



Converse University
Policy for Compliance with the Illegal Immigration Reform Act
(H.4400, ACT 280)

Effective Date: July 1, 2021

Last Revision Date: April 27, 2022

Responsible Party: Associate Vice President for Student Financial Services
Associate Director of Student Financial Services

1. Policy and Purpose

To set forth the policy for compliance with the SC Illegal Immigration and Reform Act for SC state financial aid recipients.

2. Policy Statement

It is the policy of Converse University to comply with the SC Illegal Immigration and Reform Act signed into law on June 4, 2008. Converse is required to verify that students receiving state funded grants and scholarships are in the United States legally. This policy is in place for those students/parents who choose not to complete the Free Application for Federal Student Aid (FAFSA) and wish to be considered for SC state financial aid.

3. Procedures

1. All SC students who have not filed a FAFSA will be asked to verify their citizenship and SC residency.
2. Acceptable forms of documentation.
 - a. U.S. Citizens
 - i. Driver's license
 - ii. Social Security Card
 - iii. U.S. Passport
 - iv. Certification of Birth Abroad
 - v. U.S. Birth Certificate
 - vi. Certificate of Naturalization
 - b. Eligible Non-Citizen or Permanent Resident:
 - i. Copy of I-94 (must be stamped "Processed for I-551" with expiration date
 - ii. Resident Alien Card with "A" number
3. All recipients of SC HOPE, LIFE and Palmetto Fellows scholarships will be required to sign and date a state aid certification form annually certifying citizenship status. The signed statements are retained as part of a student's financial aid record.



4. Administrative Authority

4.1 Basic Terms and General Management Procedures

4.1(a) Basic Terms

The Associate Vice President for Student Financial Services has the authority to establish and modify the basic terms for this policy to comply with federal and state regulations, rules, policies, and procedures.

4.1(b) The Associate Vice President for Student Financial Services has the authority to develop and maintain general management procedures to comply with federal and state regulations, rules, policies, and procedures.

5. References

SC Illegal Immigration Reform Act - https://www.scstatehouse.gov/sess117_2007-2008/bills/4400.htm

SC Commission on Higher Education - <http://www.che.sc.gov/>