



Converse University
Policy for Establishing and Confirming SC Residency

Effective Date: July 1, 2021

Last Revision Date: April 27, 2022

Responsible Party: Associate Vice President for Student Financial Services
Associate Director of Student Financial Services

1. Policy and Purpose

To set forth the policy and procedures for establishing and confirming SC residency for state aid grant programs (SC LIFE, HOPE, Palmetto Fellows, SC Tuition Grant).

2. Policy Statement

It is the policy of Converse University through the Office of Student Financial Aid to establish and confirm that all recipients of SC State financial aid meet residency criteria according to SC Residency Law (SC Code of Laws Unannotated, Title 59, Chapter 112) and Residency Regulation.

Because Converse's tuition rates are the same for residents of SC and non-residents, residency requirements will be verified by the Student Financial Aid Office.

3. Procedures

1. Initial SC financial aid will be awarded as "estimated" until all residency and other requirements are met.
2. The instrument the Student Financial Aid Office will use to establish and confirm SC residency is the "SC State Aid Residency Evaluation Form" (see attachment A). This form will be updated each academic year.
3. The Student Financial Aid Office will review the residency evaluation form for accuracy and eligibility.
4. Awards for students meeting residency and all other eligibility requirements will be changed from "estimated" to "final."
5. Award Notification letters and/or emails are assigned to each awarded student and mailed with appropriate enclosures.



4. Administrative Authority

4.1 Basic Terms and General Management Procedures

4.1(a) Basic Terms

The Associate Vice President for Student Financial Services has the authority to establish and modify the basic terms for establishing and confirming SC residency in accordance with all state policies, procedures, and regulations.

- 4.1(b)** The Associate Vice President for Student Financial Services has the authority to develop and maintain general management procedures for establishing and confirming SC residency in accordance with all state policies, procedures, and regulations.