

Converse University Personnel Training Program for Persons Working with Animals

Converse requires all personnel working with laboratory animals to be appropriately trained in order to ensure the humane treatment of animals in accordance with the requirements of the Animal Welfare Act and the Public Health Service (PHS) Policy on Humane Care & Use of Animals. The ultimate responsibility for overseeing training in animal care and use rests with the IACUC, which considers the qualifications of research personnel as part of its protocol review and approval process. PIs are required to provide proper training to minimize risk exposure. This policy covers all personnel working with live animals, including faculty, staff, and students. To ensure compliance, no person can be listed on an active IACUC protocol until completion of the Converse required training is verified by the IACUC Chair. The specific training requirements and policies are as follows:

- Animal handling techniques
- Surveillance of animal disease and illness
- Types of cages and bedding
- Caging densities
- Provisions for feeding and watering (including on weekends and holidays)
- Environmental conditions (e.g., temperature, humidity, and light cycles)
- Sanitation schedules
- Methods of identification and record keeping
- Security procedures
- Occupational health and safety program related to animal handling and care
 - Monitoring allergic reactions
 - Prevention, reporting, and care of animal bites and scratches
 - Personal hygiene and protection
 - Enrollment in the occupational health program through Converse College Wellness Center – health evaluation and vaccination program.
- Read the “Conducting Animal Research” packet which includes:
 - a. List of government resources available including the National Agricultural Library, the AVMA Guidelines on Euthanasia and the Guide for the Care and Use of Laboratory Animals.
 - b. Protocol for reporting questionable procedures or practices violating the terms of humane animal care.
 - c. Methods that minimize the number of animals required to obtain valid results.

Personal Protective Equipment (PPE) to be used:

Lab coat goggles face shield glasses gloves

Signature: _____

Date: _____

Supervisor: _____

Date: _____

Completion of this form is required by the terms of the Animal Welfare Assurance of Converse University.