrated with the functioning of the whole organism.

NSC ADVANCED HUMAN GENETICS/

518. THREE CREDITS

This course is a survey of the foundations of human genetics, with an emphasis on understanding the latest discoveries on genes and human genome. This course is an overview of the principles of inheritance, and the role DNA and chromosomes play in inheritance. Effect of multiple genes and the environment that influence traits will be discussed both from transmission genetics and at the molecular level. The laboratory projects will introduce the students to research and investigation in science.

NSC TEACHING EVOLUTION/THREE CREDITS

519. Eight course sessions answer essential questions about evolution and teaching evolution. The sessions cover: key content about evolution; methodologies for teaching evolution in high school classrooms; and

strategies for dealing with controversy that may arise in teaching evolution.

NSC ADVANCED PLACEMENT ENVIRONMENTAL

520. SCIENCE INSTITUTE/THREE CREDITS

This course is designed to provide secondary science teachers with the content and pedagogical information they need to teach AP Environmental Sciences. The teachers will become familiar with the major topics and laboratories in the AP Environmental Science curriculum. The major themes will be reviewed and ideas to convey the content to students will be discussed. Student-centered strategies will be emphasized, including inquiry, hands-on activities, and projects. In addition to performing the laboratories, tips on how to successfully set-up, conduct, and evaluate the laboratories will be included. Finally, the structure of the AP Environmental Science Exam will be discussed, as well as preparation strategies.

NSC MODERN CHEMISTRY/THREE CREDITS

521. The structure and reaction of atoms and molecules. This course is designed to emphasize concepts in chemistry for secondary science teachers. **Offered in alternate years.**

NSC CONSUMER CHEMISTRY/THREE CREDITS

522. A course that seeks to help students understand some of the chemistry that affects them individually and as members of society. **No laboratory. Offered in alternate years, summer session only.**

NSC ENVIRONMENTAL CHEMISTRY/

523. THREE CREDITS

A study of some of the chemical principles important to geology, ecology, and biochemistry. The major emphasis will be the chemical aspects of earth science.

NSC BIOCHEMISTRY/THREE CREDITS

524. This course includes basic principles of mechanisms and structure which are directly related to the processes and molecular structure in living organisms.

NSC CHEMICAL INSTRUMENTATION FOR

525. TEACHERS/THREE CREDITS

Prerequisite: NSC 521 or permission of instructor. A survey of some of the electronic instruments used in chemical analysis. Topics will include but not be restricted to pH and other ion-selective electrodes, visible and ultraviolet gas chromatography spectrophotometers, and electrochemical apparatus. **Lecture and laboratory - fee is required.**

NSC AP PHYSICS/THREE CREDITS

526. This course is designed to provide secondary science teachers with the content and pedagogical information they need to teach AP physics. The teachers will become familiar with the major topics and laboratories in the AP Physics curriculum. The major concepts will be reviewed and ideas for how to convey the content to students will be discussed. Student-centered strategies will be emphasized, including Inquiry, hands-on activities, and projects.

NSC PHYSICS FOR TEACHERS I/THREE CREDITS

531. A study of motion and energy for both particles and waves emphasizing those concepts which are most applicable to secondary school science.

NSC PHYSICS FOR TEACHERS II/THREE CREDITS

532. A study of electricity, magnetism, and modern physics emphasizing those concepts which are most applicable to secondary school science.

NSC ASTRONOMY/THREE CREDITS

541. A study of descriptive astronomy emphasizing the main concepts involved.

NSC GEOLOGY/THREE CREDITS

542. A course in descriptive mineralogy and geology. The identification of some common minerals and rocks will be stressed. Geological processes and formations will be studied as time permits. **Lecture and laboratory - fee is required**

NSC METEOROLOGY/THREE CREDITS

543. A study of the physical state and processes of the earth's atmosphere and oceans, including their relationships with weather and climate.

NSC SPECIAL TOPICS/THREE CREDITS

599. Each offering covers a special topic in science. See semester schedule for specific topics.

PHILOSOPHY

PHI ANCIENT GREEK PHILOSOPHY/

515 THREE CREDITS

A study of the very beginnings of Western philosophical thought. Emphasis on the relationship between philosophy and mythology, the birth of science, and the influence of classical systems of thought on later philosophical traditions. Readings will focus on Plato and Aristotle, but may also include Pre-Socratic and Hellenistic figures.

POLITICS

I. National Affairs

POL THE AMERICAN CONGRESS/THREE CREDITS

501. A study of the legislative process and its relationship to the other branches of government, political parties, interest groups, and the electorate. *Offered alternate years.*

POL THE AMERICAN PRESIDENCY/

511. THREE CREDITS

A study of presidential elections, presidential power, and the role of the federal bureaucracies. *Offered alternate years.*

POL SOUTHERN POLITICS

533. THREE CREDITS

A study of contemporary politics in the American South.

POL CONSTITUTIONAL LAW/THREE CREDITS

535. A review of bench mark cases of the Supreme Court in the areas of the development of judicial review, federalism, the separation of powers, and the relationship between the government and the economy.

POL RECENT UNITED STATES, 1945 TO THE

541. PRESENT/THREE CREDITS

A study of the United States from the end of World War II to the present.

POL THE CIVIL RIGHTS ERA/THREE CREDITS

542. A study of the black civil rights movement from the early 1950's through the 1970's and beyond.

POL ELECTIONS AND POLITICAL PARTIES/

550. THREE CREDITS

A study of the electoral process in the United States. Emphasis will be placed on political parties, voting decisions, and political campaigns.

II. Political Theory

POL SCRIPTURE AND POLITICS/THREE CREDITS

500. An examination of the foundational texts of Western Revelation that undergird the political visions of Western humanity: the Hebrew Bible/Old Testament, the New Testament and the Qur'an.

POL ANCIENT AND MEDIEVAL POLITICAL

510. PHILOSOPHY/THREE CREDITS

A survey of the major works in the Western tradition of political thought from the Greeks to the Medieval Theologians.

POL EARLY MODERN AND MODERN/

512. THREE CREDITS

A survey of the major works in the Western tradition of political thought from Machiavelli to Nietzsche.

POL SELECTED TOPICS IN POLITICAL THOUGHT/

515. THREE CREDITS

A study of selected texts, concepts, doctrines, or ideologies. Since the content will vary, this course may be taken more than once for credit.

POL AMERICAN POLITICAL THOUGHT/

516. THREE CREDITS

A survey of the ideas and movements shaping the American political tradition.

POL GENDER AND POLITICS/THREE CREDITS

517. An examination of the issue of differences and similarities between the sexes as it bears upon the question of the political identity and role of women (and men) in political and social life from the Greek thinkers to the Bible to modern feminist movements and their critics.

III. Foreign Policy and International Relations

POL STUDIES IN WORLD AFFAIRS/

503. THREE CREDITS

A study of selected topics in foreign affairs and current events. Since the content will vary, this course may be taken more than once for credit.

POL STUDIES IN WORLD AFFAIRS/THREE CREDITS

505. A study of selected topics in foreign affairs and current events. Since the content will vary, it may be taken more than once for credit.

POL AMERICAN FOREIGN POLICY/

555. THREE CREDITS

A study of the institutions and functioning of the American foreign policy/national security decision-making as well as of selected topics of the Cold War and contemporary events.

POL THE VIETNAM EXPERIENCE/THREE CREDITS

575. A study of the historical background of the Vietnam War with assessment of the American experience in Vietnam. Emphasis is on Vietnam as a case study in the American foreign policy/national security process. Attention is given to the "lessons of Vietnam" and to continuing contemporary events in Southeast Asia.

IV. Comparative Government and Politics

POL WOMEN'S LIVES IN ASIAN AND AFRICAN

502. CULTURES /THREE CREDITS

A readings course on women's lives in various non-Western traditional cultures.

POL MODERN RUSSIAN HISTORY AND POLITICS/
520. THREE CREDITS

A political history of the evolution of Russia from the early 19th century through the present and an analysis of contemporary Russian politics and foreign policy. Attention is also given to the contemporary politics of countries that were formerly part of the Soviet Union.

POL COMPARATIVE GOVERNMENT AND
565. POLITICS/THREE CREDITS

A comparative political analysis of ideologies, systems, institutions, politics, and current affairs of selected Western and non-Western nations.

POL ISLAMIC AND MIDDLE EAST POLITICS/
570. THREE CREDITS

An introduction to Islamic politics and to the comparative and developmental issues of the Arab world and the larger Middle East. The approach will be historical as well as contemporary.

V. Advanced Study

POL SPECIAL TOPICS/THREE CREDITS

600. Each offering covers a special topic in politics. See semester schedule for specific topics.

PSYCHOLOGY

PSY PSYCHOLOGY OF WOMEN/THREE CREDITS

502. **Prerequisite: PSY 100.** A study of gender comparisons in behavior. Selected topics include theories of female development; femininity, masculinity, and androgyny; gender comparisons in personality, adjustment, abilities, achievement, motivation, language, biological influences, sexuality; violence against women; and cross-cultural perspectives.

PSY SOCIAL SCIENCE STATISTICS/
503. THREE CREDITS

Prerequisite: PSY 100. A study of the statistical techniques commonly used in the analysis of data in economics, politics, psychology, and sociology. Students will become familiar with the use of computers in data analysis. **Same as SOC 503.**

PSY ABNORMAL PSYCHOLOGY/THREE CREDITS

504. **Prerequisite: PSY 100.** A study of the changing meanings of the concept of abnormal behavior and the accompanying changes in methods of treatment.

PSY COUNSELING AND PSYCHOTHERAPY/
510. THREE CREDITS

Prerequisite: PSY 100. This course reviews the major modern theoretical approaches to counseling and psychotherapy. Students select some number of these approaches to explore this is a lecture and seminar

course examining the phenomenon of child abuse and neglect. Included in this course will be an overview of attitudes toward and legal definitions of child maltreatment. In addition, legal issues, parental factors, contextual influences and the developmental consequences of maltreatment will be explored. This course relies heavily on current research and issues in child abuse and neglect. Policy implications will also be emphasized.

PSY BEHAVIOR MODIFICATION/THREE CREDITS

511. **Prerequisite: PSY 100.** This course will provide an examination of the influence on human behavior of such operant phenomena as positive reinforcement, extinction, aversive conditioning, and cognitive control. Text materials will place some emphasis on application through token economics in educational and other institutional settings. Lecture materials will stress clinical procedures such as desensitization, assertive training, modelling, and self-control. Students will plan a behavior modification program to modify some aspect of their own behavior.

PSY PSYCHOLOGICAL TESTS/THREE CREDITS

532. **Prerequisite: PSY 100.** This course will examine how a psychological test is designed and evaluated and will explore the personality inventories including the MMPI, the Myers-Briggs, and the California Personality Inventory. Vocational aptitude tests will be covered. The class will design a personality inventory as a project. Students will take a number of tests and will write a personality evaluation on themselves and on one other student.

PSY THEORIES OF PERSONALITY AND

536. EMOTIONAL DISTURBANCES/
THREE CREDITS

Prerequisite: PSY 100. In this course the basic theoretical approaches to the study of personality will be presented in the lecture. Lecture materials also will include the basic disturbances of personality such as dependency and passive-aggressiveness. The text will focus on areas of personality research such as interpersonal attraction, anxiety, authoritarianism, etc.

PSY CHILD ABUSE AND NEGLECT/

570. THREE CREDITS

This is a lecture and seminar course examining the phenomenon of child abuse and neglect. Included in this course will be an overview of attitudes toward and legal definitions of child maltreatment. In addition, legal issues, parental factors, contextual influences and the developmental consequences of maltreatment will be explored. This course relies heavily on current research and issues in child abuse

and neglect. Policy implications will also be emphasized.

PSY HUMAN GROWTH AND DEVELOPMENT

580. EMOTIONAL DISTURBANCES/THREE CREDITS
Prerequisite: PSY 100. The study of development and behavior through the life span. **Offered fall and spring terms.**

PSY SPECIAL TOPICS/THREE CREDITS

599. Each offering covers a special topic in psychology. See semester schedule for specific topics

RELIGION

REL ADVANCED FIELD STUDIES IN RELIGION

506 THREE CREDITS
Prerequisites: REL100 or REL104 (or the equivalents) and one 200 or 300 religion course level (or the equivalents), or permission of the Instructor. This course requires students to conduct original ethnological field research with a religious community in the area, teach other students in the class about these communities, and write advanced-level papers about this research as well as present it to the class. Cross-listed with ATH506, REL406, ATH406.

REL ISLAMIC AND MIDDLE EAST POLITICS/

570. THREE CREDITS
An introduction to Islamic politics and to the comparative and development issues of the Arab world and the larger Middle East. **The approach will be historical as well as contemporary.**

SOCIOLOGY

SOC SOCIAL SCIENCE STATISTICS/

503. THREE CREDITS
Same as PSY 503.

SOC SOCIAL PROBLEMS AND DISORGANIZATION/

510. THREE CREDITS
A study of selected contemporary social problems and issues through a number of theoretical perspectives. Emphasis will be placed on the analysis of these issues, the human value systems applicable, and understanding these issues in their larger social context.

SOC SOCIAL PSYCHOLOGY/THREE CREDITS

531. A study of the interaction between the individual and the group, and the influence of each on the other, with particular attention given to attitudes, attitude change, perception, communication, personality and cross-cultural influences on personality.

SOC SOCIOLOGY OF EDUCATION/

541. THREE CREDITS
An examination of the structures and processes of socialization and social control in the pluralistic society and its educational institutions. Emphasis is placed upon the use of sociological concepts and models in understanding our educational system. **Cross-listed with EDU542.**

SOC THE SCHOOL AND THE FAMILY/

573. THREE CREDITS
A critical study of the problems of interpersonal relationships between the school and the family and how they relate to the school setting. **Cross-listed with EDU573.**

SOC SPECIAL TOPICS/THREE CREDITS

599. Each offering covers a special topic in sociology. See semester schedule for specific topics.

THEATRE

THR SPECIAL TOPICS IN DRAMATIC LITERATURE/

505. THREE CREDITS
A study/workshop course that will focus on one particular aspect of the theatre production process. Possible topics for study may be—but not limited to—one of the following: dramatic literature, youth theatre, design, technical production, acting, directing, and management. Because course content will vary with each offering, it may be taken more than once for credit.

THR AN INSTITUTE IN CREATIVE DRAMA FOR

560. THE CLASSROOM TEACHER/THREE CREDITS
This course is an intensive workshop designed to give the student an understanding of the many facets of drama as they apply to the production of Theatre.

THR CREATIVE DRAMATICS FOR THE

568. CLASSROOM TEACHER/THREE CREDITS
Crosslisted with EDU568. See Elementary Section for course description.

ONLINE COURSES

AVAILABLE THROUGH SOUTH CAROLINA ETV

MATH REFRESHER COURSES OFFERED EXCLUSIVELY ONLINE BY SOUTH CAROLINA ETV – TO REGISTER GO TO: teacherstep.com/courses

**** Note: Six hours of these PD courses may be counted toward the pedagogy requirements in the MEd in mathematics or elementary education and Middle Level Math.**

MTE MASTERING THE TEACHING OF MIDDLE SCHOOL MATH/THREE CREDITS

510. Designed for mathematics teachers, this course is a presentation of the mathematics contents presented at the middle school level. It will enhance the teacher's knowledge of the concepts of middle school mathematics and demonstrate the use of appropriate technologies.

MTE MASTERING THE TEACHING OF CALCULUS I/THREE CREDITS

511. Designed for mathematics teachers, this course is a presentation of the Calculus I content presented at the secondary school level. It will enhance the teacher's knowledge of Calculus I and demonstrate the use of appropriate technologies. A background in Pre-calculus is recommended.

MTE MASTERING THE TEACHING OF PRE-CALCULUS/THREE CREDITS

512. Designed for mathematics teachers, this course is a presentation of the Pre-Calculus content presented at the secondary school level. It will enhance the teacher's knowledge of Pre-Calculus and demonstrate the use of appropriate technologies. A background in Algebra is recommended.

MTE MASTERING THE TEACHING OF CALCULUS II/THREE CREDITS

513. Designed for mathematics teachers, this course is a presentation of the Calculus II content presented at the secondary school level. It will refresh the teacher's knowledge of Calculus II and demonstrate the use of appropriate technologies. A background in Calculus I is recommended.

MTE MASTERING THE TEACHING OF PROBABILITY AND STATISTICS/

514. THREE CREDITS
Designed for mathematics teachers, this course is a presentation of the Probability and Statistics content presented at the secondary school level. It will enhance the teacher's knowledge of Probability and Statistics and demonstrate the use of appropriate

technologies. A background in Algebra is recommended.

MTE MASTERING THE TEACHING OF GEOMETRY/THREE CREDITS

515. Designed for mathematics teachers, this course is a presentation of the Geometry content typically covered at the secondary school level. It will enhance the teacher's knowledge of Geometry and demonstrate the use of appropriate technologies. A background in Algebra is recommended.

MTE MASTERING THE TEACHING OF ALGEBRA/THREE CREDITS

516. Designed for mathematics teachers, this course is a presentation of the Algebra I content presented at the secondary school level. It will enhance the teacher's knowledge of Algebra I and demonstrate the use of appropriate technologies. A background in Pre-Algebra is recommended.

MTE MASTERING THE TEACHING OF ALGEBRA II/THREE CREDITS

517. Designed for mathematics teachers, this course is a presentation of the Algebra II content presented at the secondary school level. It will refresh the teacher's knowledge of Algebra II and demonstrate the use of appropriate technologies. A background in Algebra I is recommended.

MATH EDUCATION COURSES OFFERED EXCLUSIVELY ONLINE BY SOUTH CAROLINA ETV – TO REGISTER GO TO: teacherstep.com/common-core-math/

MTE COMMON CORE: MATH EDUCATION

520. ELEMENTARY/THREE CREDITS

The primary goals of this course are to introduce educators to the Common Core State Standards and for educators to become effective classroom teachers using materials, pedagogical techniques, and appropriate tools to teach Common Core State Standards. This course will focus on the implementation of higher-order thinking skills to students in elementary mathematics classrooms. In addition to Common Core State Standards, this course

will enhance content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards. Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of the Common Core Standards.

MTE COMMON CORE: MATH EDUCATION

521. MIDDLE SCHOOL/THREE CREDITS

The primary goals of this course are to introduce educators to the Common Core State Standards and for educators to become effective classroom teachers using materials, pedagogical techniques, and appropriate tools to teach Common Core State Standards. This course will focus on the implementation of higher-order thinking skills to students in middle level mathematics classrooms. In addition to Common Core State Standards, this course will enhance content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards. Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of the Common Core Standards.

MTE COMMON CORE: MATH EDUCATION HIGH

522. SCHOOL/THREE CREDITS

The primary goals of this course are to introduce educators to the Common Core State Standards and for educators to become effective classroom teachers using materials, pedagogical techniques, and appropriate tools to teach Common Core State Standards. This course will focus on the implementation of higher-order thinking skills to students in High School mathematics classrooms. In addition to Common Core State Standards, this course will enhance content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards. Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of the Common Core Standards.

MTE INSTRUCTIONAL TECHNOLOGY

530. MIDDLE SCHOOL MATHEMATICS/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Middle School Mathematics effectively with the use of technology at the middle school level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Middle School Mathematics and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE®- [http://www.iste.org/standards/iste-](http://www.iste.org/standards/iste-standards/standards-for-teachers)

[standards/standards-for-teachers](http://www.iste.org/standards/iste-standards/standards-for-teachers)) standards. Students will examine strategies and skills to engage secondary level mathematics students creatively through the proper use of technology in the classroom specific to content in Middle School Mathematics.

MTE INSTRUCTIONAL TECHNOLOGY

531. CALCULUS/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Calculus effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Calculus and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE®- [http://www.iste.org/standards/iste-](http://www.iste.org/standards/iste-standards/standards-for-teachers)

MTE INSTRUCTIONAL TECHNOLOGY

532. PRE-CALCULUS/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Pre-Calculus effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Pre-Calculus and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE®- [http://www.iste.org/standards/iste-](http://www.iste.org/standards/iste-standards/standards-for-teachers)

MTE INSTRUCTIONAL TECHNOLOGY

534. PROBABILITY AND STATISTICS/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Probability and Statistics effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Probability and Statistics and to refresh content knowledge in ways that conform to the National Council of Teachers of

Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE® <http://www.iste.org/standards/iste-standards/standards-for-teachers>) standards. Students will examine strategies and skills to engage secondary level mathematics students creatively through the proper use of technology in the classroom specific to content in Probability and Statistics

MTE INSTRUCTIONAL TECHNOLOGY

535. GEOMETRY/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Geometry effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Geometry and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE® <http://www.iste.org/standards/iste-standards/standards-for-teachers>) standards. Students will examine strategies and skills to engage secondary level mathematics students creatively through the proper use of technology in the classroom specific to content in Geometry

MTE INSTRUCTIONAL TECHNOLOGY

536. ALGEBRA I/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Algebra I effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional technology to teach Algebra I and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE® <http://www.iste.org/standards/iste-standards/standards-for-teachers>) standards. Students will examine strategies and skills to engage secondary level mathematics students creatively through the proper use of technology in the classroom specific to content in Algebra I.

MTE INSTRUCTIONAL TECHNOLOGY

537. ALGEBRA II/THREE CREDITS

The primary goal of this class is for the student to acquire the techniques and skills necessary to teach Algebra II effectively with the use of technology at the secondary level. This course will focus on the investigation of mathematical pedagogy, best practices for instruction with technology and instructional

technology to teach Algebra II and to refresh content knowledge in ways that conform to the National Council of Teachers of Mathematics (NCTM) standards for instruction and the International Society for Technology in Education (ISTE® <http://www.iste.org/standards/iste-standards/standards-for-teachers>) standards. Students will examine strategies and skills to engage secondary level mathematics students creatively through the proper use of technology in the classroom specific to content in Algebra II.

MTE INNOVATIVE PERSPECTIVES IN TEACHING

540. MATHEMATICS – ELEMENTARY/THREE CREDITS

The primary goals of this course are to introduce educators to the necessary skills to implement the Curriculum Standards for their state as they related to mathematics instruction and to assist educators in becoming effective classroom teachers, by using the most up-to-date materials, pedagogical techniques (including Project Based Learning), and appropriate tools to teach by state Standards. This course will focus on the implementation of higher-order thinking skills to students in elementary mathematics classrooms, Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of instructional methods based on current research regarding teaching and learning.

MTE INNOVATIVE PERSPECTIVES IN TEACHING

541. MATHEMATICS – MIDDLE SCHOOL/THREE CREDITS

The primary goals of this course are to introduce educators to the necessary skills to implement the Curriculum Standards for their state as they related to mathematics instruction and to assist educators in becoming effective classroom teachers, by using the most up-to-date materials, pedagogical techniques (including Project Based Learning), and appropriate tools to teach by state standards. This course will focus on the implementation of higher-order thinking skills to students in middle school mathematics classrooms. Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of instructional methods based on current research regarding teaching and learning.

MTE INNOVATIVE PERSPECTIVES IN TEACHING

542. MATHEMATICS – HIGH SCHOOL/THREE CREDITS

The primary goals of this course are to introduce educators to the necessary skills to implement the Curriculum Standards for their state as they related to mathematics instruction and to assist educators in becoming effective classroom teachers, by using the most up-to-date materials, pedagogical techniques (including Project Based Learning), and appropriate tools to teach by state standards. This course will focus

on the implementation of higher-order thinking skills to students in high school mathematics classrooms. Educators will examine strategies and skills to engage creatively mathematics students and master teaching techniques appropriate for the implementation of instructional methods based on current research regarding teaching and learning.

**LANGUAGE ARTS EDUCATION COURSES OFFERED EXCLUSIVELY ONLINE BY SOUTH CAROLINA ETV – TO REGISTER GO TO:
teacherstep.com/common-core-ela/**

LAE COMMON CORE: LANGUAGE ARTS

500. EDUCATION ELEMENTARY/THREE CREDITS

The primary goals of this course are to introduce educators to the English Language Arts (ELA) Common Core State Standards (CCSS) and to assist educators in becoming more effective classroom teachers by using materials, pedagogical techniques and appropriate tools to teach the ELA CCSS. This course will focus on the implementation of higher-order/critical thinking skills for students in elementary ELA classrooms. This course also will enhance content knowledge in ways that conform to the NCTE/IRA standards. Educators will examine strategies and skills to creatively engage ELA students and master teaching techniques appropriate for the implementation of the ELA CCSS.

LAE COMMON CORE: LANGUAGE ARTS

**501. EDUCATION MIDDLE SCHOOL/
THREE CREDITS**

The primary goals of this course are to introduce educators to the English Language Arts (ELA) Common Core State Standards (CCSS) and to assist educators in becoming more effective classroom teachers by using materials, pedagogical techniques and appropriate tools to teach the ELA CCSS. This course will focus on the implementation of higher-order/critical thinking skills for students in middle school ELA classrooms. This course also will enhance

content knowledge in ways that conform to the NCTE/IRA standards. Educators will examine strategies and skills to creatively engage ELA students and master teaching techniques appropriate for the implementation of the ELA CCSS.

LAE COMMON CORE: LANGUAGE ARTS

502. EDUCATION HIGH SCHOOL/THREE CREDITS

The primary goals of this course are to introduce educators to the English Language Arts (ELA) Common Core State Standards (CCSS) and to assist educators in becoming more effective classroom teachers by using materials, pedagogical techniques and appropriate tools to teach the ELA CCSS. This course will focus on the implementation of higher-order/critical thinking skills for students in high school ELA classrooms. This course also will enhance content knowledge in ways that conform to the NCTE/IRA standards. Educators will examine strategies and skills to creatively engage ELA students and master teaching techniques appropriate for the implementation of the ELA CCSS.

THE CARROLL McDANIEL PETRIE SCHOOL OF MUSIC

GRADUATE PROGRAM

Converse College was founded in 1889 as a liberal arts institution for women, and from the very beginning the music program was one of the College's greatest strengths. The School of Music was founded as a separate entity within the College in 1910 and renamed the Carroll McDaniel Petrie School of Music in 1999. Throughout its history the School has played a prominent role on campus, in the region, and in the country, and for over a century the School's Twichell Auditorium has hosted internationally renowned musicians, musical organizations, and festivals. The graduate music program was initiated in 1944, and today enrollment in all graduate programs at Converse College is coeducational.

ACCREDITATION

The Petrie School of Music is a charter member of the National Association of Schools of Music (NASM) and has been continuously granted accreditation since 1927. All degree programs are approved by NASM. Music education degree programs are accredited by the Council for the Accreditation of Teacher Preparation (CAEP) and approved by the South Carolina Department of Education.

MISSION

The mission of the Petrie School of Music Graduate Program is to provide post-baccalaureate study leading to the Master of Music Degree in the areas of Performance and Music Education or the Graduate Performance Diploma.

ADMISSION PROCEDURES

Enrollment in all graduate programs at Converse College is coeducational. The Application for Admission may be obtained from the Petrie School of Music Office, Converse College, 580 E. Main Street, Spartanburg, SC 29302, (864) 596-9021 or online at <http://www.converse.edu/admissions/graduate/masters-of-music-mm>.

For consideration of admission to the Music Graduate programs, the application should have the following credentials:

- Graduation from an accredited institution
- For full, non-provisional admission, into an MM program, the applicant must have an overall cumulative 2.75 GPA on a 4.0 scale
- The Graduate Admission application, including the \$40 application fee. You must also complete a graduate music audition application
- Three letters of recommendation

- Master of Music Education applicants must submit scores from either the PKE or the Music Area Test of the ETS Praxis II series.
- **Applicants for the Music Education with Initial Certification, a competitive score on the Miller Analogies Test (MAT) will be required for admission to the MM with Initial Certification.**

INTERNATIONAL STUDENTS

Converse College requires that you have your international educational credentials evaluated by one of several agencies. Students must submit a course-by-course report of the undergraduate degree. Students may choose from these organizations to have their degrees evaluated:

- World Education Services (WES)
- Educational Credential Evaluators (ECE)
- Joseph Silny & Associates

TOEFL SCORES

All international students whose native language is not English must submit an official TOEFL (Test of English as a Foreign Language) score for admission consideration. Australian, British and Canadian students do not need to submit the TOEFL. For applicants to Master of Music Programs a score of 550 or better is expected on the paper version of the test, 213 on the electronic test, or 79 on the Internet version of the test. Applicants to the Graduate Performance Diploma Program must show a score of at least 473 on the paper version of the test, 183 on the electronic test, or 68 on the Internet test.

AUDITION/INTERVIEW

In addition to the application materials, each student must be auditioned and interviewed by the appropriate music faculty before she/he will be admitted to graduate study in the Petrie School of Music. The faculty is usually able to schedule auditions and interviews at times that are convenient for the applicant. It is the responsibility of the applicant to arrange for the audition/interview. Applicants should contact the Petrie School of Music office to make these arrangements.

A minimum undergraduate GPA of 2.75 is required for unconditional acceptance into a master's degree program in the Petrie School of Music.

AREA ADMISSIONS REQUIREMENTS

Master of Music in Music Education: An audition in the area of performance (ten minutes minimum).

Master of Music or Graduate Performance Diploma in Instrumental Performance: The audition should be a minimum of twenty minutes in length and demonstrate at least two style periods. Memory is required in piano, strings and voice (except oratorio).

Master of Music or Graduate Performance in Vocal Performance: The audition should be a minimum of twenty minutes and include:

- an art song in French, German, Italian and English
- an operatic aria
- an oratorio aria

Memory is required (except for oratorio). While live auditions are preferred, a Video recording of a recent performance may be substituted for an on-campus audition. In such cases, the Performance Study level will be determined by an audition during registration for the student's first term at Converse College.

MASTER OF MUSIC (M.M) DIAGNOSTIC EXAMINATIONS

Prior to registering for graduate-level coursework (usually immediately before the beginning of the fall or spring term), entering Regular Graduate Students in M.M. programs should expect to receive diagnostic exams in the following areas:

- **Music History:** All M.M.Regular Graduate Students will be given a diagnostic exam in music history to determine whether MUH 601 Graduate Music History Survey has to be taken as a required music history course.
- **Music Theory:** All M. M.Regular Graduate Students will be examined in music theory. This examination will determine whether MUT 601, Graduate Survey of Music History has to be taken as a required Music Theory course. Review of undergraduate transcripts will determine which prerequisite courses should be taken to remedy deficiencies.
- **Diction:** All Master of Music& Graduate Performance Diploma entering graduate Vocal Performance majors must pass an examination in Italian, French, German, and English lyric diction. If they do not pass, they must enroll in diction and receive a passing grade in the course, or audit the portion(s) of the diction course(s) in which they are deficient and pass an appropriate exam.
- **Keyboard:** Non-keyboard majors who have not satisfied a keyboard requirement equivalent to that for a Converse Bachelor of Music alumna in their undergraduate programs will be required to fulfill the undergraduate piano requirement at Converse.

During initial advisement sessions, students are informed of the resulting placements and deficiencies, which may be implemented on an advisory or a mandatory basis, depending on the student's performance. Deficiency courses are specified by area examiners after study of the undergraduate transcript and the results of the placement

examinations. An undergraduate degree whose curriculum agrees with NASM guidelines is generally taken as an acceptable standard for this evaluation. Undergraduate-level courses may be taken by the graduate student to remedy deficiencies. While their satisfactory completion is required for graduation, the course hours involved neither apply toward the degree program, nor are they considered in arriving at the student's graduate grade point average. In most cases, the passing of the undergraduate course will remove the deficiency. In other cases, undergraduate participation may be used as a review prior to second administration of the placement examination.

Master of Music LANGUAGE REQUIREMENTS

Remedial work in foreign languages may be required if students' undergraduate transcripts show a deficiency.

Requirements:

Vocal Performance:

Four semesters of languages in any combination of Italian, French and German are required: (e.g.. one year Italian; one term French; two terms German). Remedial work in foreign languages will be required if undergraduate transcripts show a deficiency. The student may elect to take the courses or take and pass an exemption test in the foreign language department.

Instrumental Performance: One year minimum at the college level of a language other than English, or the equivalent.

Music Education: There is no undergraduate language requirement for admission to the Master of Music degree in Music Education.

MASTER OF MUSIC LITERATURE REQUIREMENTS

Prior to graduation, every Performance major must have had appropriate literature courses in the major area. For pianists, this means *Piano Literature*; for singers, this means both *Song Literature* and *Opera Literature*; for orchestral instrumentalists, this means both *Orchestral Instrument Literature* and *Chamber Music Literature*. Curricular deficiencies in these areas may be removed with either undergraduate or graduate credit.

Literature classes are offered on a 2-year rotation; graduate students must take their required literature course at the time they are offered.

TYPES OF MASTER OF MUSIC STUDENT STATUS

REGULAR M.M STUDENTS: Students seeking degree candidacy; these students are enrolled for graduate credit.

SPECIAL MASTER OF MUSIC STUDENTS: Students wishing to enroll for graduate credit *but not seeking degree candidacy* may file an application for Special Graduate Student status by

submitting college transcripts and the appropriate application. Applicants accepted to Special Graduate status may register for graduate credit in any course work offered by the Petrie School of Music subject to the following conditions:

- Permission of the area faculty is required. This may take the form of a transcript examination or administering of the placement test normally given entering regular graduate students.
- Special Graduate students may not register for those offerings leading directly to terminal projects in graduate degrees, such as Thesis, Recital, Graduate Ensemble, and major credit performance studies offerings.
- While there is no limit on the number of graduate credit hours a student may earn as a Special Graduate Student, a maximum of fifteen semester hours of graduate credit earned as a Special Graduate Student may be carried over to Regular Graduate status for use in the degree program. A list of the courses to be carried over must accompany the Application for Admission for Regular Graduate status.

PROVISIONAL MASTER OF MUSIC STATUS: A student may be accepted provisionally to the Master of Music Programs if the audition panel and/or the Graduate Committee is not convinced of the applicant's likely success in meeting the standards of the performance major at the graduate level.

1. Provisional status based on audition:
 - a. If the student has Provisional status because of the level of performance demonstrated, he or she will be required to perform a qualifying examination in the performance area at the end of the first year of study. The examination will be performed for the area faculty, and will normally occur during regularly-scheduled juries.
 - b. The examination repertoire should meet the graduate audition requirements of the area in length, variety of styles, and memory. The material should be prepared under the direction of a Converse teacher, and should not include works studied by the applicant before admission to Converse.
 - c. If the examination is passed, the student may proceed in the chosen performance degree. Elective hours in performance taken as a provisional student will not count towards the required graduate credits for a performance degree.
2. Provisional status based on grades:
 - a. Students admitted provisionally as a result of poor academic performance at the undergraduate level must attain a GPA of at least 3.0 over the course of nine hours of Converse Graduate study, with other stipulations to be set on a case-by-case basis by the Graduate Committee.

TRANSFER CREDIT

- In general, Converse does not accept transfer credits in any Performance Studies area at the Graduate level. Master of Music Education Students, a similar prohibition applies to transfer credits in the major field of concentration.
- Transfer credits in other areas of the program of study must be approved by the Head of the Petrie School of Music and are limited to six semester hours. They will be placed on the student's Converse transcript only after admission to Regular Graduate status.
- Credits will not be accepted for transfer to the Converse graduate program if the credits are more than five years old at the time of their consideration.

SECOND MASTER'S DEGREE

The Petrie School of Music awards the Master of Music degree; the major is not specified on the diploma. Therefore, while graduate students are encouraged to study as widely as they may desire, a "double degree" or a second master's diploma cannot be awarded. Instead, the Head of the School of Music may supply a letter certifying the completion of the courses in the additional major for distribution with the graduate's transcripts.

ASSISTANTSHIPS/FINANCIAL AID

The Petrie School of Music offers a number of graduate assistantships to Master of Music Students each year on the basis of available funds and school needs. Assistantships may include a waiver of College tuition, waiver of applied fee, a stipend, or a combination of the above. Each assistantship carries specific duties and responsibilities.

Assistantship applications for the upcoming fall term will be reviewed beginning March 15. The awarding process will continue until all assistantships have been awarded. All application materials must be submitted and auditions completed to qualify for consideration. Contact the Music Office for additional information.

Students receiving an assistantship must turn in a monthly timesheet, signed by the appropriate supervisor, to the Head of the Petrie School of Music. Failure to turn in the timesheet will result in withholding of the student's check.

The Finance and Registration Center is available to assist students with loans and questions regarding funding of their education.

RESIDENCY

While specific minimum loads and/or periods of residency are not stipulated, neither the Master of Music degree or Graduate Performance Diploma may be earned through summer study alone.

FACULTY ADVISER

Upon enrolling at Converse College, each degree-seeking graduate student in the Petrie School of Music is assigned an adviser. The role of the adviser is to help the student plan an academic program, and to help answer questions along the way, but it is ultimately the student's own responsibility to make sure she/he satisfies all degree requirements.

For Graduate Students pursuing Performance degrees, the academic advisor is normally the major studio teacher. If the major studio teacher is adjunct faculty, a full-time faculty member in the area may be assigned as academic advisor. For Graduate Students pursuing Music Education degrees, the academic advisor is a full-time faculty member of the music education faculty.

Each M.M. student is appointed a Master's Committee which oversees the thesis, recital, and comprehensive examination process. The student and the faculty adviser together submit a list of requested faculty for the student's Master's Committee to the PSOM Graduate Committee for approval by the Head of the Petrie School of Music.

COURSE LOAD

The normal full load for a graduate student is 7 hours during the fall or spring term (1 during the January Term). Half-time load is 6 hours during the fall or spring terms (1 during the January Term). Permission of the Head is required to take more than 10 hours in a long term or 4 in a short term.

ENSEMBLE PARTICIPATION

The National Association of Schools of Music (NASM) recommends that candidates for Master's degrees be required to participate in conducted or coached ensembles. All Converse College graduate full-time music students are encouraged to participate in such ensembles beyond the minimum required by their degree program.

DIRECTED INDEPENDENT STUDIES IN MUSIC

The purpose of a Directed Independent Study is to allow concentration on a particular topic in music. Topics that significantly overlap courses offered by the School or that seem to be an effort to circumvent curricular requirements will not be approved. A document which presents the results of the study will be required. A copy of this document must be placed in the student's permanent file.

A Proposal for Directed Independent Study form (available from the School of Music Office) must be completed by the student and submitted to the major professor and then the PSOM Graduate Committee for approval prior to the end of the semester preceding the one in which independent study is to be undertaken.

APPLICATION FOR GRADUATION

Application for Graduation for the Master's degree is made only after the student has completed all undergraduate deficiencies and approximately one semester of graduate course work with a minimum GPA of 3.0 in the graduate courses. The application must be submitted at least one semester before sitting for comprehensive examinations. Application for Graduation forms may be obtained from the Registrar's Office or Graduate Studies Office. **The deadline to submit the application is December 5, 2019.**

After the student has filled out the form, but before securing signatures of his/her Master's Committee, he/she must submit a completed copy to the Office of the Head of the Petrie School of Music, which will check to determine that all degree requirements are met. Having secured approval from the Music Office, the student completes a copy as amended, secures the signatures of his/her Master's Committee and obtains final approval from the Head of the Petrie School of Music. The original and two copies of the Application for Graduation form must be submitted to the Office of the Head.

Application for Graduation for the Graduate Performance Diploma is made only after the student has completed all undergraduate deficiencies and approximately one semester of graduate course work with a minimum GPA of 3.0 in the graduate courses. The application must be submitted at least one semester before projected completion of the program. Application for Graduation forms may be obtained from the Registrar's Office or Graduate Studies Office. The original form, along with two copies, must be submitted to the Office of the Head.

Graduate diplomas are awarded at the May Graduation Exercises only. Students who complete their programs during the regular academic year will receive certification of completion to accompany their transcripts pending the actual awarding of the diploma.

GRADUATION REQUIREMENTS

Master's degree candidates as well as Graduate Performance Diploma candidates in music must complete all courses, including deficiencies, specified in their course of study as required by the Petrie School of Music.

1. A grade lower than B- will not count for graduate program credit in any course within the Major area.
2. A grade lower than C- will not count for graduate program credit in courses outside the Major area.
3. A total cumulative average of 3.0 must be achieved in all courses attempted at the graduate level. Prerequisites taken to erase undergraduate deficiencies are not averaged into this total.
4. Except for Ensembles and Performance Studies, a graduate level course whose content duplicates that of an undergraduate course present on the candidate's

transcript will not count toward graduation except by specific permission of the PSOM Graduate Committee.

5. At least half of all credits must be at the 600 level.

COMPREHENSIVE EXAMINATIONS

The Master of Music Programs requires all candidates to pass an hour-long final oral comprehensive examination. The examination is not merely a test over course work, but a demonstration of the candidate's ability to integrate materials in the major and related fields. The purpose of the comprehensive exam is for a student to demonstrate his or her ability to talk intelligently about his or her concentration in music and its relation to the overall field of music.

The examination includes questions which relate the student's major area to music history and theory. In addition, it includes questions which require the student to demonstrate a comprehensive knowledge of the major area. The examination is graded on a pass/fail basis.

Comprehensive examinations are given near the end of each **long** term. Should a student not pass on the first attempt, he or she must wait until the next term for a second examination. The examination may not be repeated more than once.

TIME LIMIT

Candidates have six calendar years from the time of enrollment in the Graduate Program to complete their program requirements. Students who change degree programs during this six-year period may be granted an extension after review and approval by the PSOM Graduate Committee. With the approval of their applied teacher, the PSOM Graduate Committee, and the Head of the Petrie School, Graduate Performance Diploma students who meet all criteria for admission into the M.M. program may apply credits earned towards M.M. degree requirements with the exception of MUA 680 and MUA 690.

FACILITIES

The Petrie School of Music is housed in the Blackman Music Hall, one of the finest music facilities in the region. Solo and chamber music performances in Blackman take place in Daniel Recital Hall, an acoustical marvel that seats 340. Opera and large ensemble concerts are presented in Twichell Auditorium, a 1500-seat fully-equipped professional theater and concert hall that serves not only the Petrie School and the College but also schools and performing arts organizations from throughout the region. Adjacent to Twichell is the Alia Lawson Academy of the Arts, home to a 125-seat recital hall and studios for our highly successful community music and dance program.

The Petrie School's collection of music books, scores, sound recordings, and subject-specific video recordings is housed on the first floor of the Mickel Library, in the Gwathmey Wing. The 51,000-volume collection is supervised by a professional library staff.

COURSE OFFERINGS

At the first meeting of a class, the instructor will distribute a syllabus that details the expectations for the course.

The School reserves the right not to offer courses for which the enrollment is less than five. If a course is canceled, an effort will be made to accommodate any affected student.

Courses are offered in a sequence: some courses are offered every term, others once a year, others once every two years. In collaboration with advisers, students must carefully select courses.

Prerequisites must be satisfied before taking a course. Courses numbered 600-699 are open only to graduate students. At least half of the required courses taken for a Master of Music degree must be at the 600-699 level.

Fees for courses are not refundable after the College drop-add period.

MASTER OF MUSIC DEGREE IN PERFORMANCE

This degree is designed for accomplished performers who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in performance.

STUDENT LEARNING OUTCOMES:

1. Students will demonstrate advanced technical skills in her/his primary performing specialty.
2. Students will demonstrate the ability to read and analyze musical notation, and to work conceptually with the elements of rhythm, melody, harmony, structure, timbre and texture at an advanced and sophisticated level.
3. Students will demonstrate advanced performance skills on a level consistent with professional aspirations.
4. Students will demonstrate collaborative skills at a professional level.

Required courses in Music:

MPS 600: Performance Studies	10 hours
MUA 680: Graduate Chamber Recital	1 hour
MUA 690: Graduate Recital	1 hour

Total hours in Major area **12 hours**

MUH 603: Music Bibliography 3 hours

MUH 601: Graduate Music History Survey	3 hours
MUH 531, 533, 541, 543 or 575	
Music History or Theory elective at the 500- or 600-level	3 hours
Music Literature at the 600-level*	3 hours
MUT 553: Advanced Analysis	3 hours
MUT601: Graduate Music Theory Survey	3 hours
MEN Ensembles	2 hours
Total hours in Supportive area	20 hours

*Prior to graduation, each Performance major must have had appropriate literature courses in the major area. For pianists, this means *Piano Literature*. For singers, this means both *Song Literature* and *Opera Literature*. Singers must also have had *vocal pedagogy*. For Orchestral instrumentalists, this means *Orchestral Literature* and *Chamber Literature*. Singers must also have taken vocal pedagogy. Curricular deficiencies in these areas may be removed with either undergraduate or graduate credit.

Total credits hours for the degree 32 hours

Final Requirements

1. Graduate Recital
2. Comprehensive examination

GRADUATE PERFORMANCE DIPLOMA

This post-baccalaureate, non-degree program is intended to prepare highly advanced students for careers as performers in a very specialized program of study. The Graduate Performance Diploma does not in itself qualify students to pursue doctoral study.

STUDENT LEARNING OUTCOMES:

1. Students will demonstrate highly advanced technical skills in her/his primary performing specialty.
2. Students will demonstrate the ability to read musical notation with great fluency, and to work conceptually with the elements of rhythm, melody, harmony, structure, timbre and texture at an advanced and sophisticated level.
3. Students will demonstrate highly advanced performance skills on a level consistent with professional aspirations.
4. Students will demonstrate collaborative skills at a professional level.

Required courses in Music Performance:

MPS 600: Performance Studies	10 hours
MUA 680: Graduate Chamber Recital	1 hour
MUA 690: Graduate Recital	1 hour

Total hours in Major area 12 hours

Other required studies in Music

MEN 520-590 Music Ensembles	2 hours
MUH 551, 553, 560, 561, 563 Music Literature	3 hours

Total hours in Supportive music area 5 hours

Music Electives 3 hours

Total credit hours for completion 20 hours

Final Requirements
Graduate Recital

COURSES OF INSTRUCTION

Enrollment in graduate music courses is open only to music students with Regular Graduate or Special Graduate status. Courses numbered 600 and above are open only to graduate students.

PERFORMANCE STUDIES (MUA)

501. OPERA WORKSHOP I/ONE CREDIT

Prerequisite: Declared music major or permission of instructor. Includes character analysis, role analysis, role preparation and stage management.

503. OPERA WORKSHOP II/ONE CREDIT

Prerequisite: MUA 501 or permission of instructor. Includes audition techniques, preparation of audition packets, stage makeup and further stage movement techniques.

575. PETRIE 360: A SELF-MANAGED ENSEMBLE/ ONE CREDIT

Prerequisite: Permission of instructor. This course, the first in a two-semester sequence, provides hands-on instruction in all aspects of self-management for the performing musician: students will assemble and execute a repertoire, learn to write grants, arrange performance venues, create a rehearsal schedule, brand their ensemble, market and advertise using social media and traditional formats, write and execute contracts, manage a budget, and stage performance.

576. PETRIE 360: A SELF-MANAGED ENSEMBLE/ ONE CREDIT

Prerequisite: MUA575 or permission of Instructor. This course, the second in a two-semester sequence, provides hands-on instruction in all aspects of self-management for the performing musician: students will produce, promote, and execute a program, make and market a recording using social media an online professional platforms.

680. GRADUATE CHAMBER RECITAL/ONE CREDIT
Prerequisite: Graduate status; approval of the Graduate Music Program Committee. Preparation and performance of a major chamber work, song cycle, or opera scene.

690. GRADUATE RECITAL/ONE CREDIT
Prerequisite: Graduate status, approval of the student's Master's Committee and the Graduate Music Program Committee.

PERFORMANCE STUDIES (MPS)

Private Lessons are offered in the following: Piano, Harpsichord, Organ, Voice, Violin, Viola, Cello, Bass, Flute, Oboe, Clarinet, Bassoon, Saxophone, French Horn, Trumpet, Trombone, Euphonium, Tuba, Percussion, Harp and Guitar.

VARIABLE CREDIT

Two categories of private instruction are available:

1. Performance Studies (to satisfy degree requirements for music majors)
2. Elective Performance Studies (Requires approval of the appropriate performance area faculty and the Head of the PSOM). Enrollments are limited by available resources. Open to all Converse students.

Consult the appropriate section of the Catalog for lesson fees.

ENSEMBLES AND CHAMBER MUSIC (MEN)

510. CHAMBER MUSIC/ONE CREDIT
Prerequisite: Permission of the instructor. Participation in small instrumental, keyboard, and/or vocal ensembles. *May be repeated for credit.*

520. CONVERSE WIND ENSEMBLE/ONE CREDIT
Prerequisite: Permission of the instructor. Participation in rehearsals and performances of the Converse Wind Ensemble as scheduled. Open to all Converse students by audition. *May be repeated for credit.*

530. CONVERSE SYMPHONY ORCHESTRA/
ONE CREDIT
Prerequisite: Permission of the instructor. Participation in rehearsals and performances of the Converse Symphony as scheduled. Open to all Converse students by audition. May be repeated for credit.

540. CHAMBER SINGERS/ONE CREDIT
Prerequisite: Audition. Participation in rehearsals and performances of the Converse Chamber Singers as scheduled. May be repeated for credit.

550. CONVERSE CHORALE/ONE CREDIT
Prerequisite: Permission of the instructor. Participation in rehearsals and performances of the Converse Chorale as scheduled. Open to all Converse students by audition. May be repeated for credit.

560. SPARTANBURG FESTIVAL CHORUS/
ONE CREDIT
Prerequisite: Permission of the instructor. Participation in rehearsals and performances of the Spartanburg Festival Chorus as scheduled. Open to all Converse students by audition. May be repeated for credit.

570. ACCOMPANYING/ONE CREDIT
Prerequisite: Permission of the instructor. Techniques of accompanying singers and instrumentalists. Includes practical application with student soloists.

580. EARLY MUSIC ENSEMBLE/ONE CREDIT
Prerequisite: Permission of the instructor. Participation in instrumental and/or vocal ensembles whose purpose is the presentation of repertoire written prior to 1750. Open to all Converse students by audition. May be repeated for credit.

590. OPERA PERFORMANCE/ONE CREDIT
Prerequisite: Graduate status, permission of the instructor. An opera performance course designed for the graduate student. This course is required of all vocal majors who have auditioned and obtained a role in the Opera, Opera Scenes, or any other auditioned performance. May be repeated for credit.

MASTER OF MUSIC DEGREE IN MUSIC EDUCATION

This degree is designed for persons who hold a Bachelor's degree in Music or Music Education *and* certification to teach music in the public schools. Graduates of this program are qualified to pursue doctoral work in music education.

STUDENT LEARNING OUTCOMES:

1. The student will articulate perspectives on contemporary issues and problems in music education.
2. The student will conduct research into problems in music education and to interpret the research of others.
3. The student will demonstrate understanding of music history and music theory.

Required courses in Music:

MUE 611: Foundations of Music Education	3 hours
MUE 621: Research in Music Education	3 hours
MUE 623: Methods and Materials Seminar in Music Education	3 hours
MUE 694, 695, or 696: Major Project	3 hours

Total hours in Major area 12 hours

MPS 600: Performance Studies	3 hours
MUH 601: Graduate Music History Survey	3 hours
MUT 553 Advanced Analysis	3 hours
MEN: Ensemble	2 hours

Total hours in Supportive area 11 hours

Music Electives	7 hours
May include 3 credits outside of music.	
<i>Additional ensemble participation is recommended but will not count toward the seven hours of elective credit.</i>	

Total credit hours for degree 30 hours**Final Requirements***Passing grade on:*

1. Comprehensive examination
2. Major Project: Thesis, Portfolio or Lecture Recital

MASTER OF MUSIC DEGREE IN MUSIC EDUCATION WITH INITIAL CERTIFICATION VOCAL/CHORAL EMPHASIS

This degree is designed for persons who hold a Bachelor's degree in Music with an emphasis in voice or piano which does not qualify them for certification and who wish to earn both a Master of Music in Music Education *and* certification to teach music in the public schools. Graduates of this program are qualified to pursue doctoral work in music education.

Entrance Requirements

- Undergraduate Music Degree
- Pass an entering audition to verify performance competency in voice or piano
- Successful completion of the Praxis I examination

STUDENT LEARNING OUTCOMES:

1. The student will use the piano and or guitar as a tool to effectively demonstrate musical concepts and to play accompaniments and demonstrate music skills and concepts effectively with her voice.
2. The student will apply her knowledge of content, methodologies, philosophies, materials, technologies, and curriculum development in the creation of lesson plans.
3. The student will effectively lead performance-based instruction in K-12 classrooms.
4. Students will be able to articulate perspectives on contemporary issues and problems in music education, will be able to conduct research on problems in music education and to interpret the research of others, and will be able to apply knowledge of current methods and materials in the teaching of K-12 students.

Prerequisite Courses:

The following courses must be completed at the undergraduate level if not present on the student's undergraduate transcript:

MUE 351 Fundamentals of Conducting	2 hours
MUE 353 Intermediate Conducting - Choral Topics	2 hours
MUE 321 or 333, 323, & 331 (select 2): Instrumental Techniques courses	2 hours
MUA 111-113, 211-213: Voice Class (for non-voice majors)	4 hours
or	
MUA 101-103, 201-203: Piano Class (for non-piano majors)	5 hours
MUA 221, Diction	2 hours
MUE 311: General Music K-12	3 hours
MUE 411: Choral Methods	3 hours
MUT353: Introduction to Music Composition, Improvisation and Arranging	3 hours

Total Prerequisite hours 21 hours

Required Courses in Music and Education:	
MUE 611: Foundations of Music Education	3 hours
MUE 621: Research in Music Education	3 hours
MUE 623: Methods and Materials Seminar in Music Education	3 hours
MUE 694, 695, or 696: Major Project	3 hours
MUE 660: Directed Student Teaching: Music Education	9 hours

Total hours in Major area 21 hours

MPS 600: Performance Studies	2 hours
MEN: Ensemble	2 hours
MUH 601: Graduate Music History Survey	3 hours
MUT 553: Advanced Analysis	3 hours
EDU 560: Introduction to Education	3 hours
EDU 525: Reading in the Content Area	3 hours
PSY 580: Human Growth and Development	3 hours

Total hours in Supportive area 19 hours
Total graduate credit hours for degree 40 hours
Total UG & Graduate credit hours for degree 61 hours
Final Requirements:*Passing grade on:*

1. Comprehensive examination
2. Major Project
3. PRAXIS II Examinations
Music Content and Instruction
Principles of Teaching and Learning (PLT)

MASTER OF MUSIC DEGREE IN MUSIC EDUCATION WITH INITIAL CERTIFICATION INSTRUMENTAL EMPHASIS

This degree is designed for persons who hold a Bachelor’s degree in Music which does not qualify them for certification and who wish to earn both a Master of Music in Music Education *and* certification to teach music in the public schools. Graduates of this program are qualified to pursue doctoral work in music education.

Entrance Requirements

- Undergraduate Music Degree
- Pass an entering audition to verify performance competency
- Successful completion of the Praxis I examination

STUDENT LEARNING OUTCOMES:

1. The student will use the piano and or guitar as a tool to effectively demonstrate musical concepts and to play accompaniments and demonstrate music skills and concepts effectively with her voice.
2. The student will apply her knowledge of content, methodologies, philosophies, materials, technologies, and curriculum development in the creation of lesson plans.
3. The student will effectively lead performance-based instruction in K-12 classroom.
4. The student will teach K-12 students effectively on beginning band, string, and percussion instruments, and competently demonstrate those instruments to beginning students.
5. Students will be able to articulate perspectives on contemporary issues and problems in music education, will be able to conduct research into problems in music education and to interpret the research of others, and will be able to apply knowledge of current methods and materials in the teaching of K-12 students.

Prerequisite Courses:

The following courses must be completed at the undergraduate level if not present on the student’s undergraduate transcript:

MUE 351: Fundamentals of Conducting	2 hours
MUE 363 Intermediate Conducting - Instrumental Topics	2 hours
MUE 321, 321, 331 and 333: Instrumental techniques courses	4 hours
MUA 111: Voice Class	1 hour
MUA 101-103, 201-203: Piano Class	5 hours
MUE 311: General Music K-12	3 hours
MUE 421: Instrumental Methods	3 hours
MUT353: Introduction to Music Composition, Improvisation and Arranging	3 hours

Total Prerequisite hours 23 hours

Required Courses in Music:

MUE 611: Foundations of Music Education	3 hours
MUE 621: Research in Music Education	3 hours
MUE 623: Methods and Materials Seminar in Music Education	3 hours
MUE 694, 695, or 696: Major Project	3 hours
MUE 660: Directed Student Teaching: Music Education	9 hours

Total hours in major area 21 hours

MPS 600: Performance Studies	2 hours
MEN: Ensemble	2 hours
MUH 601: Graduate Music History Survey	3 hours
MUT 553: Advanced Analysis	3 hours
EDU 560 Introduction to Education	3 hours
EDU 525: Reading in the Content Area	3 hours
PSY 580: Human Growth and Development	3 hours

Total hours in supportive area. 19 hours

Total graduate credit hours for degree 40 hours

Total UG & Graduate credit hours for program 63 hours

Final Requirements:

Passing grade on:

1. Comprehensive examination
2. Major Project
3. PRAXIS II Examinations Music Content and Instruction Principles of Teaching and Learning (PLT)

COURSES OF INSTRUCTION

Enrollment in graduate music courses is open only to music students with Regular Graduate or Special Graduate status. Courses numbered 600 and above are open only to graduate students.

MUSIC EDUCATION (MUE)

570. MUSIC EDUCATION FOR THE ELEMENTARY CHILD/THREE CREDITS
Objectives, methods, and materials for teaching music in the elementary school. Designed for the general classroom teacher.
611. FOUNDATIONS OF MUSIC EDUCATION/ THREE CREDITS
An overview of the philosophical, historical, psychological, sociological, and pedagogical foundations of music education in the US.

617. FINE ARTS ADMINISTRATION AND SUPERVISION/THREE CREDITS
This course provides an introduction to Fine Arts Education Administration and Supervision and is for advance certification candidates except by permission of the instructor. Topics include program evaluation, teacher evaluation, reading and interpreting research journal articles, grant writing, and applicable school personnel and school finance principles. Cross-listed with ART 517 and EDU 572.
621. RESEARCH IN MUSIC EDUCATION/ THREE CREDITS
Quantitative and qualitative research procedures.
623. METHODS AND MATERIALS SEMINAR IN MUSIC EDUCATION / THREE CREDITS
A survey of methods and materials, current advanced trends and techniques.
660. DIRECTED STUDENT TEACHING: MUSIC EDUCATION/NINE CREDITS
Prerequisites: Admission to the Teacher Education Program in Music Education; completion of all music education courses required for the degree, MUA 203 or MUA 213, minimum graduate GPA of 3.0 and permission of the department. The student teaching of music in the public schools under the supervision of a music faculty member. This course includes a weekly seminar and conferences with the director of music teacher education and the cooperating teacher. Discussions and criticisms accompany the elementary and/or secondary school observation and teaching. A minimum of 12 weeks of directed teaching is required for certification.
661. ADVANCED CHORAL CONDUCTING/ THREE CREDITS
Prerequisite: MUE 353. Concentration on score reading and conducting of vocal works.
663. ADVANCED INSTRUMENTAL CONDUCTING/ THREE CREDITS
Prerequisite: MUE 363. Includes score reading and conducting of instrumental ensembles.
680. DIRECTED INDEPENDENT STUDY/ ONE TO THREE CREDITS
Projects of independent study in music approved by the faculty adviser and the Music Curriculum Committee.
- 694a. GRADUATE PORTFOLIO PROPOSAL/ONE CREDIT
Proposal for graduate portfolio. Includes weekly consultation with portfolio advisor. Students must register for MUE 694a no later than the next to last semester in residence. Must be approved by the student's Masters Committee.
- 694b. GRADUATE PORTFOLIO LITERATURE REVIEW/ONE CREDIT
The literature review will be a substantial document which will support the contents of the final portfolio. Prerequisite is MUE 694a: Graduate Portfolio Proposal. Must be approved by the student's Masters Committee.
- 694c. GRADUATE PORTFOLIO/ONE CREDIT
One of three final project options for the Master of Music degree in Music Education, most appropriate for students who are classroom teachers. The portfolio is a collection of original work which may include essays, lesson plans, reflection papers, compositions, or a DVD of teaching while in the degree program. Prerequisite for this course is the successful completion of MUE 694a and MUE 694b. Must be approved by the student's Masters Committee
- 695a. GRADUATE THESIS PROPOSAL /ONE CREDIT
Preparation of a successful proposal for the Graduate Thesis. Includes weekly consultation with thesis advisor. Students should register for the course no later than their next-to-last semester in residence.
- 695b. GRADUATE THESIS LITERATURE REVIEW/ ONE CREDIT
One of three Major Project options, the thesis is a scholarly research paper based on in-depth independent original research. A thesis proposal and the thesis must be approved by the student's Masters Committee. Prerequisite: MUE 695a.
- 695c. GRADUATE THESIS/ONE CREDIT
One of three Major Project options for the Master of Music degree in Music Education, the thesis is a scholarly research paper based on in-depth independent original research. The thesis proposal and the final thesis must be approved by the student's Masters Committee. Prerequisites: MUE 695a and MUE 695b.
- 696a. GRADUATE LECTURE RECITAL PROPOSAL/ ONE CREDIT
Preparation of the proposal for a Graduate Lecture Recital. Includes weekly consultation with the major advisor. Students should register for the course no later than their next-to-last semester in residence.
- 696b. GRADUATE LECTURE RECITAL PAPER/ONE CREDIT
Preparation of the paper which will serve as the foundation for the lecture recital. Includes weekly

consultation with the major advisor. Prerequisite: MUE 696a.

- 696c. GRADUATE LECTURE RECITAL/ONE CREDIT
One of three Major Project options, the public lecture recital and supporting research paper based on in-depth independent research of an approved topic. A lecture recital proposal and the lecture recital must be approved by the student's Masters Committee a minimum of one semester before the lecture recital is presented. Prerequisites: MUE 696a and MUE 696b.

MUSIC HISTORY (MUH)

531. MUSIC OF THE ROMANTIC ERA/
THREE CREDITS
A topic seminar of Western music in the 19th Century.
533. MUSIC OF THE TWENTIETH CENTURY/ THREE CREDITS
A topic seminar of Western music in the 20th Century.
541. MUSIC OF THE MIDDLE AGES & RENAISSANCE/ THREE CREDITS
A topics seminar in Western music to 1600.
543. MUSIC OF THE BAROQUE & CLASSIC ERAS/THREE CREDITS
A topics seminar focusing on Western music from 1600 to 1800.
551. SONG LITERATURE /THREE CREDITS
A survey of standard art song literature from the Sixteenth Century to the present, with emphasis on both music and poetry.
553. PIANO LITERATURE/THREE CREDITS
A survey of the literature for the contemporary pianist.
563. ORCHESTRAL LITERATURE/THREE CREDITS
A survey of the literature for large and small orchestras from the Baroque to the present, as well as a survey of solo literature appropriate to the student's primary instrument. *Offered in alternate years.*
571. ORGAN LITERATURE/THREE CREDITS
A survey of the literature for the instrument.
575. SEMINAR IN MUSICOLOGY/THREE CREDITS
Intensive Seminar experience in special topics.
601. GRADUATE MUSIC HISTORY SURVEY/
THREE CREDITS

Required of all music graduate students. A survey of the development of Western music from Antiquity to the present. Graduate students may elect to take an exam; if the student passes the exam, she may choose to take this survey course or a second music history elective.

602. PEDAGOGY OF MUSIC HISTORY/
THREE CREDITS
This course will examine issues and ideas involved with the teaching of music history and music appreciation at the college level.
603. BIBLIOGRAPHY/THREE CREDITS
Prerequisite: Graduate status. A survey of basic reference materials in the field of music, with an introduction to the techniques of research.
660. OPERA LITERATURE/THREE CREDITS
A survey of opera from the Baroque to the present.
661. CHAMBER MUSIC LITERATURE/
THREE CREDITS
A survey of the literature for small instrumental ensembles from the Baroque to the present.
680. DIRECTED INDEPENDENT STUDY/
ONE TO THREE CREDITS
Prerequisite: Approval of the Music Curriculum Committee. Projects of independent study approved by the **area faculty** and the Music Curriculum Committee.

MUSIC MEDIA (MMD)

501. SYNTHESIZERS, MIDI AND SEQUENCING/
THREE CREDITS
An introduction to techniques in the electronic music studio with a focus on using it as a composition, recording, and arranging tool.
503. ELECTRONIC MUSIC FOR VIDEO AND PERFORMANCE/
THREE CREDITS
Prerequisite: MMD 501. A continuation of exploring and mastering techniques in the electronic music studio with a focus on combining music with video in recordings and live performances..
511. RECORDING AND SOUND REINFORCEMENT/
THREE CREDITS
An introduction to specific technical and artistic elements of current multitrack sound recording and sound reinforcement equipment and techniques.

680. DIRECTED INDEPENDENT STUDY /
ONE TO THREE CREDITS
Prerequisite: Approval of the Music Curriculum Committee. Projects of independent study (including additional major composition study) approved by the faculty and the Music Curriculum Committee.

MUSIC THEORY AND COMPOSITION (MUT)

533. COUNTERPOINT/THREE CREDITS
Prerequisites: Passing the music theory placement test or successfully completing MUT 601. Analysis, listening, and writing short exercises. Includes musical styles from 1450 to the present.

543. ADVANCED HARMONY & TWENTIETH-CENTURY
IDIOMS/THREE CREDITS
Prerequisites: Passing the music theory placement test or successfully completing MUT 601. A study of compositional techniques in Western concert and popular music from the late Nineteenth Century to the present. Analysis supported by listening, theory, and small compositions.

553. ADVANCED ANALYSIS/THREE CREDITS
Prerequisites: Passing the music theory placement test or successfully completing MUT 601. Analysis of musical forms, harmonic procedures, and tonal organization from 1300 to the present.

575. SEMINAR IN MUSICOLOGY/
THREE CREDITS
Prerequisites: Passing the music theory placement test or successfully completing MUT 601. Intensive seminar experience in special topics.

601. GRADUATE SURVEY OF MUSIC THEORY/
THREE CREDITS
An advanced online survey of Western music theory, including form and analysis, from 1600 to 1920. Required of graduate students who receive a grade of 73 or below on the Graduate Music Theory Placement Exam. This course must be passed (with a minimum grade of "C-" or 74) before the student can enroll in further graduate-level music theory courses. The instructor serves as a mentor, resource and examiner.

680. DIRECTED INDEPENDENT STUDY/
ONE TO THREE CREDITS
Prerequisite: Approval of the Music Curriculum Committee. Projects of independent study approved by the faculty and the Music Curriculum Committee.

681. GRADUATE COMPOSITION/
ONE TO THREE CREDITS
Prerequisites: Passing the graduate music theory placement exam or permission of the instructor. This course provides creative work for the student who is not majoring in composition on a level that is suitable for graduate credit.

THE PETRIE SCHOOL OF MUSIC GRADUATE FACULTY

EMERITI FACULTY

Beverly Reed Hay

Charles E. Daniel Professor Emerita of Voice
BA, MM, University of South Carolina
DM, Indiana University. (1989, 2014)

Donald G. Henderson

Mary Reynolds Babcock professor emeritus of musicology and woodwinds
B.M.E., Indiana University;
M.A., Western State College of Colorado, Gunnison;
Ph.D., The University of Michigan;
Fulbright Fellowship, State Academy of Music and Dramatic Art and the University of Vienna. (1962, 1994)

John T. MacLean

Daniel professor emeritus of music theory, composition, and strings
B.A., Drew University; M.A., M.M., Florida State University; D.M., Indiana University; additional studies at Columbia University, California Institute of the Arts. (1975, 1991)

Ross A. Magoulas

Associate professor emeritus of voice and opera
B.M., Converse College
M.M., Florida State University. (1982, 1992)

PROFESSORS

S. David Berry

Professor of music theory and music history
B.M., University of Maryland;
M.M., Converse College;
DMA University of South Carolina. (1986, 2008)

Patricia Solesbee Foy

Professor of music education
B.M., Converse College;
M.M.E., Ph.D., University of South Carolina.

Keith W. Jones

professor of voice and choral activities
B.M., Furman University;
M.C.M., Southern Baptist Theological Seminary;
D.M., Indiana University. (1999)

Siegwart Reichwald

Charles E. Daniel distinguished professor of music history
B.M., University of South Carolina;
M.M., Ph.D., Florida State University. (2004, 2008)

Malcolm Scott Robbins

Professor of musicology and composition
B.M., Wake Forest University;
A.M., Duke University;
D.Mus., Florida State University. (1998, 2008)

Rebecca Turner

Professor of voice BM, Shorter College; MM, University of Northern Texas. (2007, 2015)

Douglas Alan Weeks

Mary Reynolds Babcock professor of piano
B.M., Illinois State University;
M.M., Indiana University; License de Concert, Ecole Normale de Musique, Paris;
D.M., Florida State University. (1982, 1996)
(1990, 1995, 2010)

Kelly McElrath Vaneman

Associate professor of oboe and musicology;
B.M., Baylor University;
M.M., M.M.A., D.M.A., Yale University
Certificate of Performance, Koninklijk Konservatorium, Brussell. (1997, 2006)

ASSOCIATE PROFESSORS

Sarah Johnson

Associate professor of violin
B.M., Curtis Institute. (2004)

Susan Lynn Lyle

Associate professor of voice/director of choral activities
B.A., Kalamazoo College;
M.M., Peabody Conservatory of Music;
D.M.A., University of Oregon. (1997, 2004)

Carol L. Shultis

Associate professor of music therapy
BS, Lebanon Valley College; Med, Pennsylvania State University; PhD, Temple University (2012)

Anita Swanson

Associate professor of music therapy
BM, Southwestern Oklahoma State University; MA, Texas Woman's University; PhD, University of Kansas. (2018)

Christopher Vaneman

Associate professor of flute and musicology
B.M., Eastman School of Music;
M.M., D.M.A., Yale School of Music. (2001, 2009)

ASSISTANT PROFESSORS

Valerie MacPhail

Assistant professor of voice
B.A., College of William and Mary;
M.M., Florida State University;
additional study, University of Illinois;
D.M.A., University of South Carolina. (1994)

Susana M. Lalama

Assistant professor of music

BMus, MA, Ph.D., University of Miami. (2014)

LECTURERS

Mildred Ann Ragis Roche

Lecturer in accompanying

B.M., Converse College;

M.M., Boston University. (1988)

ADJUNCT FACULTY

Anne Denbow, voice

B.M., M.M., New England Conservatory (2006)

Kathleen Foster, cello

B.S., Indiana University

M.M., Bowling Green State U (2014)

Patrick Flynn, guitar

B.F.A., Florida Atlantic University; M.M., D.M.A.,

University of Memphis. (2008)

Sharalynn Hicks, piano

B.A., M.M., Bob Jones University. (2004)

Karen F. Hill, clarinet

B.M., Northwest University;

M.M., University of Michigan. (1999)

John Holloway, music education, low brass

B.M., Furman University;

M.M.Ed., Florida State University. (2006)

Craig King, trumpet

B.M., Furman University

M.M., Yale University (2015)

Adena Shoemake McDaniel, percussion

B.M.; Georgia State University;

M.M. Ed; University of Southern Mississippi. (2002)

Erica Broadnax Pauly, piano pedagogy

B.M., M.M., Converse College (2011)

Mary Ada Poole, music education

B.M., M.M., Converse College.

Additional graduate work at Wofford and University of Wisconsin. (1999)

John Ravnan, viola

BM, Eastman School

MM, Cleveland Institute (2015)

Brennan Dale Szafron, organ

M.M., Yale University; D.M., University of Michigan

(2009)

Jenna Tamisiea, opera

BFA, University of Texas; MFA, Florida State University

Matthew Waid, bass

BM. MM, Cleveland Institute (2013)

Frank Watson, music education, bassoon

B.M., Furman University; M.M., University of

Southern Mississippi (2009)

John Wickey, harp

BM; Boston University; MM, University of Michigan

Anneke Zuehlke, french horn

B.M., Curtis Institute of Music;

M.M., Yale University. (2007)

PETRIE SCHOOL OF MUSIC STAFF

Christopher Vaneman, B.M., M.M., M.M.A., D.M.A.

Head of the Petrie School of Music

Glen Chaddock

Piano Curator

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Director of the Lawson Academy of the Arts

Janae N. O'Shields, B.A.

Assistant Director of the Lawson Academy of the Arts

Director of the Fine Arts Day Camp

Mildred A. Roche, B.M., M.M.

Director of Accompanying

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THE PRESIDENTS OF CONVERSE COLLEGE

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(1890–1902)

*Robert Paine Pell
(1902–1932)

*Edward Moseley Gwathmey
(1933–1955)

*Oliver Cromwell Carmichael, Jr
(1956–1960)

*Robert T. Coleman, Jr.
(1961–1989)

Ellen Wood Hall
(1989–1993)

Sandra C. Thomas
(1994–1998)

Nancy Oliver Gray
(1999–2004)

Elizabeth A. Fleming
(2005–2016)

Krista L. Newkirk
(2016 -)

*Deceased

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*Dean of the School of the Arts and
Associate Provost to Student Success*

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*Sr. Director of Facility Services and Planning and Risk
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Madelyn Young, BA, MA, PhD

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*Assistant Director of the Lawson Academy and Director
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Vice President for Enrolment Management

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Director of Financial Planning

Dianne Crocker, BS, CPA

Assistant Vice President for Finance and Controller

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OFFICE OF THE PRESIDENT

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President

Pamela Greenway, BA
*Senior Executive Assistant to the President
and Assistant Secretary to the Board of Trustees*

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Provost

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Assistant Provost for Institutional Research and Registrar

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*Associate Provost for Student Success,
Dean of the School of the Arts*

Peter Brown, BA, MS, PhD
Director of Distance Education

Angela M. Janulis
Administrative Assistant to the Provost

Yongmei Li, BA, MEd, PhD
*Director of Institutional Research, Assessment, and
Effectiveness*

DIVISION OF STUDENT DEVELOPMENT AND SUCCESS

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Rachel Morse
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Sarah Cooper
Associate Director of MFA in Creative Writing

MICKEL LIBRARY

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Associate Librarian*

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Associate Librarian*

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Richard Dell Morgan, BA
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Sarah R. Spigner, BMus, PGDipl
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NISBET HONORS PROGRAM

Vacant
Administrative Assistant

OFFICE OF THE REGISTRAR

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Kyle Crowder
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James Green
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Marc Howard
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Ricky Hudson
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Russell Joye
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Ken McAbee
Campus Safety Officer

Jordan White
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Halle Thompson,
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Matthew Farris,
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Brandon Morton
Head Cross Country and Track Coach

Mark Rennix
Assistant Cross Country and Track Coach

Cord Sgaglio
Assistant Cross Country/Track and Field Coach

Katherine Mancebo
Head Tennis Coach

Patti McGowan
Head Golf Coach

Valerie Clarke
Head Field Hockey Coach

Suzanne Russell
Head Equestrian Team Coach

Amy Bomar
Head Volleyball Coach

Jim Brunelli
Head Basketball Coach

Jordan Kyles
Basketball Reserve Coach

Gabriella "Gabbi" Bigos
Head Lacrosse Coach

Morgan Rulevich
Head Swimming Coach

Alexandria "Allie" Alaman
Head Acrobatics and Tumbling Coach

Scott Fogarty
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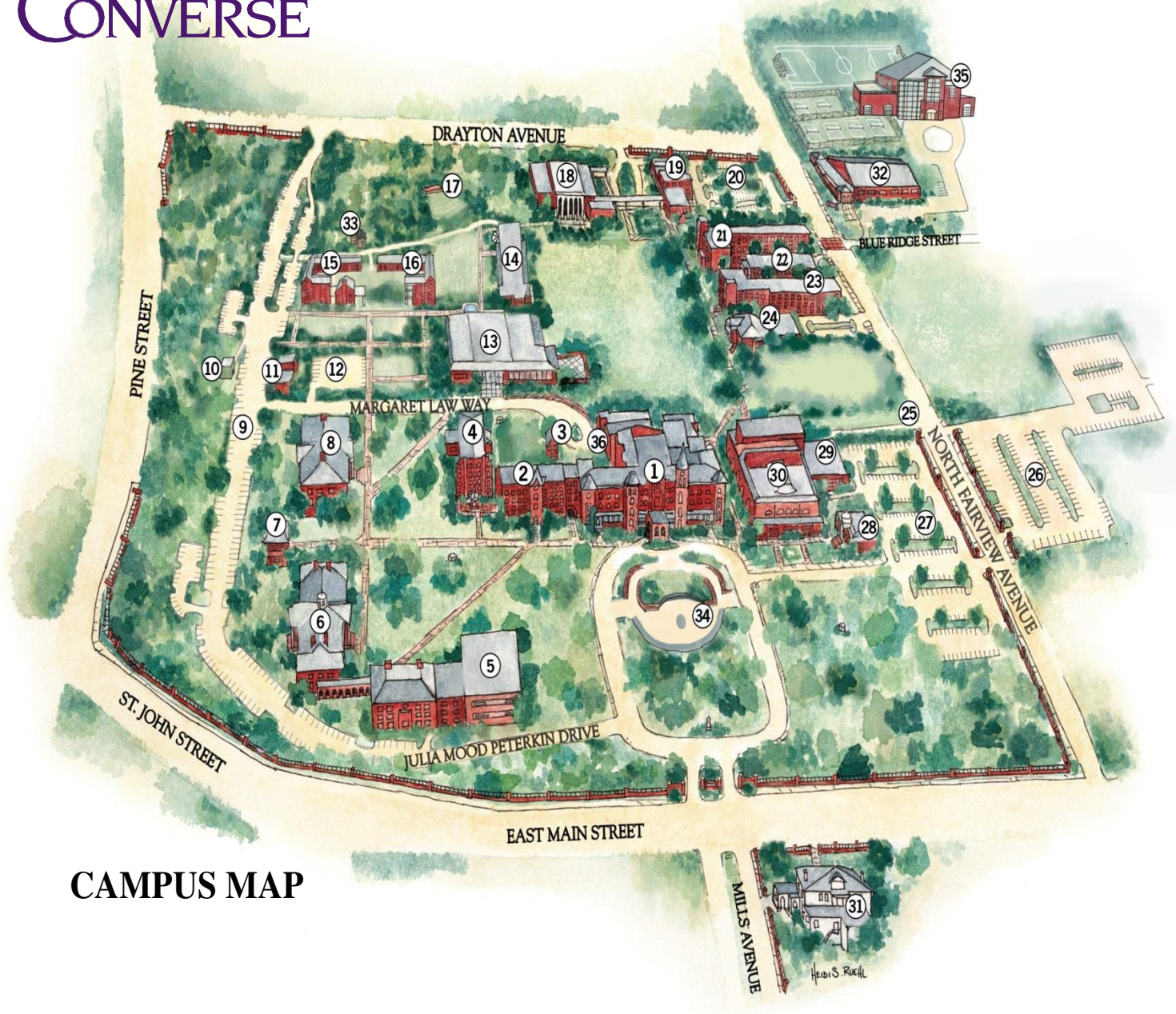
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Wade M. Woodward, *director of Mickel Library, associate librarian*
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CAMPUS MAP

Campus Map Legend

1. Wilson Hall
 - Administration
 - Admissions
 - Box Office
 - Financial Planning Office
 - Gee Dining Hall
 - Hazel B. Abbott/Laird Studio
 - Theatre
2. Pell Hall
3. Campus Safety
4. Dexter Hall
5. Mickel Library
 - Writing Center
6. Carmichael Hall
 - Converse II Office
 - Hartness Auditorium
 - Registrar
7. Ezell Hall
 - Graduate Programs
8. Kuhn Hall
 - Level Auditorium
 - Campus Technology Services
9. Peterkin Drive Parking
10. John Bald Scene Shop
11. Facilities Management
12. Dexter Parking Lot
13. Montgomery Student Center
 - Barnet Room
 - Campus Bookstore
 - Center for Professional Development
 - Dance Studios
 - Events & Information Desk
 - Gibbs Chapel
 - Mail Room
 - Pool
 - SGA Offices
 - Student Development & Success Offices
 - Sub Connection/Starbucks
14. Phifer Science Hall
 - Dalton Auditorium
15. The Heath – Howard Hall/Zimmerli Common
16. The Heath
17. Rainey Amphitheater
18. Blackman Music Hall
 - Daniel Recital Hall
19. Milliken Fine Arts Building
 - Milliken Art Gallery
20. Belk Parking Lot
21. Belk Hall
22. Cudd Hall
23. Williams Hall
24. Andrew Hall
 - Wellness Center
25. Food Service/Twichell Delivery
26. Twichell Parking Lot
27. Carnegie Parking Lot
28. Carnegie Building
 - Accounting and Administration
 - Human Resources
 - Student Billing/Cash Receipts
29. Lawson Academy of the Arts
30. Twichell Auditorium
31. Cleveland Hall/Alumnae House
32. Weisiger Center/Sally Abney Rose Physical Activity Center
33. Log Cabin
34. Johnson Plaza
35. Marsha H. Gibbs Field House
36. Barnet Commons

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